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Reports of the Town Officers

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TOWN OF WINCHESTER

Incorporated 1850

DISTRICT AND COUNTY OFFICERS

DISTRICT

SEVENTH CONGRESSIONAL DISTRICT

Edward J. Markey

FOURTH MIDDLESEX SENATORIAL DISTRICT

Richard A. Kraus, Arlington

THIRTY-FOURTH
MIDDLESEX REPRESENTATIVE DISTRICT

Sherman W. Saltmarsh, Jr., Winchester

COUNTY COMMISSIONERS, MIDDLESEX COUNTY

Michael E. McLaughlin
Thomas J. Larkin
Bill Schmidt

DISTRICT ATTORNEY, MIDDLESEX COUNTY

L. Scott Harshbarger

COUNTY TREASURER

William A. Gustus

SHERIFF

John P. McGonigle

REGISTER OF PROBATE AND INSOLVENCY

Paul J. Cavanaugh

ANNUAL ELECTION OF TOWN OFFICERS

Last Tuesday of March

Table of Contents

ELECTED TOWN OFFICERS AND COMMITTEES 5

APPOINTED TOWN OFFICERS, COMMITTEES AND BOARDS 6

GENERAL GOVERNMENT SUPPORT

Executive and Legislative

Board of Selectmen 12
Town Manager 17
Town Counsel 19

COMMITTEES

Advisory Committee on Cable Television 21
Government Regulations Committee 22
Retirement Board 23
Historical Commission 25
NESWC Resource Recovery Project 27
Wildwood Cemetery Advisory Committee 28
Conservation Commission 30
Town Hall Advisory Committee 31

FINANCE

Town Treasurer/Collector 33
Board of Assessors 39
Board of Commissioners of Trust Funds 40

STAFF

Engineering Department 44
Personnel Board 53
Planning Board 55
Economic Development 59

EDUCATION

Schools

School Committee 60
Superindentent of Schools 65
Northeast Metropolitan Regional Vocational School 79

CULTURE/RECREATION

Library

Trustees of Winchester Public Library 80
Library Director 84

Recreation

Recreation Director 91
Council on Youth/Youth Center 94

Archives

Henry E. Simonds Memorial Archival Center 96

HEALTH & SOCIAL SERVICES

Public Health

Board of Health 98
Mystic Valley Mental Health Center 99
Inspector of Animals 100
Nursing Services 100
Personnel 101

Social Services

Department of Veterans' Services 103
Caretaker of Veterans' Graves 105
Council on Aging 106
Workmens' Compensation Agent 110

PUBLIC SAFETY

Law Enforcement

Police Department 111
Keeper of the Lockup 117
Safety Officer 118
Juvenile Officer 119
Dog Officer 120

Auxiliary Police Department 121

Fire Prevention

Fire Department 122
Fire Prevention Officer
Drill Captain
Fire Alarm Officer
EMS Coordinator

Auxiliary Fire Department 129

Code Enforcement

Building Department 130
Winchester Housing Authority 133
Sealer of Weights and Measures 134

COMMUNITY SERVICES

Department of Public Works 135

Streets and Highways Division 136
Grounds Division 137
Cemetery Division 139
Buildings Division 141
Water and Sewer Division 142

Comptroller 144

Town Clerk 173

Elected Town Officers and Committees

BOARD OF SELECTMEN	Term Expires
Alan G. Macdonald, Chairman	1986
Michael D. Saraco, Vice Chairman	1986
Wade M. Welch	1987
Mark A. Lombardi	1988
Judith P. Muggia	1988

SCHOOL COMMITTEE	
Catherine S. Alexander	1986
Michael R. Ronayne, Jr.	1986
William T. Jervey	1987
Stephen L. Powers, Vice Chairman	1987
Cathy Gatto	1988
Edward F. O'Connell, Chairman	1988

BOARD OF ASSESSORS	
George L. Andersen	1986
Francis X. Mahoney, Jr., Chairman	1987
John J. Murphy	1988

BOARD OF HEALTH	
Warren J. Taylor, M.D., Chairman	1986
Stephen Black-Schaffer, M.D.	1987
Dorothea M. Sopper, R.N.	1988

BOARD OF LIBRARY TRUSTEES	
Austin Broadhurst	1986
Loretta C. Redding, Vice Chairman	1986
Betty Haley (resigned 11/85)	1986
Ellen B. Browning (appointed until 3/25/86)	1986
Alice K. Mirak, Chairman	1987
James W. Blackham, Jr.	1988

MODERATOR	
John J. Sullivan	1986

PLANNING BOARD	
Clarence S. Borggaard	1986
Harry A. Lindmark, III, Vice Chairman	1987
Maryann McCall-Taylor, Secretary	1987
Marion G. Crandall	1988
Daniel R. Kenney, Chairman	1988

WINCHESTER HOUSING AUTHORITY	Term Expires
John J. Regan	1986
Mary A. Meader	1987
Joseph J. Riga, Chairman	1988
Herbert L. Hamilton, Jr., Secretary(State Apptd)	1988
William A. McCarthy	1990

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT	
John F. Looney, Jr.	1989

Appointed Town Officers, Committees and Boards

Town Manager	W. Chadwick Maurer
Town Counsel	Douglas A. Randall
Comptroller	Joseph W. Bonner
Superintendent of Schools	Charles L. Mitsakos
Town Clerk	Carolyn Ward
Treasurer/Collector	Carol A. Thomas
Town Engineer	John H. Ciarcia
Building Commissioner	Anthony F. Zagzoug
Fire Chief	Robert W. McElhinney
Police Chief	John P. McHugh
Library Director	G. Matthew Sperber
Public Works Director	Dominic J. Serratore
Veterans' Services Director	Howard E. Chase
Recreation Director	Kenneth J. Cereghino
Civil Defense Director	Arthur A. Montuori
Health Director	Joseph Tabbi
Council on Aging/Administrator	Barbara Ciampa

COUNCIL ON AGING	Term Expires
Vincent T. Berger	1988
Robert M. Mulford	1988
Lawrence E. Beckley	1986
Helen O. Dame	1986
Donald E. McLean	1986
James J. Donohoe	1987
John W. Null	1987
Rev. Donald T. Rowlingson	1987
Margaret Hodgson	1987
Robert C. Morrison	1988
Isabel E. Grasso	1988

ARTS LOTTERY COUNCIL	
Carole G. Davidson	1987
Moira L. Ounjian	1987
Ann L.W. Baehr	1986
David S. Mortensen	1986
Martin A. Hitchcock	1987

BEAUTIFICATION DESIGN REVIEW COMMITTEE	Term Expires
Ann R. Blackham	
Jane P. Kittredge	
Sergei P. Sorokin	
Charles N. Tseckares	
Lois J. Dallow	

BOARD OF APPEAL	
Ferdinand S. Pacione	1988
John F. Looney, Jr.	1987
Salvador F. Porras	1986
Board of Appeal Associate Members	
Virginia A. Hoefling	1987
John J. Murphy	1986
Amy G. Wanger	1988

BICYCLE STUDY COMMITTEE
William M. Burrows
Maria F. Hurley
Margaret D. Miller
Marjorie H. Moore
Albert L. Muggia, M.D.

CABLE TV ADVISORY COMMITTEE	
William H. McCarter, Jr.	1985
Anne E. Olivier	1985
Lawrence H. Worthen	1988
Madeleine M. Maxwell	1986
Frederick J. Murray	1986
Charles J. Viglas	1986
Mary Alice R. Norris	1987
John R. Corf	1987
Janice Kopp	1988

FINANCE COMMITTEE	
Lawrence R. Ladd	1988
Eric W. Ewald	1986
Lorna B. Tseckares	1988
Eric Bradlee	1986
Harry E. Chefalo	1986
David M. Peretti	1986
Charles D. Began, Secretary	1987
Mark S. Lombardi	1987
Gerard J. Polcari	1987
Theodore B. Robinson	1987
Cynthia L. Samoiloff	1987
Judith C. Wiegand	1987
Randolph L. Kazazian, Jr.	1988
Candace F. Margles	1988
John B. Roll	1988
John J. Williams	1986

GOVERNMENT REGULATIONS COMMITTEE	Term Expires
Pct. 1 Arthur F. Myette	1987
Pct. 2 Noreen M. Arcari	1986
Pct. 3 Lorna B. Tseckares	1988
Pct. 4 Doris M. Emmons	1988
Pct. 5 Barbara E. Pacetti	1986
Pct. 6 John A. Cheever	1987
Pct. 7 James E. Kimball II	1986
Pct. 8 John C. Duffy	1987

HISTORICAL COMMISSION	
Joan F. Benson	1986
Ellen S. Spencer	1988
Maureen Meister	1986
Michael A. Iovine	1987
Timothy J. Oldfield	1987
Victoria H. Price	1987
Virginia M. Day	1988

INSURANCE COMMITTEE	
Alan G. Macdonald, Selectman	
Leo F. Roche, Jr.	1987
William J. Syme	1986
Insurance Committee Associate Members	
Judith L. French	1987
Robert E. Howe	1987
Sonny Chan	1987

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY REPRESENTATIVE

Sherman W. Saltmarsh, Jr.

METROPOLITAN AREA PLANNING COUNCIL REPRESENTATIVE

Fioravante A. Bares		1988

CAPITAL PLANNING COMMITTEE

Appointed By:

Planning Board	Clarence S. Borggaard	
Finance Comm.	Judith C. Wiegand	
	David M. Peretti	
School Committee	William T. Jervey	
Bd. of Selectmen	Richard M. Kazanjian	1988
	Peter T. Van Aken	1987
	Curtis Jones	1989

CONSERVATION COMMISSION	
Jerome J. Cura	1988
Margaret W. Howard	1988
Elizabeth S. Vanderbilt	1986
Susan Saarinen	1986
Walworth B. Williams	1986
Johannes H. Doenges	1987

CONSERVATION COMMISSION	Term Expires
John F. Shawcross	1987

CONSTABLE	
William T. Ryerson	1985
Earle C. Jordan	1985

COMMITTEE ON PLAYING FIELDS

Albert A. MacDonnell
William L. Morton
Daniel Sereika
Dominic J. Serratore, Director of Public Works
Kenneth J. Cereghino, Recreation Director
William Collella, School

FAIR HOUSING COMMITTEE	
Sally W. Kincaid	1987
Arthur F. diNatale	1988
Roger L. Berman	1986
Alice L. Warren	1986
Henry C. Heitz, Jr.	1987
Maryann McCall-Taylor, Representative from Planning Board	
Rev. John Bishop	1988
Faith H. Waitman	1988
Judith P. Muggia, Representative from Board of Selectmen	

DATA PROCESSING STUDY COMMITTEE

W. Chadwick Maurer, Town Manager
Janet B. Griffin
Arthur Hall
Robert R. Hamilton
Mark S. Lombardi
Terrence A. Malloy
Thomas C. McLellan
Daniel F. O'Grady, Jr.
Thomas Vangell
Ex Officio:
Joseph W. Bonner, Comptroller
William A. Daggett
James B.L. Lane

COMMITTEE ON NAMES

Clarence S. Borggaard (Planning Board)	
Randolph L. Kazazian	1987
Michael D. Saraco (Board of Selectmen)	
Helen Shasta	1987
Edward F. O'Connell (School Committee)	

NORTH EAST SOLID WASTE COMMITTEE ADVISORY BOARD

Sally W. Kincaid

PERMANENT BUILDING COMMITTEE	Term Expires
Eric Benson	1986
Walter J. Tonaszuck	1986
Philip M. Locashio	1987
Lawrence F. Tobiason	1987

PERSONNEL BOARD	
Karen K. Jensen	1988
Walter L. Dignam	1986
Francis M. Golden, Jr.	1986
Lana N. Williams	1986
Constance O. Skahan	1987
Kathleen N. Sweeney	1987
Thomas W. Schmitt	1988

REGISTRARS OF VOTERS	
William A. Wilde, Jr.	1988
H. Rushton Harwood, Jr.	1986
Mary D. O'Brien	1987
Carolyn Ward, Town Clerk	

COMMITTEE ON RULES	
Pct. 1 Elizabeth K. Henriques	1986
Pct. 2 Suzanne E. Hayes	1988
Pct. 3 Eric D. Bradlee	1986
Pct. 4 Stephen A. Moore	1988
Pct. 5 Robert S. Frank, Jr.	1988
Pct. 6 Thomas R. Herlihy, Jr.	1987
Pct. 7 James R. Skahan, Jr.	1987
Pct. 8 Eleanor R. Stroud	1987

CONTRIBUTORY RETIREMENT BOARD	
Joseph W. Bonner (Ex Officio)	
Paul F. Amico	1988
Charles R. McNutt	1986

TOWN FOREST COMMITTEE	
Dominic J. Serratore, Director of Public Works	1988
Bradley Ross	1986
Anthony M. Sobkowicz	1986

COMMISSIONERS OF TRUST FUNDS	
Paul G. Knouse	1987
Robert D. Beattie	1988
Bernard J. Doherty	1986

WILDWOOD CEMETERY ADVISORY COMMITTEE	
Robert O. Fiore	1986
Ralph Johnson	1986
Dorothy A. Wadsworth	1986
William P. Haggerty, Jr.	1987

WILDWOOD CEMETERY ADVISORY COMMITTEE	Term Expires
William T. Ryerson	1987

SPECIAL INSURANCE COMMITTEE

Thomas W. Schmitt
Theodore B. Robinson (Finance Committee)
Maurice F. Ahern, Jr.
Joseph W. Bonner (Comptroller)
W. Chadwick Maurer (Town Manager)

TOWN HALL ADVISORY COMMITTEE

Mark A. Lombardi
Judith P. Muggia
Daniel T. Chane III
Harry E. Chefalo
Susan E. Keats
Marcia S. Saltmarsh
George D. Whitten
Ex Officio:
Charles Briwa

COUNCIL ON YOUTH

Patricia Skehan	1986
M. Veronica Fiorillo	1987
Judith C. Virnelli	1987
Sandra S. Rodgers	1986

Alan G. Macdonald, Board of Selectmen
Kenneth J. Cereghino, Recreation Director
Stephen L. Powers, School Committee

HIGH SCHOOL STUDENT UNION REPRESENTATIVES

Hillary Caufield
Ted Dever
Louise Kermond
John Sierka

Board of Selectmen

Organizational changes were an important part of 1985 for the Board of Selectmen, particularly with the appointment of W. Chadwick Maurer to begin work as Town Manager on April 1. The Selectmen's Search Committee, chaired by Mr. David Donahue, evaluated 110 applicants for the vacancy created by the retirement of Thomas Groux in 1984. After lengthy meetings with the three finalists chosen by the selection committee, the Board of Selectmen voted unanimously to appoint Mr. Maurer to the position of Town Manager.

Mr. John Ciarcia, who had been Acting Town Manager for the last quarter of 1984, continued to serve in that role until Mr. Maurer's appointment; and he remained with the Board of Selectmen until June 30, before returning to his full-time duties as Town Engineer. Mr. Ciarcia's work in preparing the Town's Fiscal '86 Budget and long-term Capital Improvement Report for the 1985 Annual Town Meeting was of immeasurable help to the Board of Selectmen. His service to the Town and to the Selectmen during this period was the critical factor in providing a smooth transition between the Town's first two managers.

The Selectmen also enjoyed the services of Mark Twogood, who was taken from his duties at the Department of Public Works to assist Mr. Ciarcia in preparing the budget for Town Meeting. For the last half of 1985, Mr. Twogood was appointed by Mr. Maurer as Assistant to the Town Manager.

At Town elections in March, Ms. Judith Muggia was elected to the Board of Selectmen and Mr. Mark Lombardi was re-elected to a second term. Mr. Edward O'Connell retired from the Board after three full terms of dedicated service and was elected to the School Committee, where he was chosen chairman for the 1985-86 year.

In April, Mr. Michael Saraco was elected Chairman of the Board of Selectmen, succeeding Mr. Lombardi. Mr. Alan Macdonald was elected Vice-Chairman. On October 15, after six months of active leadership of the Board, Mr. Saraco resigned as Chairman for health reasons. At that time, Mr. Macdonald was elected Chairman of the Board and Mr. Saraco was elected Vice-Chairman to complete the term until Town elections in 1986.

Housing issues were prominent on the Selectmen's agenda throughout the year. On February 11, a housing agreement was signed with the Massachusetts Executive Office of Communities and Development (EOCD) by Mark Lombardi, Chairman of the Board of Selectmen, Harry Lindmark III, Chairman of the Planning Board and John Regan, Chairman of the Housing Authority, to build on plans begun by the Town in 1982 to provide rental assistance for family housing in Winchester. This agreement was reached with the help of an Ad Hoc Housing Committee appointed by the three Town boards involved in the agreement. In addition to the work of the three named Chairmen of the Town Boards, indispensable assistance was given to the Ad Hoc Committee by Selectman Wade Welch, Representative Sherman Saltmarsh and Senator Richard Kraus in reaching agreement with the Commonwealth.

As the year progressed, the work of the Ad Hoc Housing Committee became the work of the Citizens' Advisory Committee, which by state requirement is an advisory group to the Housing Authority. Mr. Lombardi served as Chairman of the Citizens' Advisory Committee during its first few months of existence. Ms. Ann Matarese became Chairman of the Citizens' Advisory Committee in September.

The Winchester Fair Housing Committee, established by the Town's 1983 Fair Housing Program as an advisory group to the Board of Selectmen, continued to monitor the progress of the housing issues and to advise the Selectmen through the Committee Chairman, Alice Warren.

In April, a public hearing was held to discuss implementation of the Town's housing program with members of the Board of Selectmen, Housing Authority, Planning Board, Board of Assessors, Zoning Board of Appeals, Finance Committee and Fair Housing Committee. Following that meeting, Town Manager Maurer was appointed by the three Town boards named in the EOCD Agreement to serve as coordinator with all Town Boards and Committees on matters relating to the implementation of the housing agreement. Also, pursuant to the Town's Fair Housing Program, Mr. Howard Chase was appointed by Mr. Maurer to be the Town's Fair Housing Director.

During the year, three town-owned houses on Highland Avenue, Alben Street and Reservoir Street were refurbished and given to the Housing Authority for management and tenant selection for state rental subsidy. Also, through discussions with the Selectmen, the Green Company, Inc. offered the Town a sum of $50,000 and the construction of two units of housing on a town-owned lot to be accomplished during the Green Company's construction of Sachem Woods, which is scheduled to begin in early 1986. The offer by the Green Company was the first offer by a private developer to help the Town with its affordable housing program, and the Selectmen accepted the offer in November through a memorandum of understanding signed by both parties.

By the end of September, the Engineering Department developed a list of vacant sites as well as potential re-use options on public, private and state-owned properties to submit to EOCD as an inventory of potential sites for the Housing Authority to utilize in accomplishing local and state housing goals. In October, the Board of Selectmen submitted the inventory to EOCD and provided a full explanation of the inventory at a meeting held with Mr. Joseph Flatley of EOCD and Mr. Alan Macdonald, Chairman of the Board of Selectmen, Mr. Joseph Riga, Chairman of the Housing Authority and Mr. Daniel Kenney, Chairman of the Planning Board.

Economic development of the downtown area continued in 1985. By the end of the year, the downtown storefronts were 100% occupied -- a significant improvement over the 16% vacancy rate for downtown storefronts prior to the implementation of an Economic Development Program. A final report on the Phase I construction (1983-84) was given to the Selectmen by John Connery, who completed his role as the Town's Economic Development Coordinator on June 30th. The Town received an award of $740,000 from the Commonwealth in March to fund Phase II of the downtown construction. The bids for construction work were higher than expected due to a delay in obtaining the funds from the Commonwealth, and an additional state

grant of $169,000 was obtained in June by Representative Saltmarsh to go forward with the construction.

Paul Lu was hired as the architect for Phase II to continue the design he had begun three years earlier and John Connery was retained under contract to supervise the program. By the end of the year, most of the Phase II work had been completed, with a few matters delayed until warmer weather would arrive in early 1986.

In June, the designation of a Commercial Area Revitalization District was renewed for the Phase II program to enable developers to obtain lower interest rates for economic development capital in the downtown area.

Three new restaurants opened in 1985 with liquor licenses issued by the Selectmen. In the spring, Zia Maria, Inc., known as Lucia's, was granted a transfer of the license held by John Drougas for Randall's on Mt. Vernon Street; in mid-summer, the Dover Grille opened on the Thompson Street ; and in the fall, Maximilian's opened on Converse Place.

In September, the Board of Selectmen issued the Town's first package store liquor license to Mr. Nicholas Buonopane, one of four finalists chosen from twelve applicants for the license. Guidelines for choosing the licensee were recommended by the Economic Development Committee, under the chairmanship of Robert Nickerson, at the request of the Board of Selectmen. Mr. Buonopane opened his liquor store in December at 600 Main Street.

During the year, the Beautification Design Review Committee, chaired by Charles Tseckares, obtained private funds for the planting of trees and shrubs in the Skillings and Aberjona Parking Lots. Also, the Beautification Design Review Committee designed a handbook as a guide for the Department of Public Works to use for standards of aesthetics and beautification in future repair work and new projects that will be done in the Town.

Meetings were held during the year with the Planning Board and with abutters to the Woburn Loop -- the former B & M Railroad right-of-way between downtown and the Woburn line -- to discuss a comprehensive plan to utilize and/or dispose of the Woburn Loop property purchased by the Town in 1984 from the Massachusetts Bay Transportation Authority (MBTA). Engineering plans for the Woburn Loop will be completed in early 1986 to assist the Selectmen in planning for the re-use of this property.

A Town Hall Advisory Committee was established during the year to review handicapped accessibility, office space use, auditorium use, and necessary interior renovations and exterior improvements to the Town Hall to prepare the building for its centennial year in 1987. The Committee, which is chaired by Mr. Daniel Chane, and which includes Selectmen Lombardi and Muggia, met frequently during the year to develop plans for 1986 construction. The Committee chose Rowe Associates to prepare architectural plans to the Committee's specifications for discussion at the 1986 Town Meeting.

Long-term plans continued at the state level in 1985 for the Massachusetts Water Resource Authority (MWRA) to provide water and

sewage control for communities in the former Metropolitan District Commission (MDC) water distirct. Mr. Francis Sopper was appointed by the Selectmen to represent the Town on the MWRA Advisory Board.

Construction was nearly completed by the end of the year on the Public Safety Building on Mt. Vernon Street. The Police Department and Fire Department finished the year in temporary headquarters at the Lynch School and at the Department of Public Works, respectively, but renovations on the Public Safety Building will give those departments new facilities beginning in early 1986.

The North East Solid Waste Committee (NESWC) began operating its facility in North Andover to burn trash for energy use, including the trash from the Town's transfer station under a twenty-year agreement with NESWC. Ms. Sally Kincaid continued to ably represent the Town on the NESWC Executive Committee.

The Playing Fields Study Committee, chaired by Mr. William Morton, was funded by the 1985 Town Meeting to study the future use of the Town's recreational areas. Three public hearings were held by year-end to discuss a master plan for the use of the Town's fields and parks. Some of the priorities determined by the study and by the public hearings will be presented at the 1986 Town Meeting.

The 1985 Town Meeting supported a Selectmen's article for 30% funding to match a state grant of 70% funding received in early 1985 for the clean-up of the upper forebays in Mystic Lake. The Selectmen applied for further state funding in 1985, to be approved in February, 1986, under the Commonwealth's Clean Lakes Program, for a Diagnostic/Feasibility Study for Wedge Pond, Winter Pond, Davidson Park Pond and Mill Pond to gather information on the existing or potential sources of pollution and methods of cleaning those bodies of water.

In February, the Wildwood Cemetery Advisory Committee published Rules and Regulations, approved by the Board of Selectmen, for the use and care of the Cemetery. Under the chairmanship of Randolph Kazazian, succeeded later in the year by Ralph Johnson, the Cemetery Advisory Committee obtained approval from the Selectmen to remove the restrictions for burial on nearly 56,000 square feet of land purchased in 1922, known as the A. Pratt land, and they received the approval of the Board of Selectmen, School Committee and Town Meeting to have 3.7 acres of land adjacent to the Lynch School transferred from the School Department to the Wildwood Cemetery.

A Special Insurance Study Committee was appointed pursuant to Town Meeting vote to review the current municipal health care insurance and workers' compensation program. The Committee, chaired by Mr. Thomas Schmitt, recommended to the Board of Selectmen that the Town adopt a health insurance program on a cost-plus basis in accordance with Massachusetts General Laws, Chapter 32B, Section 3(a). The Selectmen approved the plan to begin on December 1, to provide a savings of $25,000 in this fiscal year with no reduction of employee benefits. The Committee was continued by Fall Town Meeting to finalize recommendations on

the Town's workers' compensation programs and to report to the 1986 Annual Town Meeting on the progress of implementing the Town's newly adopted health and insurance program.

The Board of Selectmen approved new precinct lines in 1985 for the Town's eight precincts. The redistricting was made necessary by the shift of population shown by the 1985 census. Through the help of Ms. Carolyn Ward, Town Clerk, and Ms. Eunice Chase, the Selectmen were able to approve new precincts that are as nearly equal in population as possible. Voting will begin in the new precincts in 1987.

Finally, in this summary of highlights from 1985, particular mention must be made of the Town's response to the emergencies caused by Hurricane Gloria on September 27 and for many days thereafter. Chairman Saraco and Town Manager Maurer spent the entire weekend and most of the next week with Boston Edison representatives to restore electricity to the residents of the Town. The Police Department, Fire Department and the Department of Public Works stayed on duty around the clock to clear debris and to provide for the personal safety of all citizens. It was a very difficult period to provide the full complement of Town services, but our Town employees rose to the occasion and beyond.

As with every year, this Board of Selectmen is grateful for the dedication of the Town employees and for the understanding of the Town's citizens in helping the Board to deal with the many public issues that must be resolved for the benefit of the Town.

Respectfully submitted,

ALAN G. MACDONALD, CHAIRMAN
MICHAEL D. SARACO, VICE-CHAIRMAN
MARK A. LOMBARDI
JUDITH P. MUGGIA
WADE M. WELCH

Town Manager

The 1985 Annual Report presents a summary of the municipal activities in Winchester over the past year. The reports of the individual departments outline their accomplishments and needs for the future.

Highlights for the past year include:

Economic Development - Phase II of Winchester Center began in early June and the work is expected to be completed in the Spring of 1986. The cooperation between the business community, state government and the local officials and departments if a fine example of how government and the private sector have to work together to accomplish a common goal. Over the past year the Town has continued to see the results of private investment in Winchester Center including the 3 restaurants and the new commercial block at 600 Main Street.

Affordable Housing - The Town is required to develop and implement an affordable housing program which meets the state guidelines. The plan is necessary to meet housing needs as well as to insure the continuation of state funding of discretionary municipal projects such as Winchester Center, water and sewer improvements, conservation, clean lakes and off-street parking. The local agencies have worked with the state to implement this program. Unfortunately, the Town was not able to construct new units this year. The Town was able to lease 3 municipally owned dwellings to the Winchester Housing Authority and to reach agreement with a developer to participate in the future funding of development costs for subsequent units.

Public Safety Building - At the end of 1985 the Public Safety Building was nearing completion. The project is expected to be completed in early 1986. This complex should serve the Town's needs for many years to come.

Insurance - The Town Meeting called for the establishment of a Special Insurance Committee to review insurance procedures for group health and workman's compnesation. Based on the Committee's recommendations, the Town amended the payment process for Blue Cross/Blue Shield by placing the claims payments on a cost plus basis which will result in a first year savings of more than $90,000. The Committee also recommended the hiring of a firm to monitor payments and practices for Workmen's Compensation and Police and Fire Indemnification. This program is proposed to be initiated on July 1, 1986.

Town Hall - The Board of Selectmen established the Town Hall Advisory Committee to advise on the future of the Town Hall. The Committee recommends that the facility is in need of major structual repairs on the exterior and that major work should be completed on the interior to meet the handicapped access requirements, as well as to improve the interior appearance and efficiency of the building. The significant adjustment involves the provision of proper public meeting space. The auditorium will be improved and the Town is already involved in a project to encourage more community use of the auditorium facility.

Water and Sewer Enterprise Accounting - A study was prepared by the Town Manager and the Comptroller with respect to the accounting for the water and sewer departments. The study showed that the water and sewer rates do not pay for the full cost of operating these two departments when all of the costs associated with the operations are taken into consideration, such as pensions and insurance. Careful consideration has to be given to the funding of these two utilities to insure that the Town had adequate revenue to properly maintain them. The establishment of the Massachusetts Water Resources Authority (MWRA) will have a definite effect on the wholesale cost of water and sewer services and the Town has to be prepared to absorb these costs.

Capital Planning - The Town over the past few years has been reducing its investment by balancing the operating budgets through the reductions of capital expenditures. Winchester enjoys relative quality of its municipal facilities and the way of maintaining the investment is to insure that appropriate sums of money are annually invested to maintain the facilities. The Capital Planning Committee in their Report to the Selectmen, Finance Committee and Town Manager outlined a five year program which called for an annual capital expenditure of $1.2 million for the next five year period. This compares to last years appropriation of slightly more than $800,000.

Playfield Improvements - The Fall Town Meeting of 1984 appropriated funds for the development of an improvement program for the playfields. The projected cost is estimated at more than $10 million. The implementation of this plan would take more than the recommended five year implementation program. However, the Town should consider the first priority to be the Skillings Field improvements for this year. In addition, the provision of appropriate playground equipment at the schools should also be included.

The past year has been a very positive one for me and I thank the Board of Selectmen for their trust and confidence in appointing me Town Manager.

The daily operations of the Town is successful because of the more than 260 dedicated and devoted department heads and employees who have the interest and devotion to the public they serve at heart and I thank them for a job well done.

Respectfully submitted,

W. CHADWICK MAURER
TOWN MANAGER

Town Counsel

The Town Counsel, whose position is now provided for in Section 5-6 of the Winchester Home Rule Charter, is annually appointed by the Board of Selectmen. He performs all legal services required by the Town, its officers and boards except in matters involving collective bargaining. As Town Counsel, I perform these services for the Town through the facilities of my private law office at 1372 Hancock Street, Quincy. Compensation by the Town necessarily includes a portion of all office overhead expenses consequent to the proper disposition of the Town's legal business.

The Town Counsel's services are roughly divided into three areas; the first includes the attendance at all meetings of the Board of Selectmen and periodic attendance at meetings of the Planning Board, Board of Health, Board of Assessors and other Town boards and committees when requested. In addition, the Town Counsel attends all sessions of the Town Meeting. It can be well demonstrated that the advantage of having the Town Counsel in attendance at regular meetings provides the opportunity of avoiding legal problems arising out of both procedural and substantive matters. However, such service being rendered principally in evening hours often makes for a long day.

The second area of duties requires the Town Counsel to review all contracts, bonds, deeds and other legal instruments to which the Town is a party or in which any right or interest of the Town is involved covers the whole gamut of Town activities. Naturally, the Town Counsel does not read every written document generated by every town official but he in fact reviews many of the substantial legal instruments; these range from town meeting and election warrants through contracts for major public works, leases and deeds of public property, street layouts and an endless variety of rules and regulations promulgated by town agencies.

The third area of the Town Counsel's activities and the one most professionally taxing involves the defense of all claims against the Town not covered by liability insurance.

Out of a score of miscellaneous claims, four involve substantial sums. They are as follows: Sarah Moss v. Marion Crandall, et al., No. 81-5327, Middlesex Superior Court; Robert L. Johnson, Trustee of Amberwood Realty Trust and Pitt Construction Corp. v. Marion Crandall, et al., No. 81-5462, Middlesex Superior Court; Robert F. O'Brien, P.P.A. v. Winchester Public Schools, No. 84-6510, Middlesex Superior Court and Catherine J. Carapellucci, Adm. v. Town of Winchester, et al., No. 85-4561-K, Federal District Court.

The first case is a suit against the Planning Board claiming one million dollars in damages for failure to grant approval to a definitive subdivision and claiming breach of civil rights. The facts cover a 21-year period and are extremely complex.

The sale of the subject property several years ago to the Whitten interests and the expected transfer to the Green Company interests suggests that the matter may finally be resolved.

The second case again is a claim for an alleged breach of civil rights in the Planning Board's handling of subdivision approvals. In the writer's opinion, the claim is of doubtful substance although a full trial will probably be necessary to demonstrate this fact.

The third claim represents a claim by a student in the Winchester Public Schools allegedly suffering an injury to his neck and spine while performing calisthenics under the instruction of a teacher.

The fourth claim arises out of the death of a person who had been in custody in the police station lockup claiming negligence and breach of civil rights against the Town, the Board of Selectmen, Police Chief, and members of the police department. Damages totalling fifty million dollars are asserted against the various defendants.

During the recent year, the usual number of Appellate Tax Boards trils, Industrial Accident Board hearings and Superior Court zoning appeals were handled by the Town Counsel. Of particular significance was a decision of the Appeals Court sustaining the Planning Board's position that the narrow right-of-way, which provides access to the land to the rear of the Riga home on Cross Street, could not be used for other than residential purposes, Planning Board of Winchester v. Board of Appeals of Winchester, rescript opinion.

As a result of the state legislative enactment in 1978 of the state Tort Claims Act rendering the Town liable as a private person for the negligent acts of its employees and abolishing the traditional municipal immunity from tort claims, the Town in the absence of insurance faces the possibility of being called upon to satisfy substantial judgments in the future. The Town in response thereto has recently solicited proposals for general liability insurance but was unsuccessful in securing coverage. The Town Counsel strongly urges that the Town secure insurance coverage in order that this new risk be controlled.

Also in 1978, the United States Supreme Court in the case of Monell, et al., v. Department of Social Services of the City of New York, et al., 436 US 658, 56 L.Ed.2d 611, 98 S.Ct. 2018, determined that the Town as a municipal corporation could be a defendant in claims under the federal civil rights act, Title 42, U.S. Code §§ 1983 et. seq. Although the Town has accepted the provisions of G.L. c.258, § 13, requiring indemnification of town officers up to one million dollars in such civil rights claims, employees only have discretionary indemnification protection permitted under § 9 in c.258. The current rash of civil rights suits besetting cities and towns in Massachusetts would dictate that the Town of Winchester attempt to secure some form of insurance coverage to control this new risk.

The Town Counsel's past successes defending against such tort and civil rights claims cannot be the basis of allowing the Town and its officers and employees from continuing to be exposed to threatened economic disaster that might arise out of even the most well intentioned performance of their duties.

Respectfully submitted,

DOUGLAS A. RANDALL
TOWN COUNSEL

Advisory Committee on Cable Television

The Cable Advisory Committee has met monthly during the past year and has monitored the Continental Cablevision service to the Town of Winchester.

The year 1985 has been one of many changes for the Town. The cable system has had new programming added and a reorganization of both the management and maintenance/repair functions.

The new programming includes the addition in the expanded basic tier of The Nashville Network. Additional pay channels include The Sports Channel, The New England Sports Network and The Disney Channel.

The reorganization of the local system management has provided a System Manager who will oversee the systems in the towns of Winchester, Saugus and Reading. A Community Services Director was also appointed to organize all local origination programming in the towns of Winchester, Saugus and Reading. The maintenance reorganization involves a repair depot which will handle complaints on an as needed basis for the towns of Winchester, Saugus and Reading. A preventive maintenance crew will handle system upgrades and monitor the performance of the system and will carry on a continuous program of system performance checking.

The Board of Selectmen held a public meeting in November to hear the complaints from the citizens of Winchester. The Cable Advisory Committee and representatives from Continental Cablevision were also present.

Respectfully submitted,

JOHN CORF
JANICE KOPP
MADELINE MAXWELL
WILLIAM MCCARTER
FRED MURRAY
MARY ALICE NORRIS
CHARLES VIGLAS
LAWRENCE WORTHEN

Government Regulations Committee

The Committee on Government Regulations is a standing Committee of the Town Meeting. The Committee was created by the Winchester Home Rule Charter in 1975. It consists of eight Town Meeting members appointed by the Moderator, one from each precinct, to serve three year terms.

The Charter and By-Laws direct the Committee to review and report on all warrant articles which, if adopted, would affect the Town Charter or By-Laws.

This year the Selectmen requested that the Committee on Government Regulations perform the ten year review of the By-Laws. Every Board, Committee, and Town Meeting Member was contacted and asked to forward any suggestions for amending the By-Laws. Hearings and meetings were held throughout the summer and the Committee submitted ten warrant articles for the Annual Fall Town Meeting.

The following Charter amendment was approved by Town Meeting and is subject to referendum at the 1986 Spring Election:

*to reduce the School Committee to 5 members in 1987

The following By-Law amendments were approved by Town Meeting:

*a process to review town meeting committees
*the requirement that proponents of all warrant articles should provide a written motion and report to Town Meeting in a timely manner
*an increase of the litter penalty up to $300
*two corrections to the By-Laws so that it is consistent

We wish to thank Richard Shanahan, formerly of Precinct 1, for his years of service to the committee, and welcome his replacement Arthur Myette.

Precinct	Representative
1	Arthur F. Myette, 235 Forest Street
2	Noreen M. Arcari, 23 Nelson Street
3	Lorna B. Tseckares, 263 Highland Avenue
4	Doris M. Emmons, 31 Canterbury Road
5	Barbara E. Pacetti, 37 Samoset Road
6	John A. Cheever, 3 Aricia Lane
7	James E. Kimball II, 24 Cabot Street
8	John C. Duffy, 45 Hill Street

Respectfully submitted,

NOREEN M. ARCARI
CHAIRMAN

Retirement Board

STATEMENT OF ASSETS, LIABILITIES AND FUNDS

June 30, 1985

ASSETS:

Cash - Baybank/Middlesex	$ -1,181
Due from Town of Winchester	9,534
Investments - Bank Certificates	100,000
Bay Bank - Capital	166,821
Mass Municipal Depository Trust	1,240,978
Bonds	5,447,467
U.S. Securities	341,513
Accrued Interest on Bonds	140,412
Total Assets	$7,445,544

Liabilities and Fund Balance:

Annuity Savings Fund	$3,556,627
Annuity Reserve Fund	2,051,078
Pension Fund	1,837,839
Total Liabilities and Fund Balance	$7,445,544

For Fiscal 1987, a pension appropiation of $1,741,312 has been proposed by the Board of Retirement. This amount represents an increase over the Fiscal 1986 appropriation of $33,632 or 2%.

The appropriation for Fiscal 1987 is net of an "Excess Income" offset of $314,150. Excess Income is defined as the balance remaining in the investment income account after annuity fund transfers. Per Chapter 661 of the Acts of 1983, two-thirds of the Calendar 1985 Excess Income can be used to offset the Fiscal 1987 pension fund appropriation. For Fiscal 1988, one-third of Calendar 1986 Excess Income may be used to defray the pension appropriation. Effective with the Fiscal 1989 pension appropriation, no offsets are permissible. During the period that excess earnings offsets are allowed, the authorization procedure requires approval of offsets by the Board of Retirement, the Board of Selectmen and Town Meeting.

Annually, the Commonwealth of Massachusetts, Division of Public Employee Retirement Administration (PERA) notifies the various retirement systems of the pension appropriations required for the ensuing Fiscal year and also projects future years requirements.

The following table recapitulates pension appropriation actual/projected activity for the Fiscal Years 1984 through 1991.

Fiscal Year	Pension Funding Needed	Voted/Estimated Votable Excess	Appropriation/Estimated Minimum Appropriation
1984	N/A	N/A	$1,282,572
1985	N/A	N/A	1,539,599
1986	$2,055,463	$ 347,000	1,707,680
1987	2,055,463	314,150	1,741,313
1988	2,055,463	216,780	1,838,683
1989	2,055,463	N/A	2,055,463
1990	2,055,463	N/A	2,055,463
1991	2,972,003	N/A	2,972,003

The Board notes with appreciation the cooperation extended by Town employees and various Town agencies.

Respectfully submitted,

JOSEPH W. BONNER, CHAIRMAN
PAUL F. AMICO
CHARLES R. MCNUTT

Historical Commission

In the spring of 1985, the Winchester Historical Commission defined six ongoing concerns which would involve the members during the year ahead. These areas were (1) assisting town government in efforts relating to the preservation of Town Hall, (2) overseeing the operation of the Archival Center and supervising the Historical Services Coordinator, (3) preparing applications for grants, both to benefit the Archival Center and for preservation planning, (4) broadening public awareness of town history and historic preservation, (5) beginning the process of making a Multiple Resources nomination to the National Register of Historic Places, and (6) developing written walking tours of the town. Different commissioners took responsibility for each area.

Early in the year, the Town Manager's Office asked the Commission to recommend possible sources for financial assistance which could help defray the cost of repairs needed for Town Hall. Possible assistance was found to be available in the form of grants from the Preservation Project Fund, sponsored by the Massachusetts Historical Commission, and through low interest loans from the National Trust for Historic Preservation's National Preservation Loan Fund. It also was found that the state Historical Commission would assist in developing a design to make Town Hall accessible to handicapped people. With the help of the Historical Commission, the Town Manager's Office then filed a pre-application request for money from the Preservation Project Fund. Unfortunately, the town's pre-application eventually was denied. Commissioners learned that the reason was because the amount of $60,000 requested was considered too small an amount to have an effect on the estimated $1-million cost of the project. In the Fall, when Selectmen formed an Advisory Committee to address the future of Town Hall, members of the Historical Commission offered assistance and attended meetings of the committee.

In addition to overseeing the regular activities of the Archival Center, commissioners made a number of special contributions to it. One member had accession forms printed, compliments of Minuteman Regional Technical Vocational School. A used vacuum cleaner also was donated. The Accession-Deaccession Committee met and deaccessioned a number of items unwanted by the Center. And at the Commission's request, the Historic Services Coordinator compiled a list of books deemed desirable for the Center's collection. The Commission hopes to find private funding for some of these books.

The Commission was successful in its application to the EnKa Society for a grant to make copies of historic photographs. These pictures, preserved at the Archival Center, are generally unique and many are in delicate condition. Once the pictures have been copied, the prints can be used more freely by the public. A photographer was hired by the Commission in the Fall, and work on the project was begun.

Issues relating to town history and historic preservation were brought before the public in a number of ways. One commissioner used colonial artifacts from the Archival Center in presentations to elementary school children. That member also worked with the chairman of the public schools' social studies chairman on incor-

porating the resources of the Archival Center into the prescribed curriculum. In April, the Commission chairman addressed Town Meeting, reporting on the recent achievements and goals of the group. Preservation Week, May 12-18, was publicized by posters throughout town, a showcase in the Winchester Public Library, a newspaper feature on Town Hall, and a walking tour of Winchester shown on local cable television. During Town Day, on June 1, commissioners shared tables with the Historical Society. Also throughout the year, several more certificates were issued to owners of historic houses.

At the outset of the year, Commission members discussed what direction they should take in the area of historic preservation for the town. During the preceding year, the nomination of the downtown business district to the National Register of Historic Places was completed and submitted. Commissioners ultimately concluded that work should begin on a Multiple Resources nomination to the National Register. Such a nomination would designate the major historic districts and name important individual structures in town. Work on this project is expected to continue for some time.

The last interest of the Commission, developing written walking tours of the town, was abandoned because the Winchester Historical Society plans to include such tours in a book which it is publishing.

Respectfully submitted,

MAUREEN MEISTER
JOAN BENSON
VIRGINIA DAY
MICHAEL IOVINE
TIMOTHY OLDFIELD
VICTORIA PRICE
ELLEN SPENCER

NESWC Resource Recovery Project

On September 25, 1985, the North East Solid Waste plant in North Andover, Ma., began commercial operation, the daily conversion of 1500 tons of municipal and commercial waste into energy. Steam generated by two huge boilers now provides New England Power Co. with energy from a non-oil source. The efforts of 22 communities and thirteen years of planning finally became a reality.

Now, the NESWC advisory board, comprised of representatives from each of the member communities, and the executive committee of that board deal with the complexities of overseeing a $210,000,000 facility. The executive board hired Mr. Francis J. Hopcroft as the first NESWC executive director, who also serves as the Contract Community Representative. From his office in North Andover, Mr. Hopcroft reviews the daily operation of the plant, confers with lawyers and meets with the financial advisors of the organization. The executive board meets monthly to act upon recommendations from Mr. Hopcroft and to direct his activities. Several times a year the larger Advisory Board meets to consider proposals from its executive board and to voice any concerns from the NESWC community.

The most pressing concern is the current fluctuating price of oil, the energy source that determines the amount of revenue received from NEPCO. The higher the costs of oil for NEPCO, the greater the revenues from the sale of NESWC energy and the lower the tipping fee costs. Lower oil prices mean higher tipping fees. Through judicious foresight the NESWC board created a Community Stabilization Fund to prevent tipping fees from wide gyrations over the twenty-year term of the community contract. The stabilization fund currently is buffering the communities from the large drop in oil prices. The present tipping fee of $28 per ton will be $32 per ton for FY 87 that starts on july 1, 1986.

An unchecked plummeting of oil prices, however, would deplete the stabilization fund and further remedies would be needed. Efforts continue to renegotiate the price paid by NEPCO for NESWC energy. The Commonwealth is assisting NESWC in this effort, so that by the end of 1986 a new energy contract with NEPCO should be completed.

The Commonwealth also has assisted NESWC in reducing maintenance costs at the Peabody landfill, which is the contracted backup area for NESWC material during repair/inspection periods. The Commonwealth recognizes that the NESWC plant is an integral part of its continuing effort to establish a statewide solid waste landfill/recovery program. As landfills are closed and capped by DEQE, the NESWC capacity will become even more valuable. Already, commercial haulers pay top prices for the use of the NESWC facility.

Recently, the Executive board has prepared legislation that would establish NESWC as "a body politic and corporate and a public instrumentality". The activity of NESWC " shall be deemed to be the performance of an essential governmental function". This legislation when enacted will give legal standing and favorable tax status to the new NESWC.

Respectfully submitted,

SALLY W. KINCAID
WINCHESTER REPRESENTATIVE, NESWC

Wildwood Cemetery Advisory Committee

The year 1985 was a very active one for the Wildwood Cemetery Advisory Committee.

Randolph Kazazian, Jr., Chairman and Candace Margles, Secretary both resigned to serve on the Finance Committee. We thank them for their many hours of dedicated service to the Committee.

Robert Fiore and William Haggerty, Jr., were appointed to the Committee by the Board of Selectmen. Ralph Johnson was elected Chairman and William Ryerson as Secretary. Dorothy Wadsworth is our other very active member.

The proposed Rules and Regulations were approved by the Selectmen and went into effect February 1, 1985.

Plans were presented to and approved by the Board of Selectmen for Sections 6039, 6040, 6041-6057 to be used as Monument areas.

We presented plans for a possible land transfer of approximately 3.7 acres of school land to the Cemetery. The Board of Selectmen and the School Committee voted favorable action. We submitted and presented Article 10 to the Fall Town Meeting and received favorable action allowing this land to be transferred to the Cemetery.

Plans were presented to the Selectmen to remove a restriction placed on a parcel of land that was deeded to the Town in 1922 from Alice H. Pratt. The restriction forbid burials in a section of land of approximately 55,904 square feet. The selectmen voted to adopt the Committee's recommendation which now allows it to be developed for burials.

The fees for services were increased approximately 5 percent to keep pace with the employees' salaries.

A "Maintenance Notice" was designed and presented to the Selectmen which received their approval. This form is to be used to notify lot owners of the need for repair to the monument or plantings on their lots.

An area at Chapel Hill was reclaimed which will allow the area to be developed for burials.

Brush cutting at the front entrance and near Winter Pond has made a great difference in the appearance of the areas.

Portions of Hillside and Granite Avenues have been repaved.

We have initiated an inventory of all street and path signs to determine our need for new signs.

Hurricane Gloria caused damage to several monuments and approximately two dozen large trees were blown over.

Our meetings have been attended by Richard Tofuri and Harold Moran of the Department of Public Works which has been extremely helpful to our Committee. The Town is very fortunate to have

such dedicated employees. We thank the Selectmen, the Town Manager, Public Works Director, Town Engineer, Town Counsel and Comptroller's Office for their efforts in helping us achieve our goals.

In 1986 one of our major efforts will be the beautification of the Cemetery.

Respectfully submitted,

RALPH JOHNSON, CHAIRMAN
WILLIAM RYERSON
DOROTHY WADSWORTH
WILLIAM HAGGERTY, JR.
ROBERT FIORE

Conservation Commission

This has been a busy year for the Conservation Commission, as we worked both to administer the Wetlands Protection Act and to complete a revision of the Town's Open Space and Recreation Plan which will include a 5 year acquisition plan. Target date for completion of the Open Space and Recreation Plan is Spring 1986 Town Meeting.

Under the Wetland Protection Act, we received nine Notices of Intent, held public hearings and issued an Order of Condition for each. One Order of Condition has been appealed to the DEQE. A positive Determination of Applicability was made for three sites also, while no negative determinations were issued. Two Certificates of Compliance were issued.

In cooperation with the DPW, we applied to the State's Clean Lakes Program for funds to do diagnostic feasibility studies on five of Winchester's ponds; Winter, Wedge, Judkins, Mill and Leonard. We are waiting for a favorable reply so the long process of cleaning up our water ways and developing an attractive natural asset can begin.

We have been fortunate this year in having volunteer help with many varied projects. This increased town support has made it possible for us to accomplish more and become a more active commission.

Respectfully submitted,

M. HOWARD, CHAIRMAN
JERRY CURA
HANS DOENGES
SUSAN SAARINEN
JOHN SHAWCROSS
ELIZABETH VANDERBILT
WALWORTH WILLIAMS

Town Hall Advisory Committee

In 1987 the Winchester Town Hall will celebrate its 100th birthday. In recognition of this historic event, coupled with the fact that a major construction effort may be necessary to maintain function and quality of the building, the Town Hall Advisory Committee was established by the Board of Selectmen and asked to review the Town Hall facility with respect to the following:

--Handicapped Accessibility
--Office Space Use
--Auditorium Use
--Required Interior Renovations
--Exterior Improvements and their coordination

The Committee began its responsibility by reviewing recent actions the Town had taken with respect to the building, which include:

--The 1984 report of an architect regarding the interior use of the building. This report was originally prepared to study handicapped access requirements and was expanded to include additional space use alternatives. The report concluded that although there was adequate space within the building for municipal office use, the auditorium was not being utilized to its fullest capacity as a community space. The report included various options which ranged in cost from $1.2 million to $2.8 million to rehabilitate the interior of the building. The architect was asked to prepare an estimate of basis improvements for meeting handicapped access only. This work was estimated at $60,000.

--The 1985 Annual Meeting voted funds for engineering plans to repair the exterior of the building and the bell tower. This action was in response to emergency repairs that were made to the tower in 1984 and the definite need to improve the structual integrity of the tower, building exterior, flashing and roof. This Committee participated in the designer selection process along with the Design Review Committee. An architect/engineer was recommended to do the design work on the exterior of the building. The proposal at the Spring Town Meeting was to have the design work completed by the Fall Meeting which would then be asked to vote on bond issue for exterior work only. The preliminary estimate for the estimate for the exterior work was $1.0 million.

The Committee established the following as the major items to be addressed in its study:

1. Handicapped access and meeting the requirements of the architectural barriers board.

2. Exterior renovations to Town Hall to insure and maintain the structural integrity of the building.

3. Use of the auditorium which includes determining ways to make the facility more functional in terms of both acoustics and community usefulness. The Committee feels

that through technical modifications the auditorium will be more attractive to community groups.

4. Study of space uses and patterns within Town Hall with specific consideration toward the use of the third floor, and restoration of specific areas back to the original conditions.

5. Improvements and allocation of public meeting space within the building.

6. The historic significance of the building should be maintained. The Town Hall is a registered historic landmark and all improvements made should have to respect that designation.

The Committee recommends that the following be the established directions for the revitalization/rehabilitation of the Town Hall.

--The interior and exterior repairs be combined into one project and that formal voted on this occur at a Special Town Meeting in early Spring 1986. The funds appropriated in 1985 would be utilized to prepare preliminary plans and construction estimates.

The general program may include:

--Studying handicapped access requirements
--Restoring and maintaining exterior integrity
--Improving the auditorium to make it more functional
--Examining possibilities of the former library space (Town Clerk's Office)
--Planning for possible office space on third floor
--Promoting the historic significance of the building

Respectfully submitted,

DANIEL T. CHANE III
HARRY E. CHEFALO
SUSAN E. KEATS
MARK A. LOMBARDI, SELECTMAN
JUDITH P. MUGGIA, SELECTMAN
MARCIA S. SALTMARSH
GEORGE D. WHITTEN
Ex Officio:
CHARLES BRIWA

Treasurer/Collector

Cash in Treasury - June 30, 1984	$ 1,135,012.30
Cash Receipts - July 1, 1984 to June 30, 1985	63,521,203.95
	64,656,216.25
Payments	63,754,908.31
Cash in Town Treasury June 30, 1985	901,307.94

Invested Funds June 30, 1985

Revenue Investments - General Cash	$ 3,579,021.26
Stabilization	784,551.01
Non-Revenue	44,716.24
Federal Revenue Sharing	134,267.77
Conservation	123,909.31
Special Pension Funding	630,608.17
B A N'S	1,282,772.41
Phase II	751,129.76
Off Street Parking	14,228.21
	$ 7,345,204.14

Respectfully submitted,

CAROL A. THOMAS
TREASURER/COLLECTOR

JULY 1, 1984 to JUNE 30, 1985

	6/30/84 Balance	Warrants by Assessors	Abated by Assessors	Rescinded Abatements	Tax Title Sub. T.T.	Paid Treasurer	6/30/84 Balance
1975-76 Real Estate	(2,079.21)						(2,079.21)
1976-77 Real Estate	(1,707.44)						(1,707.44)
1977-78 Real Estate	(2,430.62)						(2,430.62)
1978-79 Real Estate	(1,442.19)						(1,442.19)
1979-80 Real Estate	(2,328.35)						(2,328.35)
1980-81 Real Estate	(1,567.67)						(1,567.67)
1981-82 Real Estate	120,609.72		3,785.93		68,892.58	57,127.30	(9,196.09)
1982-83 Real Estate	219,266.51		4,346.72			72,960.56	141,959.23
1983-84 Real Estate	589,675.84	1,475.82	24,681.76			345,429.09	221,040.81
1984-85 Real Estate		18,096,734.79	125,920.23			17,488,336.48	482,478.08

JULY 1, 1984 to JUNE 30, 1985

	6/30/84 Balance	Warrants by Assessors	Abated by Assessors	Rescinded Abatements	Appor. by Assessors	Tax Title Sub. T.T.	Paid Treas.	6/30/85 Balance
Assessments								
Paid in Advance								
Sewer		214.65					214.65	
Sidewalk		634.86					634.86	
Street		1,444.38					1,444.38	
Interest Collected on Assessments								115.99
Costs								30,318.70
Municipal Liens								11,041.00
Interest Collected on Taxes								113,179.93

JULY 1, 1984 to JUNE 30, 1985

	6/30/84 Balance	Additional Commitments	Water Liens	Abated	Paid Treasurer	6/30/85 Balance
TOWN HALL		394.94			394.94	
AMBULANCE	32,001.00	28,810.00		1,068.00	20,705.64	39,037.36
SEWER REPAIRS	781.78	2,764.82		141.85	2,597.91	806.84
HIGHWAY & BRIDGES	3,520.02	5,269.34		6.00	6,262.28	2,521.08
SCHOOL RENTAL	4,667.00	26,240.50			27,551.00	3,356.50
ALL EXTRA DUTY	6,167.50	46,235.95		2,523.00	42,925.95	6,954.50
FALSE ALARMS	325.00	1,475.00			1,475.00	325.00
PARKING TICKETS	18,552.00	24,453.00			21,682.00	21,323.00
WATER RATES	46,537.01	1,315,440.79	13,781.15	34,553.77	1,224,647.04	88,995.84
WATER REPAIRS	5,310.16	17,715.82		2,095.32	6,367.47	14,563.19

JULY 1, 1984 to JUNE 30, 1985

	6/30/84 Balance	Warrants by Assessors	Abated by Assessors	Rescinded Abatements	Tax Title & Sub. T.T.	Paid Treasurer	6/30/85 Balance
1974-75 Personal Property	4,156.92						4,156.92
1975-76 Personal Property	3,015.98						3,015.98
1976-77 Personal Property	3,363.52						3,363.52
1977-78 Personal Property	1,030.47						1,030.47
1978-79 Personal Property	1,059.06						1,059.06
1979-80 Personal Property	595.81						595.81
1980-81 Personal Property	744.57						744.57
1981-82 Personal Property	1,107.73					627.24	480.49
1982-83 Personal Property	2,002.85					20.78	1,982.07
1983-84 Personal Property	3,438.55					2,335.92	1,102.63
1984-85 Personal Property		370,819.74	23,600.22			344,836.79	2,382.73

JULY 1, 1984 to JUNE 30, 1985

	6/30/84 Balance	Warrants by Assessors	Abated by Assessors	Rescinded Abatements	Apportioned by Assessors	Tax Title & Sub. T.T.	Paid Treasurer	6/30/85 Balance
1973 Motor Excise	8,391.25						132.56	8,258.70
1974 Motor Excise	9,225.85						192.88	9,032.97
1975 Motor Excise	21,284.41						5.77 -	21,290.18
1976 Motor Excise	19,296.95						463.93	18,833.02
1977 Motor Excise	19,821.22						251.03	19,570.19
1978 Motor Excise	17,653.27						316.61	17,336.66
1979 Motor Excise	27,199.09						839.20	26,359.79
1980 Motor Excise	25,222.95						402.05	24,820.90
1981 Motor Excise	8,088.61						313.08	7,775.53
1982 Motor Excise	9,588.76		70.00				163.57	9,355.19
1983 Motor Excise	14,866.14	3,926.89	266.83				4,076.98	14,449.22
1984 Motor Excise	140,093.32	199,387.45	22,329.96				297,171.27	19,979.54
1985 Motor Excise		783,091.07	24,988.50				668,532.03	89,570.54
Boats	00.00							0.00
Other Liens								
Added to taxes	7,406.76	13,781.15				529.59	14,689.49	5,968.83
UNAPPORTIONED BETTERMENTS								
Sewer	419.54							419.54
Sidewalk	15,913.42	15,723.54			15,913.42		5,317.39	10,406.14
Street	1,265.07	12,375.76			421.69		4,948.08	8,271.06
BETTERMENTS ADDED TO TAXES								
Sewer	174.53	2,100.08					2,171.63	102.98
Sidewalk	377.12	6,533.49				31.39	6,641.57	237.65
Street	243.66	1,686.18					1,641.94	287.90
COMMITED INTEREST ON ASSESSMENTS	504.57	3,719.86				28.26	3,721.22	474.95
1971, 1972 Motor Excise collected						71-M	23.10	
						72-M	65.73	

Board of Assessors

The year 1985 was a productive year for the Board of Assessors. The March election brought a second new member to this Board -- John J. Murphy, a life-long resident and Engineer with an excellent background in construction and cost methodologies.

Personal Property assessments and recordkeeping were updated after many years, a worthwhile project done by Assistant Assessor James F. Doherty.

The Department of Revenue has directed this Board to revaluate all Real and Personal Property in Town effective January 1, 1986.

We hope to accomplish this in-house task with the aid of a professional consultant.

We are most grateful to James F. Doherty, Assistant Assessor and Office Administrator; and Dorothy B. Canning, Assessors' Secretary, and her staff including Theresa Boland, Alice Alford and Margaret Kennedy. Their dedicated efforts and service have helped improve the effectiveness of this Board.

Appreciation and thanks also go to All Town Departments, Officials and Personnel -- without their efforts, our work would have been much more difficult.

This Board shall continue to maintain our motto "Everyone should pay their fair share."

Respectfully submitted,

FRANCIS X. MAHONEY, JR., CHMN
JOHN J. MURPHY
*GEORGE L. ANDERSEN

*Resigned January 3, 1986.

Commissioner of Trust Funds

% Total Value	Security Classification	Original Cost	Current Value	Gain or (-Loss)	% Gain (-Loss)	Annual Income	Current Yield
79.3%	U.S. Gov't Obligations	$ 1,043,769	$ 1,070,126	$ 26,357	2.5%	$ 107,250	10.0%
79.3%	Total Bonds & Notes	1,043,769	1,070,126	26,357	2.5%	107,250	10.0%
1.6%	Convertible Preferred Stocks	15,760	21,150	5,390	34.2%	792	3.7%
80.9%	Total Fixed Income Holdings	1,059,529	1,091,276	31,747	3.0%	108,042	9.9%
	COMMON STOCKS:						
3.1%	Health Care	23,435	41,388	17,953	76.6%	1,004	2.4%
2.5%	Energy: Utilities	27,762	34,200	6,438	23,2	2,800	8.2
2.2	Communications & Information	12,601	29,875	17,274	137.1	880	2.9
2.3	Communications Utilities	22,664	30,601	7,937	35.0	2,076	6.8
7.5	Finance	82,771	101,688	18,917	22.9	2,920	2.9
1.5	Insurance	12,468	20,650	8,182	65.6	312	1.5
19.1%	Total Common Stocks	181,701	258,402	76,701	42.2%	9,992	3.9%
0.0%	Miscellaneous	0	0	0	0.0%	0	0.0%
100%	GRAND TOTALS	$ 1,241,230	$ 1,349.678	$ 108,448	8.7%	$ 118,034	8.7%

COMMISSIONER OF TRUST FUNDS
1985

Amount	Security		Original Cost	Current Price	Current Value	%Total Value	Gain or (-Loss)	% Gain (-Loss)	Annual Income	Current Yield	YTH P/E
	U.S. Government Obligations (79.3%)										
$ 100,000	U.S. Treasury Note 9.875%	2-15-86	100,118	100.062	100,063	7.4%	-55	-0.1%	9,875	9.9%	8.6
100,000	U.S. Treasury Note 9.0%	2-15-87	99,251	100.906	100,906	7.5	1,655	1.7	9,000	8.9	8.1
100,000	U.S. Treasury Note 10.125%	2-15-88	102,957	103 3/8	103,375	7.7	418	0.4	10,125	9.8	8.3
100,000	U.S. Treasury Note 11.375%	2-15-89	105,949	107.187	107,188	7.9	1,239	1.2	11,375	10.6	8.7
100,000	U.S. Treasury Note 10.75%	11-15-89	100,000	106.406	106,406	7.9	6,406	6.4	10,750	10.1	8.7
100,000	U.S. Treasury Note 11.75%	1-15-91	107,899	110.937	110,938	8.2	3,039	2.8	11,750	10.6	9.0
100,000	U.S. Treasury Note 10.5%	11-15-92	104,125	106.969	106,969	7.9	2,844	2.7	10,500	9.8	9.1
100,000	U.S. Treasury Note 11.75%	11-15-93	103,753	113.531	113,531	8.4	9,778	9.4	11,750	10.3	9.3
100,000	U.S. Treasury Note 11.625%	11-15-94	110,125	113.594	113,594	8.4	3,469	3.2	11,625	10.2	9.3
100,000	U.S. Treasury Note 10.5%	8-15-85	109,592	107.156	107,156	7.9	-2,436	-2.2	10,500	9.8	9.4
$ 1,000,000	Total U.S. Gov't. Obligations		$ 1,043,769		$ 1,070,126	79.3%	26,357	2.5%	107,250	10.0%	
$ 1,000,00	Total Bonds & Noted		$ 1,043,769		$ 1,070,126	79.3%	26,357	2.5%	107,250	10.0%	
	Convertible Preferred Stocks (1.6%)										
	300 American General Corp. $2.64 CV PFD		$ 15,760	70 1/2	21,150	1.6%	5,390	34.2%	792	3.7%	
	Total Fixed-Income Holdings		$ 1,059,529		$ 1,091,276	80.9%	31,747	3.0%	108,042	9.9%	
	Common Stocks (19.1%)										
	Health Care (3.1%)										
	400 Abbott Laboratories		10,784	66 5/8	26,650	2.0%	15,866	147.1%	560	2.1%	17.2
	300 Pfizer Inc.		12,651	49 1/8	14,736	1.1%	2,087	16.5%	444	3.0%	14.4
	Total Health Care		$ 23,435		$ 41,388	3.1%	17,953	76.6%	1,004	2.4%	

COMMISSIONER OF TRUST FUNDS
1985

Amount	Security	Original Cost	Current Price	Current Value	% Total Value	Gain or (-Loss)	% Gain (-Loss)	Annual Income	Current Yield	YTH P/E
	ENERGY: Utilities (2.5%)									
400	F P L Group, Inc.	$ 10,498	26 7/8	$ 10,750	0.8%	252	2.4%	784	7.3%	8.2
400	IPALCO Enterprises, Inc.	8,666	38 1/8	15,250	1.1	6,584	76.0	1,216	8.0	10.1
400	Public Service Company of Colorado	8,598	20 1/2	8,200	0.6	- 398	-4.6	800	9.8	9.4
	TOTAL ENERGY: UTILITIES	27,762		34,200	2.5%	6,438	23.2%	2,800	8.2%	
	COMMUNICATIONS & INFORMATION (2.2%)									
200	I B M Corporation	$ 12,601	149 3/8	29,875	2.2%	17,274	137.1%	880	2.9%	14.0
	COMMUNICATION UTILITIES (2.3%)									
300	American Telephone & Telegraph Co.	$ 5,308	22 7/8	$ 6,863	0.5%	1,555	29.3%	360	5.2%	16.5
300	Pacific Telesis Group	17,356	79 1/8	23,738	1.8%	6,382	36.8%	1,716	7.2%	8.6
	TOTAL Communication Utilities	$ 22,664		$ 30,601	2.3%	7,937	35.0%	2,076	6.8%	
	FINANCE (7.5%)									
500	Bank of New England Corporation	28,333	56 3/8	28,188	2.1%	- 145	-0.5%	1,000	3.5%	9.1
1,000	Hartford National Corporation	34,503	35 3/4	35,750	2.6	1,247	3.6	1,720	4.8	8.6
2,000	Neworld Bank for Savings (Boston)	19,935	18 7/8	37,750	2.8	17,815	89.4	200	0.5	25.9
	TOTAL Finance	$ 82,771		$ 101,688	7.5%	18,917	22.9%	2,920	2.9%	
	INSURANCE (1.5%)									
200	General RE Corporation	$ 12,468	103 1/4	$ 20,650	1.5%	8,182	65.6%	312	1.5%	****
	TOTAL Common Stocks	$ 181,701		$ 258,402	19.1%	76,701	42.2%	9,992	3.9%	

COMMISSIONER OF TRUST FUNDS
1985

Amount	Security	Original Cost	Current Price	Current Value	%Total Value	Gain Or (Loss)	% Gain (Loss)	Annual Income	Current Yield	YTH P/E
MISCELLANEOUS	(0.0%)									
400	Boston Maine Railroad 6.00% 8-1-65	$ 0	0.00	0	0.0%	0	0.0%	0	0.0%	
10	Mass Life Fund Trust CTF 12-30-83	0	0.00	0	0.0	0	0.0	0	0.0	
12	New York New Haven Railroad - PFD	0	0.00	0	0.0	0	0.0	0	0.0	
	TOTAL MISCELLANEOUS	$ 0		0	0.0%	0	0.0%	0	0.0%	
	GRAND TOTALS	$ 1,241,230		$1,349,678	100.0%	108,448	8.7%	118,304	8.7%	

Respectfully submitted,

ROBERT D. BEATTIE
BERNARD DOHERTY
PAUL KNOUSE

Engineering Department

I respectfully submit the Annual Report of the Engineering Department for 1985.

The work accomplished by the Engineering Department is outlined under the many Boards, Departments and Agencies it serves, and, even though listed as a brief sentence, represents many man hours in compiling information, performing field surveys, preparing plans and rendering professional and technical assistance.

TOWN MANAGER/BOARD OF SELECTMEN

- The October 1, 1984 appointment as Acting Town Manager was completed on April 1, 1985, when W. Chadwick Maurer assumed duties as the new Town Manager. However, certain duties were continued in the Town Manager's office until July 1, 1985 in order to finalize and present the FY-86 Budget at Town Meeting. Assistant Town Engineer Joseph E. Capone continued to be in charge of the Engineering Department and assumed all duties and responsibilities during this interim period.

- The Engineering Department spent considerable time compiling plans, title references and other information to assist the engineering firm of Dana Perkins, Inc. who had been retained to perform engineering/survey services relative to the Woburn Loop. The work will include property line survey, aerial photography, topographic survey and a drainage study.

- Plans and information were furnished and meetings attended with representatives of Collaborative Consulting Services, Inc., in conjunction with improvements along the Aberjona River from Swanton Street southerly to the High School drain grates. Improvements, which are being proposed to prevent erosion along the banks, will be constructed under State funds.

- Proper forms, plans and information necessary for the laying out of a portion of Wainwright Road (Cambridge Street westerly about 620'+) as public were completed for public hearings, Town Meeting and for future recording in the Registry of Deeds.

- Plans and information in preparation for a public hearing were implemented for the acceptance of Westgate Road (a way off Pilgrim Drive westerly about 291'$\pm$) to be acted upon at the 1986 Town Meeting.

- Plans and information were compiled relative to the placement of New York Times newspaper racks on Town sidewalks for use in the litigation to remove them.

- Ten (10) sidewalk orders and ten (10) completions were processed for assessment under the Betterment Act for recording in the Registry of Deeds.

- Information was provided and meetings attended relative to MAPC, Mystic River Watershed and many other State related agencies.

- Plan information and property lines established relative to concerns the Board of Selectmen had relative to the parking area at Leonard Beach.

- Master Budget Spread Sheet and individual budget forms were prepared for the FY-87 Budget.

- Traffic surveys in various locations were made.

- Drafting for "Citations" given by the Board of Selectmen for distinguished service was performed.

- Plans and information were furnished to architects involved in the Town Hall renovation project.

- Information was provided and surveys were made relative to the Town's Reservoir boundary lines.

- Names of abutting land owners were provided for notification of public hearings on utility pole and fuel storage locations.

- Slides were prepared for various articles presented at Town Meetings.

ECONOMIC DEVELOPMENT

The Town entered its fifth year with the services of John W. Connery, Economic Development Coordinator, for the revitalization of Winchester Center. The Engineering Department furnished information and plans for the following tasks undertaken during the year:

- Revitalization of Winchester Center Phase II was nearly completed by the end of the year by Fleming Construction Co. The Engineering Department contributed a great deal of time by assisting during the design stages as well as during actual construction. The Engineering Department assigned a member of its staff to act as project engineer during this period which resulted in a substantial savings to the Town. Extensive time was also spent furnishing plans, information and assistance to consultant Paul C. K. Lu Associates for the revitalization.

- The Town Engineer serves as a member of the Economic Development Committee which meets regularly each month.

- The Engineering Department has implemented work in order to prepare an application for funding under a Public Works Grant - Phase IV. Plans showing work completed under the original grants and remaining work if funds were received are being prepared along with estimates of costs.

TRAFFIC ADVISORY COMMITTEE (TAC)

The Town Engineer serves as a member of TAC, which also includes the DPW Director, Police Chief, Safety Officer and Town Manager. Many issues were reviewed and recommendations made to the Board of Selectmen. Many projects involving various departments were implemented as a result of the committee's work. Some of the projects discussed and requiring field and office work by the Engineering Department throughout the year were as follows:

- Traffic and speed counts were taken on Forest Street, Cross Street, Main Street and Loring Avenue.
- Parking and traffic circulation concerns reviewed were: Vine Street, Washington Street at Bridge Street, Main Street/Park Street/Elmwood Avenue, Winchester Hospital area.
- Street light requests.
- Review of plans, meetings and field surveys were conducted for proposed directional signage for the Winchester Hospital throughout the Town.
- Review of the proposed improvements to Playgrounds, Park land and School grounds was made especially as they relate to parking and traffic circulation.

BOARD OF ASSESSORS

- One year indexing of deeds.
- Assistance in interpretation of deeds, probates and lot cut-ups.
- Provide information relative to the work re-evaluating property in Town.
- Update of 249 Assessors' Tax maps, as well as the 29 large composite plans. The updating of these maps involved field work to measure all new homes and additions and incorporating all new information. Also, all name changes (approximately 600 transfers occurred in 1985) and lot changes were made. This information, after it is compiled each year, is made available to all Town Departments, and at a cost to local banks, real estate establishments and the general public. Thirty-one (31) sets of Assessors' Maps were reproduced.

BUILDING DEPARTMENT

- Approximately 50 house numbers for building permits were assigned.
- Information pertinent to "Certificate of Occupancy" was provided for approximately 60 dwellings.
- Surveys for the determination of street lines and plans showing building locations and verification of plot plans were made as required.

. The Department on a daily basis reviews and furnishes engineering information and recommendations relative to status of work as it affects the Town's public ways and utilities for new dwelling units and commercial developments.

BOARD OF APPEAL

. Information and plans were provided for projects proposed under Special Permits and Site Plan Approval, namely:

35 Vine Street (Apartment Building)
Sachem Woods (Green Co.) (Multi-Family)
Washington Street at Bridge Street (Office Building)
600 Main Street (Retail/Office Building)
921-957 Main Street (Office Condominium Complex)

COLLECTOR OF TAXES

. Certificates of dissolvements of tax liens.

. Lien Certification.

. Preparation of legal notices for delinquent taxes.

CONSERVATION COMMISSION

. Information was provided pertinent to Wetlands and Hatch Act hearings, including field trips with Chairman throughout the Town.

. The Department was particularly involved in the proposal to develop the property off Forest Street near the Stoneham line (Rotondi land).

. The Department is in the process of preparing maps for the update of the "Open Space and Recreation Plan".

FIRE DEPARTMENT

. Master Fire Alarm and Hydrant map updated.

HEALTH DEPARTMENT

. Information and plans pertinent to health violations.

. Plans and assistance rendered for installation of netting under Waterfield Road bridge.

. Surveys for the determination of sources of sewer flows entering drainage system.

. Considerable time was expended furnishing information and assistance in the controversial fill problem in the Cross Street subdivision and fill dumped illegally off Plato Terrace.

HISTORICAL COMMISSION - ARCHIVAL CENTER

. Research plans and deeds for various locations throughout the Town.

PLANNING BOARD

. Subdivision Control Law information for engineers, developers and contractors.

. Estimate construction costs for security bonds.

. Subdivisions in various stages of work that required numerous hours of examination of plans, field inspection and other related work included Fieldstone Ridge (Fieldstone Drive), Winchester Gardens Section II (George and Charles Roads), Pepper Hill Estates II, Carriage Hill IIB and Heritage III.

. Information was compiled and plans prepared for studies of North Main Street and the Woburn railroad loop area for which the survey work is nearly completed.

. Official Zoning Maps were brought up to date.

. Plans and slides of various locations were prepared for Town Meeting articles on proposed zoning amendments.

. Considerable time was spent in reviewing plans and furnishing data for proposals to develop Fieldstone Ridge, Winchester Gardens Section II, Rangeley Estates, Suburban Homesteads (Sussex and Hastings Roads), and the Carriage Hill area off Cambridge Street known as "Sachem Woods" (Green Company).

. Information, plans and extensive field inspection was performed for projects approved under Site Plan Approval, namely: Multi-family developments known as "The Village in Winchester" (Swanton Street), White Horse Common (Grove Place), 35 Vine Street; and commercial projects known as 600 Main Street (retail/office), 927 Main Street (office complex), Washington Street at Bridge Street (office complex).

POLICE DEPARTMENT

. Plans and information for various locations relative to Police investigations were furnished throughout the year.

. Information relative to accidents was furnished for use in court cases.

. Surveys were made relative to vision clearance.

. Surveys and plans were furnished for various criminal investigations.

. Determination of street line for parking violations was made on Highland Avenue, Old Oak Lane and Dunster Lane.

- The Engineering Department worked very closely with the Police Department on various traffic matters, most of which are accomplished during formal and informal meetings of the Traffic Advisory Committee.

- Throughout the year information in connection with the reconstruction of the Police/Fire complex was furnished. Also the Engineering Department provided services for the installation of curbing and sidewalks as well as design and layout of the parking facility in the rear of the building.

PUBLIC WORKS DEPARTMENT

A substantial amount of time was furnished in providing surveys, studies, plans and engineering services in general for various functions of the DPW as follows:

- Buildings
  - Assistance was rendered for the investigation and corrective measures for the settlement of the Senior High School grounds.
  - Plans and information were furnished to consultants relative to proposed Town Hall renovations.
- Cemetery
  - Annual update of all new lotting and interments.
  - Foundation price list updated.
  - Master Cemetery plan updated.
  - Engineering services were provided for the design and layout of Sections 6039 and 6040.
  - Services were provided for both the design and construction of the new perimeter roadway.
  - Information and recommendations were provided throughout the year to the DPW and Cemetery Advisory Board for the overall planning of the Cemetery.
- Forestry
  - Determination of street lines to establish if trees were public or private was made throughout the year.
- Highway
  - Line and grade supplied to private contractors doing work in the public layout.
  - Necessary services were provided for installation of 100' of granite curbing, 45 sq. yds. concrete aprons, 510 sq. yds. concrete sidewalks and 5 return stones.

. Master Drain plan updated.

. Elevations and monitoring of the Aberjona River during Hurricane Gloria.

. Lines for street markings and parking spaces were provided.

. Drainage studies, plans and engineering services were provided relative to drain problems on Main Street, Mt. Vernon Street, Park Street, Vine Street and Church Street.

. Plans and information were provided for the installation of 70'± of drain at Winchester Country Club off Arlington Street.

. Establishment of division line between public/private ways.

. Engineering services were provided in conjunction with the planning and resurfacing of Main Street from Medford line to Mystic Valley Parkway.

. Parks

. Seasonal layouts for all outdoor sports

. Plans were prepared for playgrounds showing existing sports layouts and other recreational uses.

. Playfields Study Committee

. Upon the authorization of Town Meeting, funds were provided to secure the services of a landscape architect to design Improvements to Park Lands, School Grounds and Playfields. Recreation Director Ken Cereghino was placed in charge of the project by the Acting Town Manager. The firm of Mason & Frey was engaged to undertake the project. A considerable amount of time has been expended by the Engineering Department relative to this project in performing surveys and preparing plans for over 30 Town sites. Also many meetings were held reviewing the plans prepared by Mason & Frey.

. Sanitation

. Levels were taken relative to the transfer station scale to determine if any settlement has developed.

. Quantities relative to resurfacing transfer station area were supplied.

. Water/Sewer

. Field survey and engineering information was furnished to the Town's consultant, Coffin & Richardson, for the implementation of the second phase of the Edgewater Place

sewer relief line (end Edgewater Place to Lake - in easement).

. Services were provided to ascertain elevation and location of existing house connection stubs to vacant land.

. 1985 report of sewer additions for Metropolitan District Commission was completed.

. Master Sewer Plan updated.

. Information and establishment of water/sewer mains and house connection stubs at various locations.

. Plans and information were provided in conjunction with the proposal to install a 24" water main from the Bear Hill Tower in Stoneham to the North Pumping Station area.

. Surveys and plans for proposed new pumping stations at Winford Way, Thornberry Road and Woodside Road were completed.

. Surveys and plans were prepared for contractual services to clean and line water mains on Englewood Road, Fairmount Street, Grayson Road, Kenwin Road, Lebanon Street, Prince Avenue and Stone Avenue.

. A plan, survey and assistance was rendered relative to sewer back-ups at the Winchester Housing Authority Palmer Street complex.

RECREATION DEPARTMENT

. Information, field survey and plans for varous playgrounds to assist in scheduling use for various sports.

. Information and plans were provided for various locations relative to the proposed improvements to playfields as more fully described under DPW - Parks Division.

SCHOOL DEPARTMENT

. A study of existing and proposed dwelling units for future use of schools in conjunction with declining enrollments was updated.

TOWN CLERK

. Information pertinent to zoning changes for Attorney General.

. Certification of public ways, list of new public and private streets, and update of precinct maps.

. Verification of house numbers for annual census.

. Establishment of 150' distance from entrances at polling places.

WINCHESTER PUBLIC LIBRARY
WINCHESTER, MASS.

. Maps and information provided to assist in the redistricting of precinct lines.

TOWN COUNSEL

. Plans and descriptions for Town Meeting articles concerning takings, easements and miscellaneous projects.

. Survey, plans and information were provided for the pending litigation relative to the placement of New York Times newspaper racks within the Town.

. Information was provided for the transfer of the Woburn railroad loop property.

. Information, engineering services and appearance at court were provided for litigation when required.

MISCELLANEOUS

. Twenty-four Town maps of various scales and types, which are utilized extensively by the Engineering Department as well as other Town Departments, utility companies and the general public, were updated.

. Considerable time was spent by all members of the Department in furnishing information by correspondence, telephone and in person to engineers, surveyors, attorneys, real estate brokers, public service company representatives, State and Federal agencies, the general public and others.

In conclusion, I would like to express my gratitude for the fine cooperation received from other Town Boards, Department Heads and Town employees.

1985 became a busy and unusual year for the Department with the Town Engineer on leave during the first six months on assignment in the Town Manager's office. Along with this disruption, many special projects, such as Winchester Center Improvements; Woburn Loop; Playfield/School Ground Improvement project; increased activity in development projects, both residential and commercial, all combined with the normal yearly assignments placed a heavy burden on the Engineering Department.

A very special thanks and recognition to an excellent staff that combined their efforts during this extremely busy year. Without the efforts and dedication of Joseph Capone, George Stewart, Kevin McDonald, Frank Hogan, Marie Campbell and Vin Tringale (who left for other employment 11/9/85), it would have been very difficult to accomplish so much during the year in the Engineering Department as well as in the Planning Board office and the Town Manager's office.

Respectfully submitted,

JOHN E. CIARCIA. P.E./R.L.S.
TOWN ENGINEER

Personnel Board

The Town Bylaws specify that the Personnel Board:

1. Advise Town agencies and the Town Manager

   During calendar year 1985, the Town Manager and Department Heads met frequently seeking the advice of the Board.

2. Hold a public hearing on the proposed Compensation Plan and Personnel Policy Guide

   This hearing was held in March of 1985. The Board presented its recommendation at the Annual Spring Town Meeting.

3. Assist in the coordination of Collective Bargaining Activities

   Members of the Board served on the Town contract negotiation teams and engaged in collective bargaining with the following Town employee groups:

   Winchester Organized Clerical Association
   Winchester School Secretaries Association
   Winchester School Custodians

4. Prepare a written report stating the Board's recommendations and reasons on warrant articles involving personnel matters

   The Board submitted a report prior to the Spring Town Meeting. The report included recommendations for increases in wages and changes in personnel practices for various union and non-union employees.

   Complete records for these actions may be found in the 1985 report of the Town Clerk.

The Town Personnel Policy Guide sets forth specific areas which require approval of the Personnel Board. Accordingly, the Board revised and made recommendations or requests for:

- setting rates of pay above salary mid-points for specially qualified, transferred and new employees

- job classifications and reclassifications

As required by the contract between the Town and the Winchester Organized Clerical Association a committee was established to study, review and report upon the functions, duties and responsibilities of the position within W.O.C.A. The Personnel Board was represented on the committee by two of its members.

Mark Twogood was appointed as Assistant to Town Manager in August. Mark is a former employee of the Department of Public Works where he held the position of Business Manager since October 1982.

Respectfully submitted,

LANA WILLIAMS
WALTER DIGNAM
FRANCIS M. GOLDEN, JR.
KAREN JENSEN
CONSTANCE SKAHAN
KATHLEEN N. SWEENEY
THOMAS W. SCHMITT

Planning Board

A substantial portion of the Planning Board's time was devoted to Subdivision Control, Zoning and Site Plan Approval. The Board has also spent an increasing amount of time dealing with major planning issues.

SUBDIVISION CONTROL

As in the past, the Planning Board spent considerable time with developments being built under Subdivision Control. This is an on-going process that consumes many hours of discussions with developers, review of plans and monitoring to be sure that the subdivision is being completed in compliance with the rules and regulations.

The total subdivision plans approved by the Planning Board since the adoption of the Subdivision Control Law in 1954 now totals sixty-one (61). These subdivisions have provided the Town with 13.46 miles of streets built at no cost to the taxpayers, while meeting all the Town's specifications. These subdivisions have created 1039 building lots, of which 989 lots have been released for sale and building permits.

During 1985 the Planning Board had a definitive plan submitted for land to be developed under Subdivision Control in the Sussex/Hastings Road area. A public hearing was held and the Board is in the process of reviewing for final action.

ZONING

In 1985 the Planning Board did not hold any public hearings on zoning articles nor were any included in the warrant for Town Meeting. However, several areas throughout the Town, as well as potential amendments to the Zoning By-law, were reviewed for possible consideration at the Spring 1986 Town Meeting.

Projects for Rezoning Consideration

The following major projects which would require rezoning were discussed and reviewed by the Planning Board:

USA Skating Rink, 7 Conant Road - The Board informally reviewed the proposal for the reuse of the skating rink building for office and light manufacturing. The project would require rezoning that portion of the property that the access road is on from residential to an IL district.

Hudson Industries Site, Cross Street - At the request of the developer the Board informally reviewed this proposal to rezone the property from an IL district to a RA-120 district in order to build a multi-family development.

November 1985 Annual Town Meeting

Article 23 - The Planning Board sponsored this article to provide funds for securing private property to meet the Town's commitment under the agreement with the State to provide low and moderate income family housing. This article passed at Town Meeting.

ZONING BOARD OF APPEALS

The Planning Board reviews Zoning Board of Appeals petitions and makes recommendations as appropriate. Projects that are worthy of special note include:

Petition No. 2677 - Jenks Senior Center - The Board reviewed plans for expansion of the Jenks Senior Center adjacent to Town owned park land.

SITE PLAN APPROVAL/SPECIAL PERMIT

The Planning Board reviews and makes recommendations to the Zoning Board of Appeals for projects requiring Site Plan Approval/Special Permit. Major projects and proposals discussed and reviewed by the Board were:

Sachem Woods, Green Company - The Green Company, a new developer, entered into an agreement with the Sachem Woods Corporation to purchase the property for development of condominiums. The Planning Board reviewed their revised plans for the property for compatibility with previously approved plans for the property and the covenant.

Forest Street, Chapter 774 Comprehensive Permit - The developer of the project proposed to develop 70 units of multi-family housing under a Chapter 774 Comprehensive Permit. This project, after many discussions and meetings, had problems complying with Conservation Commission requirements and as a result did not petition the Board of Appeals.

Retail/Office Complex, 600 Main Street - Albiani Development Corporation proposal for a retail/office complex at 600 Main Street. Project is now complete.

35 Vine Street - This proposal for 23 apartment units was reviewed as part of the Site Plan Approval process. This project is now under construction.

Washington Street Professional Building - The development of a two-story office building at the corner of Washington Street and Bridge Street. The project is now under construction.

Winchester Associates, 1017 Main Street - This project proposed the addition of office space to an existing office building at 1017 Main Street. The project was approved.

Winchester Hospital Signage - Proposed signage locations and designs were reviewed and approved.

White Horse Common, Grove Place - Currently under construction.

The Village in Winchester, Swanton Street - In final stages of completion.

SPECIAL PROJECTS

Housing Policy - The Planning Board spent considerable time working with the Board of Selectmen, Citizens Advisory Committee and the Winchester Housing Authority to satisfy the requirements of the agreement with the Executive Office of Communities and Development (EOCD) concerning a housing program for the Town.

The Planning Board sponsored an article at Town Meeting to provide seed funds for the acquisition of existing housing units for a housing program. The Planning Board continues to unanimously support the concept of providing some of the housing program needs in existing units rather than on Town owned open space.

Woburn Loop - A preliminary study has been conducted by a consultant to the Planning Board. The study suggests some uses of the property which would be compatible with surrounding activities.

In 1985, the Planning Board participated with the Selectmen in a public hearing on the disposition process for the Woburn Loop. The Planning Board has submitted to the Selectmen a proposal for Planning Board involvement in the disposition process.

Beautification Design Review Committee - The Planning Board continues to be represented on the Beautification Design Review Committee. In 1985 the focus of activity was on review of the Design Reference Manual prepared by the Committee. The Planning Board intends to review the Sign By-law in 1986.

Playfields, School Grounds and Park Lands Study - In a joint meeting with the Beautification Design Review Committee, the plans for improvement of playfields, school grounds and park lands were reviewed.

WINCHESTER CENTER REVITALIZATION

During the past few years, revitalization of the downtown area has been one of the major concentrations of the Planning Board. In past years the combined efforts of the Board of Selectmen, Chamber of Commerce, Economic Development Coordinator and the Planning Board resulted in the foundation of revitalization. This year Phase II of the streetscape program was completed. The success of the revitalization program has increased parking demands downtown. The Planning Board will study the parking needs downtown in 1986.

COMMITTEES

Planning Board members served on the following committees:

Capital Planning Committee	- Clarence S. Borggaard
Committee on Names	- Clarence S. Borggaard
Economic Development Committee	- Marion G. Crandall
Fair Housing Committee	- Maryann McCall-Taylor
Ad hoc Housing Committee	- Marion G. Crandall and Clarence S. Borggaard
Winchester Center Design Review Committee	- Daniel R. Kenney
Beautification Design Review Committee	- Charles Tseckares, Ann Blackham and Jane Kittredge

Planning Board Representatives

At the organizational meeting of the Planning Board held on May 20, 1985, Daniel Kenney was elected Chairman of the Board. Harry Lindmark was elected Vice-Chairman and Maryann McCall-Taylor, Secretary.

Respectfully submitted,

DANIEL R. KENNEY
HARRY A. LINDMARK III
MARYANN MC CALL-TAYLOR
MARION G. CRANDALL
CLARENCE S. BORGGAARD

Economic Development

This report constitutes the final report of Winchester's Office of Economic Development. The office, created in 1981, has completed its task of organizing, planning and administering a plan and program for the revitalization of Winchester Center and all funding of the office has ceased.

The past year witnessed the completion of the second phase of the Winchester Center Urban Design Project. The construction and design costs, $909,000, were funded in their entirety by a grant from the Massachusetts Department of Public Works (Public Works Economic Development Grant Phase II and III). The construction commenced June 17, 1985 and was completed December 6, 1985. The coming year, Spring of 1986, will see the resurfacing of all the streets in the Center as part of a programmed resurfacing program of the Winchester Department of Public Works.

Along with the completion of Phase II of the Urban Design Project, the private sector element of the overall revitalization effort was also vigorous. The past year saw the opening of three fully licensed restaurants in Winchester Center (Lucia's, Dover Grille and Maximilian's), the opening of a new shore store (Bayberry's), the granting of the package store liquor license, the construction of a new 35,000 square foot medical office complex (Judkin Green), the construction of the first new retail space/office space in Winchester Center since the 1930's (600 Main Street) which will accommodate six new retail stores and 9,000 square feet of additional office space and plans for a new 24,000 square foot office building at the site of Reardon's Gas Station.

Winchester Center has changed significantly in the past four years and the list of contributors to the successful effort would be a long one. However, the Economic Development Committee deserves special recognition for the untold hours of volunteer effort, without which the Center Revitalization Project would not have been possible or successful.

Respectfully submitted,

JOHN W. CONNERY
ECONOMIC DEVELOPMENT COORDINATOR

School Committee

Local government is never static. The very concept of a committee of local citizens elected to provide governance to the public education system guarantees turnover and change. In 1985 two seasoned members of the Winchester School Committee opted not to seek re-election after illustrious careers which saw each of them occupy the chairmanship more than once. Mrs. Constance D. Papas stepped down after three terms and Dr. Roger A. Bauman retired after two terms. At a reception following their final School Committee meeting Mrs. Papas and Dr. Bauman were presented plaques testifying to their dedicated service. In the spring election of 1985 M. Catherine Gatto and former Selectman Edward F. O'Connell were elected to fill the vacancies thus created.

While planned change may be relatively easy to cope with, the unexpected can often be difficult and even devastating. In January of 1985, Dr. Clare M. Corcoran, long-time principal of Vinson-Owen School, resigned to accept a position as Assistant Dean at the Graduate School of Lesley College. As senior member of the cadre of Winchester principals, her departure created a great void. Tragically, just a week after Dr. Corcoran's decision was announced the community was rocked by the news of the sudden death of Miss Paula Caffrey, principal of Lincoln School. Surely, the Winchester school system was being tested. It was only owing to the collective resolve of administrators, teachers and students that we could sustain these losses and keep our educational "ship" afloat. After a long and exhaustive search that really taxed the members of the appointed search committee, Dr. Suzanne McGee, a principal from Skowhegan, Maine, and Dr. Susan Villani, a principal from South Kingstown, Rhode Island, were appointed principals at Vinson-Owen School and Lincoln School respectively, effective August, 1985. We welcome them to our system and wish them every success.

Five members of the school system chose to make academic year 1984-85 their swan song as they elected to retire. Barbara Norton, English department, Bernard J. Silva, school psychologist, Burton O. Cowgill, music department, Milburn Dixon, science department, and Mary Brooks, elementary teacher, have our best wishes as they start their retirements. Our schools are better for the values they brought to their teaching assignments and our children are better equipped for life because of having had contact with them.

Under the early leadership of Dr. Bauman the School Committee undertook a thorough review of existing policies and regulations. At that time the members among other things strengthened the high school graduation requirements and approved new procedures for determining grade point average and class rank at the high school. Later in the year the Committee would approve new policies changing the minimum age requirement for entry into kindergarten and creating a transitional kindergarten program for those not quite ready for immediate advancement to the first grade.

In general the School Committee fared very well in the Town Meeting on matters directly affecting the operations of the school

department. Town Meeting appropriated funds in the amount of $10,915,463 that were sought to enable us to maintain our commitment to excellence in education. In the fall session the Town Meeting, upon the recommendation of the Committee on Government Regulations, voted to reduce the size of the School Committee from six members to five, largely to minimize the parliamentary problems encountered when there is an even number of voters on an elected committee. Although the School Committee itself had favored an increase in its membership to seven, it can readily adjust to the proposed change. The final outcome is dependent on the position taken by the general electorate on the referendum question required by Town Charter which will be on the ballot on March 25, 1986.

Town Meeting took favorable action on an article under which the School Committee released a tract of 3.7 acres of land adjacent to the Lynch School to the Board of Selectmen with the understanding that it would be used to provide a buffer zone for Wildwood Cemetery. After considerable discussion the Town Meeting was also sympathetic to the School Committee's desire to postpone indefinitely articles concerning minimum salary for teachers and professional development grants, when the School Committee and the Winchester Education Association reached an impasse over criteria to be used for awarding the grants. At year's end this issue was still being negotiated.

A number of exciting initiatives were introduced in the Winchester school system in 1985. Winchester has now subscribed to membership in the New England Association of Schools and Colleges at both the elementary and junior high levels complementing the long-time affiliation of the high school. McCall Junior High School is currently undergoing a self-assessment study as a prelude to a formal evaluation. The work of the prestigious accrediting agency will assure that the entire school system is subjected to the most rigorous evaluation standards.

Thanks largely to the efforts of Dr. Michael Ronayne the Winchester School Department has entered a cooperative agreement with Tufts University which includes a Students in Residence program whereby Winchester High School students may take some courses at Tufts and a Scholars in Residence program enabling Tufts faculty members to give occasional lectures and mini-courses in Winchester.

The School Committee voted to join a new consortium with the school districts of Lexington, Arlington and Woburn, to be known as LAWW. Although the original incentive arose from a desire to start a school-business partnership program, the consortium offers possibilities of many educational improvements and economies.

Chapter 188 of the Acts of 1985, the Massachusetts Public School Improvement Act, authorized, subject to local initiative, the establishment of a school improvement council comprised of principals, teachers and parents for each public elementary school in the Commonwealth with each council eligible to receive a grant of funds on the basis of $10 per child. Individual councils may use the funds for a variety of purposes including innovative academic activities, expanded pupil service, acquisition of instructional equipment and cultural enrichment. The School Com-

mittee promptly authorized the establishment of such councils and they are now functioning at all five of our elementary schools.

The Winchester School Department Administrative Center will be the locus of the Massachusetts Global Education Program. This project, which has secured a grant of $250,000 from the Danforth Foundation, resulted from the creative thinking and curriculum planning of Paul Mulloy, a social studies teacher at Winchester High School. It will place Winchester at the vanguard of curriculum development in the social studies field.

In a move to strengthen direct delivery of services in early elementary grades the School Committee authorized the testing on a field basis of the position of Instructional Specialist. In academic year 1985-86 the incumbent of this position will provide services and support to students and faculty at Lynch and Lincoln Schools where it is perceived that the need is greatest.

The School Committee has already voted favorably to permit the Winchester High School band to accept an invitation to perform at the Gator Bowl in Florida in December, 1986 with the understanding that the fundraising necessary to fulfill this engagement will be undertaken under the aegis of the Friends of the Winchester High School Music Department. In this connection it is worth mentioning that in general the School Committee is very receptive to considering requests for student travel that are well planned and organized, of educational merit, adequately chaperoned, and realistic in terms of their cost so they do not become exclusionary on this basis.

In the recent past the School Committee gave approval for various groups to travel to Washington, D.C., Germany, France, Spain, and Italy. Properly planned, these opportunities provide a valuable adjunct to the learning that takes place in our classrooms.

We seem now to have a sharper focus on enrollment projections, at one time a very fragile area. Enrollment figures of 3026 on October 1, 1985 were the precise total that had been predicted. Student population increased 10% at the elementary level and decreased 6.5% at the secondary level for an overall decline of 3% from school year 1984-85. The loss of enrollment of recent years in the primary grades seems to have been stanched. Now we must weather the next few years during which there will be a delayed impact of the population decline at the secondary level.

Most indicators that educators generally use as some barometer of the learning process would bear out that Winchester is indeed meeting its commitment to excellence in education. The Winchester graduating class of 1985 registered a mean score of 485 in the SAT verbal compared to the national mean of 431, while their mean on the SAT math was 533 compared to the national mean of 475. It was the first time in more than fifteen years that a class from our high school was able to pierce the barrier of 1000 for the combined SAT scores. Winchester students also scored well above national, regional and state averages on a number of academic achievement tests. A number of our students received recognition under the National Merit Scholarship Program with five of them being designated semi-finalists. Bjorn Poonen of the Class of 1985 walked off with an impressive number of awards at our annual

honors night. He was later appointed Captain of the American Scholastic Mathematics Team that competed in Helsinki, Finland, in the summer of 1985.

There is a place for awards in our educational world and we are justifiably proud of the many accomplishments achieved by our students and teachers. We dare to mention a few of them, knowing that we are omitting many others, simply to illustrate the scope and breadth of the honors achieved. Our elementary science program has been designated as both a state and national exemplar. Lincoln School received an award from the Math League with its team placing third in the New England competition. Five students from McCall Junior High School and thirteen from the high school earned GOLD KEY honors in state art competition. Six Winchester High students were honored for outstanding scores on a test administered by the American Association of Teachers of German and one of them, Janet Weylman, was one of 67 students chosen nationally for a one-month travel scholarship to Germany. Our high school social studies team placed 15th among 188 public and private schools in the National Social Studies Olympiad in American History. Our social studies department received a grant from the Economic Education Council of Massachusetts to examine the content of economics education at all levels of the curriculum and member George Watson had the thrill of having his textbook Economics published. Surely no scholastic theatrical group ever performed better than the spirited group that produced the musical Annie at McCall Junior High School.

Our athletic teams were blessed with abundant success as evidenced by Winchester High School's having won the Woburn Daily Times Chronicle trophy for overall excellence in competition within the Middlesex League for 1984-1985. In what surely must be a rarity Roseann Innes, coach of our girls' team, and Paul Atkinson, coach of our boys' team, were chosen by the Boston Globe as Tennis Coaches of the Year.

We are not a school system without problems and we continue to cope with some of them while having resolved others. Unfortunate incidents involving drinking at the Junior Prom which was held outside of Winchester caused the School Committee to require that for the remainder of the year all school-sponsored social events be held within the town. The senior class rose magnificently to the challenge and with the encouragement and support of parents, teachers and administrators staged a stupendous Senior Prom under a tent on Manchester Field.

The courses planned for a summer school session had to be cancelled due to a lack of registrations. This program must be carefully re-evaluated and perhaps may require some joint ventures with our participants in the LAWW Consortium.

We have worked hard to eliminate split classes at the elementary level. Although not yet able to abolish them altogether, we have reduced them to a minimum number caused by disproportionate enrollments in certain grades.

Problems with the bus transportation schedule plagued us throughout the year. We appreciate how vexing this has been to students and parents and assure them that our efforts to improve the trans-

portation go on unabatedly.

Our efforts to improve the quality of air in certain parts of the high school building seem finally to have paid off. After considerable testing and replacement of some parts in the HVAC system, by year's end we were getting uniformly good readings on the quality of air throughout the building. We are grateful to Public Works Director Dominic Serratore and his staff for the enormous help they provided us.

We continue to seek improvements in the curriculum offerings for students who are not college bound. William O'Connor, director of social studies, has done some exciting research in this area and we are hopeful that his work will stimulate some needed change.

We are grateful to the community of Winchester for the enormous support it gives our schools. In addition to the appropriation of public funds this support is evident in countless other ways through the generous acts of individuals and organizations. Winchester's civic, veterans' and fraternal organizations have loyally contributed to many special activities and programs. We appreciate the care with which Mahoney's Rocky Ledge Farm and Nursery beautified the tent for the Senior Prom and the generosity of Bonnell Ford in furnishing a vehicle for driver education. EnKa Society contributed $1500 to make our Scholars in Residence program a reality. John Mercurio and John Hackett tirelessly planned and carried out the amazingly successful I-Dent-A-Kid program. Mr. and Mrs. John F. Murphy made a gift of extensive photography equipment to McCall Junior High School and Caci Venture Associates contributed to our alcohol and drug abuse prevention program.

We acknowledge with profound gratitude the leadership provided by our superintendent, Dr. Charles L. Mitsakos. His job is a demanding one made no less so by having to work with not one but with six "bosses." Somehow he has managed to do it and to do it well. We are well served by the entire team of assistant superintendents, directors and support personnel at the Administrative Center. We appreciate the excellent work of our principals and teachers who transform our school buildings into vibrant centers of learning and make all of us proud to live in such a town. Finally, we extend our quiet thanks to the unsung heroes, the custodians, secretaries and food service workers who really make the whole system operate. Theirs shall be the kingdom of heaven!

Respectfully submitted,

EDWARD F. O'CONNELL, CHAIRMAN
STEPHEN L. POWERS, VICE CHAIRMAN
CATHERINE S. ALEXANDER
M. CATHERINE GATTO
WILLIAM T. JERVEY
MICHAEL R. RONAYNE, JR., PH.D.

Superintendent of Schools

Assessment and refinement are two elements that characterize effective schools and effective school districts. Periodically reviewing and appraising the goals and the activities undertaken to achieve those goals keeps an organization dynamic and allows it to maintain its commitment to continuing excellence. The work of the Winchester Public Schools draws heavily from the results of the assessment and refinement process.

This annual report includes an outline of the major goals identified for the year and describes the many activities undertaken to achieve those intermediate goals as well as the overall Winchester Public School's mission to help students develop their potential abilities and guide them toward becoming capable, responsible citizens.

The goals established in 1985 grow out of the district's mission statement and three major assumptions about schools that were described in the 1984 Town Report: namely, that schools are for students; schools must foster a sense of community; and schools must commit themselves to quality.

During 1985 our first goal was to foster a sense of community within the school system through greater community involvement. In order to achieve that goal we established a personal development program. This program included a wellness workshop for staff and the distribution of a wellness newsletter. In addition programs were established to provide for both group and individual recognition. Those whose efforts were the extra mile or merited congratulations were commended publicly at school committee meetings and in the staff newsletter and through the press. They were presented special superintendent's apple awards as well. Group contributions were highlighted in a series of behind the scense stories in the local newspapers. Plans were made to honor at a staff recognition reception all employees who were completing their 10th, 15th, 20th, 25th, 30th, or 35th year of service. Fostering a sense of community through the community at large was achieved through the establishment of a school improvement council in each elementary school, joining with Arlington, Lexington, and Woburn in a business/industry/education partnership, and by implementing a scholar-in-residence program with Tufts University through an EnKa grant.

The improvement of our management techniques was our second goal. School administrators completed a series of management seminars on leadership, goal setting, and teacher observation and evaluation techniques. A series of alternate year indepth program reviews of all curricular programs was initiated. Procedures for monitoring student progress and the effective use of test data were explored. New computer software packages for student information and personnel management were implemented.

Our third goal challenged us to implement the next phase of our educational computing program. Refinements were made in the existing program to allow for the experience of students at their previous grade levels. Students and teachers had opportunities to work with computer-assisted instructional software at all

grade levels. They were guided by a computer assistant who also helped train staff. In-school administrative applications were introduced.

Much progress was made in achieving our fourth goal, strengthening our developmentally-based early childhood program. An extensive evaluation of the pilot full-day kindergarten program was completed. Recommendations were made to extend the school day for all kindergarten school children and to infuse developmental theory into the curriculum at that level. The kindergarten entrance date was changed and a transitional kindergarten-to-grade-one program established. A proposal was developed to seek funding for that program from state funds enacted under Chapter 188, School Improvement Act of 1985.

Our fifth and final major school system goal involved the assessing, unifying, and strengthening of our kindergarten through grade twelve reading program. Learning to read and reading to learn skills were identified for integration in all subject areas. The nationally validated learning-to-learn program was implemented at Winchester High School and staff development undertaken for infusion of the skills identified in the program into other courses. A blue ribbon evaluation team visited Winchester in October to assess our reading program and to make recommendations.

The year 1985 was marked therefore by a great deal of assessment and refinement -- assessment and refinement that allowed Winchester to maintain its commitment to continuing excellence. A breakdown of 1985 activities by department or program function and grade level follows.

PERSONNEL SERVICES

The year 1985 began on a sad note for the Winchester Public Schools. Two valued employees of the system died within weeks of one another. Catherine Sheridan, an elementary teacher in the community for fourteen years, passed away on December 21, 1984 after a long illness, and Principal Paula Caffrey died suddenly on January 11, 1985. Ms. Caffrey had been a member of the professional staff in Winchester for thirty years.

In addition to the loss of Ms. Sheridan and Ms. Caffrey, the system was also saddened by the retirement of Dr. Clare Corcoran, Principal of Vinson-Owen School. Dr. Corcoran came to the Winchester system in 1955 as a first grade teacher at the Noonan School. She became principal of V-O soon after it opened in 1962. Upon her retirement from the Winchester Public Schools, Dr. Corcoran joined the faculty of Lesley College in Cambridge, Massachusetts.

During the period from January 1985 to June 1985, Mr. Robert Lynch, a teacher at the Lincoln School, served as acting principal of the Lincoln School. Mr. George Flynn, principal of the Ambrose School, assumed the additional responsibility of the V-O principalship following Dr. Corcoran's retirement.

After an extensive search and screening process that involved representatives of the Winchester faculty and community, two new principals were named to positions in the school department.

Dr. Suzanne I. McGee was elected by the School Committee as principal of Vinson-Owen School and Dr. Susan Villani was elected as principal of the Lincoln School. Dr. McGee came to Winchester from Skowhegan, Maine, where she had served as an elementary principal since 1982. Dr. Villani came to Winchester via South Kingston, Rhode Island, where she had been an elementary school principal since 1978.

In addition to Dr. Corcoran, five retiring members of the professional staff were honored at the end of the 1984-85 school year by both the Winchester Education Association and the Winchester School Committee. Those so honored were Mary Brooks, Milburn J. Dixon, Burton O. Cowgill, Bernard Silva and Barbara Norton.

The 1985-86 school year opened successfully with sixteen new staff members. Of that number eight were assigned to teach at the elementary level, five at the secondary level, and three were assigned to the area of Special Education. Ms. Lynne Rahmeir joined the administrative team as the Director of Music for the system.

CURRICULUM AND INSTRUCTIONAL SERVICES

Curriculum is the content and the scope and sequence of that content and skills presented in our schools. Instruction refers to the techniques and processes used to present that curriculum to our students.

Key program developments will be summarized as they pertain to the school system as a whole, the high school, the junior high, and the elementary schools.

SYSTEMWIDE

Once again computer education was an area of active development. The required sophomore writing lab was modernized through the introduction of word processors. Instruction in the use of spreadsheets was incorporated into business education. Additional computer-based learning activities were developed for physics and chemistry. The system's first computer aided design system went into use in the high school industrial arts program and a new advanced course in Pascal was taught. At the junior high enrollment in the eighth grade electives ("Computer Applications" and "Advanced Basic") continued to grow and, with the help of federal funds, a required seventh grade keyboarding course completed a successful first year. The elementary program was revised to cover all grades, K-6, and a pilot program was begun in wordprocessing for children. Special Education teachers at all levels produced a plan for computer integration into resource rooms.

Following up the work of a Task Force on Life Education, a secondary health education pilot program was launched for seventh graders at McCall Junior High and the high school. A community advisory committee was established to help guide the new program. The health of faculty was addressed through a series of stress management workshops and a multiagency health fair.

Arts education received considerable emphasis in 1985. A one-year fine or applied arts graduation requirement went into effect for incoming ninth graders. The Arts-in-the-High School Curricu-

lum Task Force met throughout the year. At the junior high level a proposal to restore general music to the curriculum was brought forward. Efforts to integrate the arts with academic subject matter were in evidence in the elementary schools, and several in-service workshops addressed this theme.

The results of standardized test scores were outstanding. The highlights were the maintenance of last year's dramatic gain in verbal SAT and a sharp rise (513 to 533) in the quantitative SAT. Elementary and junior high achievement scores were the highest in the four years that the system has used the STEP (Sequential Test of Educational Progress) testing program.

ELEMENTARY SCHOOLS

Early Childhood Education was a major focus throughout the year. Implementation of a model all-day kindergarten class was completed and an extensive outside evaluation report demonstrated significant gains by the students. A parent-teacher task force on early childhood education brought forward recommendations which led to three important School Committee actions: a change in the school entry cutoff date from December 31 to September 1; a plan to establish a transition K-1 class; and the addition of one hour to the kindergarten day. A new task force was convened in the fall to revise the primary report card.

An indepth self-evaluation of the reading program led to the first revision in ten years of the elementary reading scope and sequence. The revised program, building on extensive work in the teaching of writing, emphasizes teaching reading and writing as interrelated processes rather than separate subjects. A great deal of student writing of various kinds was in evidence in all schools. A blue ribbon team of specialists from the field of reading education visited Winchester in the fall and conducted an extensive appraisal of the reading program.

Other elementary highlights in 1985 included the national recognition of Winchester's elementary science program by the Search for Excellence in Science Education by the National Science Teachers Association; the third annual colonial day program for second graders (a simulated colonial school day plus a crafts fair with local artisans at Town Hall), which for the first time included a fife and drum concert and songfest; and an inservice course on "Humanities in the Elementary School" which attracted more than half of the elementary staff and produced useful curriculum materials.

JUNIOR HIGH SCHOOL

In the spring of 1985, a school evaluation team from the New England School Development Council (NESDEC) came to McCall Junior High School. The focus of this team's evaluation was the quality of the school atmosphere. The purpose of the visit was to provide McCall with important feedback about the school climate. The following commendations and recommendations come from the NESDEC report received in early May:

Commendations

1. A positive school climate prevailed with feelings of strong

school spirit expressed by both students and staff. School pride was evident.

2. A quiet, orderly atmosphere was evident with students displaying a high degree of purpose.

3. The staff held a high regard for academic excellence and a mutual student-teacher respect was common. The before-school test preparation classes were an evidence of staff dedication. Many teachers had a strong feeling of being professional, often referring, with pride, to their secondary certification and the status it implies.

4. Discipline was well defined. Students knew what was expected of them and were aware of the consequences of inappropriate actions.

Recommendations

1. Continue to evaluate the curriculum for the less academically talented students. They should continue to have feelings of success and worth in the total school's mission.

2. All McCall students should be provided with the opportunity to provide input regarding the opportunities and quality of the student activity program. Perhaps a built-in student activity/club program might be considered. Presently, students might be given the opportunity to join an activity at any time during the school year.

3. The climate is very content oriented and teacher directed. Discussions on means of providing a more student-centered approach, without compromising excellence, might start a process of self-evaluation.

4. The inherent problem of a two-year "in between" school creates the feeling of not belonging. Faculty dialogue on this phenomenon and methods of countering this feeling by some adolescents should be pursued.

As a follow-up to this report, the McCall staff, with the support of the superintendent and the School Committee, will participate in the New England Association of Schools and Colleges, Inc., school evaluation and accreditation process during the next two years. In the fall of 1985, a school steering committee was established to guide the evaluation process and a speaker from the New England Association came to McCall to acquaint the staff and parents with the expectations of the Association.

The conclusion to the 1984-85 school year at McCall was highlighted by three major occurrences:

1. The parents of our eighth grade students formed a committee (Class of 1989 Committee) to increase communication among parents and to help plan/support activities for their children.

2. Over a four-day period in June ANNIE, with more than 100 students and parents involved in the production, was performed for nearly 3,000 patrons who thoroughly enjoyed this marvelous musical.

3. A "moving-up" ceremony was held on the last day of school for the eighth graders, followed by a family picnic and games on Manchester Field. A special thanks is in order to the Class of 1989 Committee for its assistance in making this such a pleasant occasion.

The beginning of the 1985-86 school year saw several changes at McCall. For the first time in some years, a lively election was held for Student Council officers. Kathleen Hall was elected President, Robyn Shaw, Vice President, and Jenna Maconochie, Treasurer. Also, a new course called "Health as a Way of Life" was added to the McCall curriculum for all seventh graders. This pilot health course meets two periods per week for one quarter of the year. Included in the twenty-lesson course are classes covering human growth and development, mental and social health, and personal health management. Finally, with the recent decline in student enrollment, the school lunch schedule has been changed from three lunches per day to two which has allowed for more flexibility in the overall scheduling of the school day.

In conclusion, McCall continued to share some of its space and facilities with Kids' Corner, the Recreation Department, and the Council on Youth, as well as the after-school Winchester Music Program. On off-school hours there has been a large number of rentals involving the auditorium, the cafeteria, and the gym. All in all, McCall continues to be a heavily utilized facility.

WINCHESTER HIGH SCHOOL

The year 1985 was outstanding for Winchester High School.

In a variety of competitions, Winchester High School students won awards in English, mathematics, social studies, science, foreign language, art and music. The overall scholarship continues to be of an outstanding caliber with SAT scores increasing and achievement scores exceeding those of comparable school systems. What makes these exam results so extraordinary is the fact that approximately 93% of our students take various College Board exams. This number is at least double the national average. Other test results, such as the continuing outstanding success of the Advanced Placement exams, also indicate that the caliber of the education received is of the highest order.

Continued work on the curriculum with even greater emphasis on reading and writing in all areas of the curriculum and infusion of arts in the curriculum attest to our efforts to not only have quality in the experiences our students receive, but a broad education based on course selections and a sound integrated approach to the curriculum.

The quality of our extracurricular athletic program can be measured quantitatively: 5th in the BOSTON GLOBE rankings for all Division 1 teams; a second consecutive trophy from the DAILY TIMES AND CHRONICLE for Middlesex League supremacy, as well as numerous championships and individual achievements such as GLOBE and TIMES All Scholastics. One student was chosen a Scholar-Athlete of the Year by the National Football Foundation.

A broad and varied extracurricular program attracts large numbers

of students. The quality of the Marching Band needs no mention here. The RED AND BLACK received a first place award from the Columbia Scholastic Press Association. The success of the drama program, as measured by the quality of the productions and the people young and old who seek to support these activities by their presence, has been most gratifying. Exchange trips to foreign countries, a variety of social events, and the large number of students participating in community service projects are just a few of the successful programs.

Members of the faculty have assumed leadership roles in state and national organizations and programs. These efforts are in virtually all departments of the school. Two of our teachers received grants to learn and study in the U.S.S.R. and Egypt, and two other staff members received grants to study Russian Culture with the experts in New York City.

To list any and all individual accomplishments would take up large amounts of space and run the risk of forgetting someone or some departmental accomplishment. The record as described in School Committee documents and the newspapers supports the description of "Winchester High School - An Award Winning High School."

SPECIAL EDUCATION AND PUPIL SERVICES

This year Winchester's special needs staff programs served approximately 550 students under Chapter 766. This number represents a slight increase in the number of students served during the previous school year and is reflective of the enrollment increase at the elementary level.

The major focus of the Special Education/Pupil Services Department this year has been twofold: (1) to continue assisting Winchester schools' administration and staff in the development of pre-766 options to serve students experiencing school difficulties; and (2) to expand special education services and options for special needs students being served under individualized educational plans.

In meeting objective #1 the Winchester Special Education/Pupil Services Department was instrumental in the development and implementation of Project Collegebound. This program was designed to provide teacher training and direct service to secondary students which reflect current research-based methods addressing learning styles and thinking skills. Under the Collegebound grant a morning and an evening semester-long learning workshop for local adults was offered. More than sixty participants attended these courses designed to aid students in bridging past achievements with future learning either in or out of college and to quell fear of passing grades, examinations, interviews or reentry into the job market. The focus was on recognizing individual learning styles and maximizing those findings.

In addition to the adult workshops, learning styles lectures have been offered to the elementary principals, Lincoln School Parents' Association, McCall Chapter One Parent Association, Winchester's Church United Organization and at several national conferences.

The Learning-to-Learn curriculum which is based on strategies used by good learners was taught as a one-semester course to Winchester

High School sophomores. Data gathered from this pilot program will be submitted to the U.S. Department of Education. This program has received national recognition and generated a demand for the director to teach and present the program to varied groups throughout the country.

In addition to Collegebound, the Special Education Department was instrumental in the development and support of other "regular" educational programs designed to assist students experiencing difficulty. The initiation of an "A" team at McCall Junior High School, the development of a peer counseling advisory committee at Winchester High School, workshops for the professional staff on drug and alcohol abuse, unique concerns of adopted children, working with the hearing impaired, are but a sampling of our attempts to assist the school in serving students.

In meeting objective #2, expansion of Special Education services, Winchester was again fortunate this year to receive a number of federal and state grants for the handicapped. The total grant awards for the 1984-85 school year was approximately $200,000. Grants were utilized to (1) continue funding all aspects of Winchester's Early Childhood Program (Project WIN) for 3-7 year olds housed at the Lynch School; (2) provide staff (regular and special education) with comprehensive inservice training programs to better enable them to serve special education students; (3) fund the position of a four-day-a-week Adjustment Counselor/Social Worker at the secondary level; (4) fund the position of a 2-1/2 day-a-week Adaptive Physical Education teacher; and (5) provide supplementary speech and counselling services at the elementary level.

At Winchester High School a new, substantially separate special education program was developed to serve students experiencing social, emotional and adjustment difficulties. This program was developed in lieu of sending secondary students to "out-of-district" state or private programs.

A pilot program introducing word processing and computer instruction for special needs students, developed by our Learning Disabilities teaching staff during the summer, was implemented at Lincoln and Lynch Schools, as well as at McCall Junior High School and Winchester High School. Summer workshops were conducted to develop a comprehensive speech and language handbook including techniques for classroom teachers working with hearing impaired students. The McCall Occupational Center, serving our most severely developmentally delayed population, was expanded to include on-the-job training and a recreational-athletic after-school component.

The list of curricular and instructional improvements in the Special Education/Pupil Services area is extensive and best reflected in an honor received during the Department of Education's Tenth Anniversary celebration of the implementation of Chapter 766 in Massachusetts. Three awards were presented to Winchester for outstanding programs and service to special needs students. The awards represent exemplary effort and commitment of the staff and community in serving students with special needs.

The Special Needs Advisory Committee met monthly and was, as in years past, an effective vehicle of communication for many parents.

Meetings were held the fourth Wednesday of each month to enable parents of special needs students to express their hopes and fears to administration and teachers to aid student progress.

ADULT EDUCATION

Four hundred twenty-five students were enrolled in the two ten-week sessions of the Adult Education Program in 1985. The program offered ninety-five courses with individual courses ranging in length from one to twenty meetings. While most of the courses were taught in the evening hours, daytime classes continued to complement the program. The daytime offerings were taught either at Winchester High School or McCall Junior High School.

New courses added to the program included Climbing Your Family Tree, Dream Workshop, Macintosh - An Introduction to Personal Computing, Palmistry: Workshop, Palmistry: Learning How, Couples Workshop, Fundamentals of Interior Design, Oriental Rug Making, Portrait Painting from Photographs, Choosing a Psychotherapist, Conversational Spanish, Introduction to Darkroom, Victorian Visions, Drawing II, Effective Parent-Teacher Communication Workshop, and Tarot Cards for Beginners.

In 1985 the Adult Education Program offered courses in cooperation with Winchester Hospital and the Winchester Chapter of Red Cross.

The fee structure for a standard ten-week course, meeting one night per week for two hours each night, was $35.00 for residents, $40.00 for nonresidents, and $15.00 for senior citizens. All students paid an additional $5.00 registration fee to keep the program on a self-supporting operational level. The computer classes charged higher fees due to the length of time for class and maintenance of the equipment.

The Winchester Adult Education Program strives to meet the many educational needs of its adult population. Suggestions for improvement of the program are welcomed by the Director at 721-7020, extension 12.

COMMUNITY SCHOOL ASSOCIATION

What is CSA and what does it do for our schools?

The Community School Association is made up of parents, teachers, the administration and any citizen interested in quality education in the schools of Winchester. Its working committees and board are composed of representatives from each school parent association.

The CSA works toward several goals:

1. It provides a forum to share the unique character and perspective of each school. Members share new ideas, pool resources, communicate and publicize the successes of the schools, and approach problem-solving with wide community-based support.

2. CSA funds and presents particular enrichment programs which educate beyond the regular curricula (reenactment of the LaSalle Expedition, Danceworks, Introduction to the Opera, Rob Taylor -

Authors and Illustrators). It compiles the Education Page in THE WINCHESTER STAR.

3. The CSA brings townwide attention and assistance to problems faced by individual schools, as well as issues that are faced by the entire school system (this year focusing on home-school communication, of which one aspect was conferencing skills).

4. The CSA monitors all School Committee meetings to keep the parent population informed of issues, decisions and policy. It also keeps School Committee members apprised of parental opinion through its elected representatives.

The interaction of CSA members across town promotes cohesion among individuals, as well as presenting unity within its schools. It actively provides strength, understanding and support for each school's unique qualities and needs, and thus Winchester gains with a stronger sense of community. The Community School Association plays a vital role in education in Winchester.

CONCLUSION

In closing I would like to thank Assistant Superintendents Robert D. Fitzgerald and David B. Ackerman, McCall Junior High School Principal Evander French, Jr., WHS Principal Vincent E. Larocco, Director of Special Education and Pupil Services Frank Bianco, Adult Education Director Karen Baker, and CSA President Donna Brandt-Landry for their assistance in preparing this report.

Much progress was made in 1985 toward achievement of the school system goals through the cooperation of the School Committee, representatives of the community, and the school staff. We look forward to 1986 with enthusiasm and shall strive to further our continuing commitment to excellence.

Respectfully submitted,

CHARLES L. MITSAKOS, ED.D.
SUPERINTENDENT OF SCHOOLS

FOLLOW-UP SURVEY
CLASS OF 1985

	Number of Students	Percentage
Four-Year Colleges	224	74.2
Two-Year Colleges	26	8.6
Business, Technical and Specialized Schools	7	2.3
Post-Graduate or Preparatory Schools	3	1.0
Hospital Schools of Nursing	0	0.0
Armed Forces	6	2.0
Employment	30	10.0
Undecided	4	1.3
Unknown	2	0.6
	302	100.0

TOTALS

260 go on to further education of various types	86.1%
6 go into military service	2.0
30 are planning to work	10.0
6 are undecided or unknown	1.9

CANDIDATES FOR GRADUATION
CLASS OF 1985

Ann M. Adelsberger
Alan Stuart Adler
Rebecca Lynn Allen
Richard Norman Anderson
Diane E. Aronson
Nicholas Asaro
Mary Gillian Askew
Michael Christopher Ault
Patrick J. Badger
Sally Elizabeth Bankson
Michelle Renee Bearce
Joanne Marie Beauchamp
Jean Marie Benincasa *
David Vincent Bentley *
Patrick Owen Berkley
Carol Soraya Beyranevand
Matthew Michael Bezjian
Kenneth Scott Binding
Maribel Blanco
Michael Jon Blasi
Nathan D. Bokil *
Erin Alanna Boland
Lisa M. Brown
Neil Thomas Calabro
Jose Manuel Calero *
Sandra M. Capodilupo
Suzanne Marie Capone
Cynthia Catherine Card
Leslee Jean Carlson
Elizabeth Nicole Carpinteri
Brian Timothy Carroll
James Vincent Castagno
Marybeth Grace Celli
John David Chidsey
Cheryl Anne Chute
Ellen Jordan Clavin
Pamela Camielle Clinton
Thomas Garrett Cody
Andrea L. Colantonio
Robert Joseph Collins
Julie Ann Conley
Timothy Albert Conley
Adrienne Lee Cooke
Paula A. Corby
Christopher Steven Costello
James Joseph Coughlin
Charles L. Cowen
Amy Diane Cracknell
Jennifer Ann Crockett
Deanne Elizabeth Cronin
Thomas Francis Cross
Maura Cullen
Gregory S. Cumings
Daniel William Cummings
Carolyn M. Curry
Alicia Anne D'Arcy
Barbara Anne Delaney
Cristina Bridget DeLuca *
Joseph Peter DeLuca *
Irene Dermatis
Carra Lynne D'Errico
Dianne Marie Deshler
Denise Marie DeVito
Denise Debra Dewald
Mark Charles DiCara
Barbara Noel DiVencenzo
Domenic Robert DiVencenzo
Paula Marie DiZio
Jessica Holly doCouto
Caron Marie Doherty
David F. Doherty
Elizabeth Grace Doherty *
Timothy Patrick Donaghey
Paul Martin Donahue
Mark Irving Donovan
Barbra Jean Double
Julie Dougherty
Theresa Marie Ducharme
Michael George Ducharme
Jame L. Duda
Christopher John Duffy *
Alexandra Maria Dulchinos
Kevin E. Eklund
Timothy Jude Ellis
George H. Elwell
Alfred Richard Falcione *
Mary Anne Fallon
Scott J. Falzano
Patricia L. Farrell
Christine T. Fassas
Robert Karl Feldmann
Paul Richard Ferullo
Lynn Ficociello
Dara A. Fitzgerald
Sharon Elizabeth Fitzgerald
Catherine Ann Flatley
Christine Flynn
Shawn Joseph Foley
William Donald Ford
Cynthia Lee Forester
Anthony P. Fortunati
Jana Furey
Mary Patricia Furey
Rachel M. Galante
Elise Marie Gambino
Mark Steven Gangi
Pamela Jean Getson
John James Giannotti
Eric Alan Gibbs
Michelle Hillary Gibson
Kenneth Joseph Gill
Rhonda Elizabeth Glick

Maurice Andre Godfrey
Mark Paul Govostes
Yvonne Y. Grabau
Kymberly Ann Grant
James Joseph Gray
David Eugene Greco
Joseph Michael Grifoni, Jr.
Brendan Kevin Gurry
Alison Laing Hagge
John F. Haggerty
Roxanne Phylis Hansen
Pamela Jean Harrington
Claire Hartigan
Erin Lomair Hemenway
Natalie Anne Hill
Amy Karen Hirschfeld*
Margaret Page Hitchcock*
David Andrew Holt*
Kevin Paul Houllahan
Doreen Michelle Hughes
Amy Elizabeth Hurley
Michael Manning Hurley
Gregory Charles Johnson
Dean George Kakridas
Martin Solomon Katcoff
Charles F. Kelley
Kristen Lee Kelly
Andrea Louise Kenerson
Matthew John Kennedy *
Maura Anne Kennedy
William Scott Kerrigan
Scott Howard Kessel *
Rene Sharon Kett
Franzin Khaghani
Nina Kahund
Kathleen M. Kirkpatrick
David Jay Koffman *
Jeffrey P. Koplow
John J. Krebs
Lorraine G. Krebs
Eric Otis Krusell
Mary Susan Krusell
Michelle Dianne Kupjian
Petr Kyn
Andrus Laats *
Lisa Lane Lancaster
Ralph J. Lauretano
Christopher Barrie Law
Margaret Jane Lawler
Joseph J. Lawrence
Matthew Edward Layden
Keith Edward Leary
Elizabeth Keun He Lee
Kathryn Mary Lee
Jakob Lewin
Christa Anne Limongiello
Patricia Ann Lynch
Sean Albert Lynch
Maryellen McCarthy
Stephen Edward McCarthy
Heather Jane McCleery
Jean Mary McGee
Michael J. McGee
John-Marshall McGeehan
Heather Lynn McIntyre
Neville Hugh McKenzie
Carey Lynn MacDonald
Russell Magliozzi
Lucy Anne Maiullari
Joseph Navarro Majahad
David Manganaro
Elizabeth Margaret Manning
Thomas John Marino
Andrew M. Martinelli
Margaret Louise Mathson
Sheila Eileen Mawn
Anthony Nikitas Menounos
Suzanne Laraine Milauskas*
Laura Ann Miller
Nassim Mir Mozaffari
Robert W. Mitterling-Anderson
Stephanie Anne Mobbs
Debra Lee Molloy
Scott Francis Moynihan
Kristine Marie Munroe
Robert Thomas Murphy
Frank J. Murray
Rachel Murray
Tuananh Doan Nguyen
Robert Francis Patrick Nigro*
Keyvan Nouri
Beth Anne Nowell*
Barbara Anne O'Brien
David Jude O'Connor
Michael Joseph O'Connor
Kevin Michael Olivieri
Jeffrey Scott O'Neil
Katherine O'Neill
Thomas George Outwater
Robert Steven Paine
Subhasis Pal
Robert Lloyd Palmer
Theodoros Papalimberis*
Honoria Chaves Pavao
Lauren Grace Pawlak
Suzanne Ruth Perlitsh
JoAnn Perritano
Michael Raul Pires
Anna Lisa Pisacreta
John William Poduska
Bjorn M. Poonen*
David Steele Possi
Brian Thomas Pothier
Gregory Steve Poulos*
Michelle Yukiko Powers
Denise Marie Preston
Richard Vincent Preziosi
Marjorie Elizabeth Price

Michel Hernan Puchulu
David Puopolo
Elizabeth Lee Puffer
Donna J. Ralphs
Deborah Anne Ray
Maurilio E. Rebolo
Lisa Ann Regan
Timothy Patrick Reilly
Lisa Joan Reinfeld
Matthew F. Rexrode
John Francis Rice, Jr.
Glenn C. Richmond*
Hannah Christina Riley
Theresa Ann Robert
Stephen Charles Robertson
John Herrick Rodgers
Mitchell K. Rodriquez*
Gary Edward Rogers
Andreas Richard Romero
Christine L. Ross
Tracey Lynn Ross
Spencer David Roy
Anna Marie Russo
Paula Mary Russo
Anthony Sabatino
Michelle B. Salemi
Louis T. Sampson
Robert Bruce Santos
Christine Anne Sarno
Marco Angelo Sartori
Pamela Robin Schenck
Timothy Schmitt
Laurie Lee Schuurman
Bruce A. Schwartzman
Michele K. Sevigny
Leyla Fazeela Shamsi
Katherine M. Shao*
Ravi K. Sharma
Kelly Jean Shea*
Tomiko Smith
Elizabeth Anne Solomin
Lawrence Edward Stecchi
William Lenard Stevens
Paul Albert Sughrue*
Maryclare Sullivan
MaryEllen Sullivan
Nancy Ellen Sullivan
John Kenneth Surabian
Richard Alan Suvak
David Kent Swanson
Suzanne Sweeny*
Jennifer Daniels Tinkler*
Laurie Anne Tucci
Julio E. Vanga
Scott David Van Ummersen*
Doreen Lee Vokey
Pilar Alicia von Lazar
Anthony Charles Vozzella
Timothy Francis Wade
Scott Winfield Wadman
Ann Marie Mercedes Walsh*
James Jefferson Walsh
Ann Jane Ward
Jane Elizabeth Ward
Sharon Dee White
Emmet James Whitehead*
Mark Wilkinson
Matthew Hale Williams
Marisa J. Wolsky*
Timothy Joseph Wood
Deboran Ann Wright
Adbu Yilmaz*
Daphne Elefteria Zervoglos*
Melissa Rae Zuccola

*National Honor Society

Northeast Metropolitan Regional Vocational School

The Northeast Metropolitan Regional Vocational School has been fortunate to have Gerard P. Donohoe as its representative for twelve years. In the March 1985 Annual Town Election Mr. Donohoe did not run for re-election. His successor is Dr. John F. Looney, Jr.

Northeast is one of the vocational Schools in the Commonwealth that has been able to maintain its enrollment relatively constant. However, some of the Towns making up the district, such as Winchester, have not met their quota. For the school year 1986-1987, the quota is 28 for the Town. This is down from 32 in 1984-1985.

In 1985-1986 Winchester sent eleven 9th graders to Northeast which was a decrease from 15 in 1984-1985.

The authorized number of students is 1400. On October 1, 1986, we had 1374 students as opposed to 1381 in 1985. Northeast has a large number of Special Education students and that number has been increasing yearly. Hosefully, recruitment from Winchester will increase. If we do not fill our allotment of students, other members of the district may take the seats. That Town or City has the responsibility of paying the costs of the additional students and not Winchester. That is why our Regional School Assessment showed a decrease to $83,202 in our last budget.

Usually all applications must be completed by March 1 of the preceding academic year. For Town that do not meet their quota, such as Winchester, applications may be made up to June.

Winchester High School Girls' Swimming Team has use of the Northeast pool for practices and meets. The Girls' Swim Team was quite successful this year.

Northeast Football Team was fortunate to be the Division V Commonwealth League Champions and missed going to the Super Bowl by a five hundreths of a point. This was quite an honor. The hockey team was in the semi-finals for the state championships.

We look forward to maintaining our excellent placement record. Of the 289 graduates, 67% were placed directly in a trade they trained for; 7% in a related trade; 18% went on to higher education and 4% entered the military. The balance sought their own employment. Northeast grants its graduates both an academic and vocational diploma so graduates may be admitted to colleges and universities.

Northeast has conducted guidance information sessions, town wide mailings and advertised an open house to attract additional Winchester students. Any potential candidates may be accepted at 9th grade on as a transfer student. Individual student visitations may be scheduled.

Respectfully submitted,

DR. JOHN F. LOONEY, JR., CHAIRMAN
NORTHEAST METROPOLITAN REGIONAL
VOCATIONAL SCHOOL

Trustees of the Winchester Public Library

The "good moment" in the history of the Winchester Public Library which we celebrated in our last report continued throughout 1985. Highlighting the accomplishments of the year were a number of significant firsts: 1) Automated services directly affected patrons; 2) The newly installed book detection system, a regrettable necessity of our times, was activated with "alarming" success; 3) Long-awaited independent access for our handicapped patrons via ramps and keycard activated doors became reality. And to complement these capital project achievements, two public receptions were hosted by the Trustees and Director to honor people instrumental in our progress. These events provided the Chairman the opportunity to share the Trustees' goals and current priorities, and the rationale behind each, with the townspeople of Winchester. Our message is one of distinct satisfaction with our progress, striving for continued excellence, and gratitude for the quality of staff and volunteer support upon which our success is built.

The third year of our top priority capital project -- automating library functions in preparation for full participation in the Minuteman Library Network -- has been exhausting but exciting. With laser barcoding of the entire collection nearly complete in 1984, the full staff this year participated in the card catalog conversion so that by year-end three-quarters of the library's entire collection had been readied for entry into the MLN database. The two stage process puts the entire collection into machine-readable form and creates the link between the physical book or material and its computer record. With the adult book collection on-line, focus is now on the remaining areas, Junior Library materials and AV materials, in particular, which are scheduled to be on-line by March '86. The Town's Capital Program funding for 1985 permitted purchase and installation of a multiplexor and three terminals for reference and circulation. These purchases brought automated services out of the backroom and directly to the public: In the adult department automated circulation functions -- checking books in, out, and renewing, generating of overdue notices and of reserve book notices -- began in earnest in October. Since August some 7,000 of our 13,000 adult patrons have come in to register for the new Minuteman Network card -- a "credit card" -- providing access to an incredible treasure of materials, over one and one-half million titles owned and shared now by the twenty public and academic MLN member libraries. All adult and junior library patrons are urged to assist in this transition by registering as soon as possible for the new blue Minuteman card.

Improvements and renovations continue to update our handsome building facility. This year our Director's continuing interest in optimum space utilization led to the construction of a much needed reference office, which includes windows overlooking the reference room. The office was created out of the heretofore dead storage space of the balcony above the reference area. Then, too, with gift funds donated by the Friends of the Library and an unexpected one-time distribution from the former Winchester Swimming Pool Fund, restoration of the double door main entry of the building to its original grace and dignity of craftsmanship was completed. The door-slot bookdrop, which both blocked entry access

by fifty percent and compromised fire regulations has been replaced by a modern free-standing bookdrop placed along the main entrance path. This aesthetic and functional improvement, accomplished without any town budget support, is one aspect of the final design prepared after last year's successful entranceway enhancement design competition. It is our earnest hope that the remainder of this project, which has been proposed heretofore for capital funding, will soon receive favorable approval. Likewise completion of independent access for handicapped patrons once inside the building to areas including the lower foyer and public lavatories as well as improvements to the meeting room warrant budget support. This three part proposal for updating our building facility is a high priority capital program of a magnitude for which the Trustees cannot hope to find sufficient non-traditional funds without major town budget support.

The above only highlights the importance of gifts to the Library in this period of "alternate funding" efforts. Our faithful friend ENKA in 1985 provided our new audio-cassette display case with a 900 cassette capacity, and, once again, the Winchester Home and Garden Club supplied the Library's holiday greenery and arrangements. An outpouring of memorial gifts in the name of John C. Willis, Sr., former Trustee (1951-1959) of the Library, and the interest of the Willis family in creating an ongoing and meaningful contribution touched us all.

In April the Trustees and Director hosted a Sunday Open House in conjunction with the regular Annual Meeting of the Friends of the Winchester Public Library to acknowledge to a townwide audience gratitude for the many faceted gifts and services of the Friends organization to the Library. Public interest was heightened by the choice of guest speaker, Bob Thomson, of WGBH's "Victory Garden" popularity, who was on hand throughout the afternoon to answer all current gardening questions. Moreover, it was heartening to see the many new faces in the audience who stayed on for the Annual Meeting following the program and were interested in assuming leadership positions within the organization. The trustees presented to the President of the Friends a plaque, to be on permanent display in the reference room, honoring this four year old organization for its outstanding and continuing service to the Winchester Public Library. Certificates of appreciation were presented to Dudley Samoiloff, first president of the Friends, and to the officers and board who have brought the organization to its current level of substantial financial contributions and volunteer service. A summary of the accomplishments of the Friends this year alone includes a very informative and well-crafted newsletter, responsibility for the annual book sale at Town Day, and sponsorship of evening programs on Chinese cooking with culinary expert, Nina Simonds, and Car Buying and Repairs with WGBH show host, Brad Sears. Gift funds from the Friends provided the handsome kiosk and information directory in the lobby, the additional shelving in the reference room under the Tiffany window wall to house and display the expanding periodical collection (one of the final touches in the reference room renovations so generously underwritten by this organization last year), purchase of a coin-operated Apple II computer for public use to replace the previous, very popular, rental unit, and finally, the funding for the refinishing and staining of the front doors referred to among capital improvements above.

The Trustees in their commitment to a renewal of the Library as a center for cultural groups and programs in collaborative ways enjoyed their first success this year with the Music at the Library series. The series of three Sunday afternoon concerts brought together talented performers, music lovers and library patrons -- not always mutually exclusive groups -- for free, professional performances in a convenient and attractive local setting. These programs were co-sponsored by the Winchester Music Program and supported by the Massachusetts Arts Lottery and administered by the Winchester Arts Lottery Council. The audiences were understandably enthusiastic and appreciative. Plans for collaboration with the Winchester Art Association on art exhibits are currently underway as are continuing activities to be co-sponsored with Winchester Trails.

The Director and staff are the special people who make it all happen day after day. Although we are indebted to them all, we often need a specific event to focus upon for expressing our appreciation. In September the retirement of the head of our Junior Library, Phyllis B. (Jean) Twitchell, after twenty-three years of service in our Library, thirteen as Head of Children's Services, provided just such an occasion. Despite the competing demands of Saturday afternoon football and soccer games, yard sales and fall chores, several hundred parents, children, town officials, and professional colleagues came as friends to say thank you and very best wishes for a fulfilling future to the woman who came to personify Children's Services at the Winchester Public Library for more than a generation. Her cheerful manner, creative approaches, and professional skills and management kept an enviable level of stability and service available to our youthful patrons in spite of the sweeping cyclical changes in their population and funding over the past ten years. The sudden death last March of Mary Jean Seaburg, another long tenured and distinguished staff member, saddened us all. A brass plate will be displayed in the audio-visual materials area to recognize Jean's outstanding role for over sixteen years in our AV collection development, which now includes over 7,500 record albums and audio-cassettes among other materials.

Significant numbers of staff changes seem to characterize the workforce in today's highly mobile society. Recent experience at the Library supported this pattern. Silvia M. Tontar who joined our reference department staff in 1973 and assumed responsibility in recent years for the Young Adult Department -- its collection development and programs -- resigned from our staff in August to assume the assistant directorship of the Lowell Public Library. Her immediate Information Services supervisor, Alan S. King, who joined the staff in December of 1983 and contributed much during his short tenure of service in all areas of our automation program, resigned during the summer to become Supervisor of Library Services for the Central Maine Power Company. And finally, Catherine Gravel, Materials Services Librarian, resigned after two years service to head the Technical Services Department of the Peabody Public Library.

With great pleasure the Trustees appointed Heidi M. Zeibig as the new Head of Children's Services. Heidi has twelve years of service in our Junior Library to her credit, the last four years as assistant to the Children's Librarian. Her accomplishments this

past year brought pride and recognition to our Library locally and on the state level. A plethora of new talent, skills and experience also came to us via several recent staff appointments. Former Head of Technical Services at the Somerville Public Library, Philip E. McNulty, assumed the post of Head of Technical Services for us in September. Deirdre Hanley, our most recent appointment, became our Head of Information Services in December having served for several months in an interim capacity in that position. In addition, we welcome Christine K. Rust, Librarian II for Community Services (her weekly column "What's Up at the Library" has already opened a major information channel to the community for us), Sandya Bagavan, Librarian II for Information Services, and Margaret D. Miller, Library Aide.

This year change also affected the membership of the Board of Trustees. In November the Board with regret accepted the resignation of our secretary for the past five years and esteemed colleague, Betty J. Haley. Dr. and Mrs. Haley will be retiring to their home in Rockport in early 1986. We thank them for decades of enriching Winchester community life and Betty specifically for the effervescent good humor and balance which she brought to the Board. An interim appointment to fill the vacancy on the Board until the town election in the spring of 1986 brought applications from an encouraging variety of qualified candidates. After individual interviews conducted by both boards, the Library Trustees and Board of Selectmen appointed Ellen B. Browning interim Trustee. With two children in the school system, wide-ranging experience in our parent-teacher organizations, and Town Meeting membership, our newest member will be able to contribute significantly to our renewed examination of Junior Library service. We look forward together to our continuing service to our Library and our Town.

Respectfully submitted,

ALICE K. MIRAK, CHAIRMAN
JAMES W. BLACKHAM, JR.
AUSTIN BROADHURST
BETTY J. HALEY
LORETTA C. REDDING

Library Director

In 1985 the Winchester Public Library continued to progress in the direction established in previous years. Improvements were made in the use of space, the delivery of services, and the establishment of automation as a service tool. 1985 was also the first year of an active publicity program for the library.

Much attention this year was focused on Information Services staff and patrons. The expansion of space for magazines and newspapers was completed with the installation of additional shelving. The card catalog was rearranged and moved into the reading room where it is closer to those using it, freeing up lobby space for the new book collection. A much needed off-the-floor office for the reference staff was created on the balcony, giving them a work area in which to do those important behind-the-scenes tasks. We hope to further enhance this division in 1986 with the installation of new signs for the reference stacks and an improved reference station that places all needed reference tools and files within easy reach.

The library also expanded the resources available to its patrons in 1985. Thirty-five new magazine and newspaper titles were added to the periodical collection. Four additional passes to museums were acquired to enable patrons to visit a greater variety of institutions. Additional software was purchased for patrons using the library's coin-operated public microcomputer. In 1986, we plan to start a collection of compact discs for those patrons who have disc players. The significant advantage for libraries of compact discs is their greater durability.

This year automation made its impact felt on both the circulating of our materials and the locating and borrowing of materials from other libraries in the network. Next year we hope to obtain more terminals for circulating Junior Library materials and for locating items in our collection and in those of the other nineteen Minuteman Libraries.

We have long felt that a library needs not only to build up its resources and services, but also to maintain an active program of publicity so that residents are always kept aware of the services and resources offered by their public library. We have long passed the time when the public library's only resource was books. Since library services are continually adapting to changing public needs, it is important that changes in service be shared on a timely basis with all town residents. The Community Service Librarian has been working hard this year to bring the public up-to-date on library activities. Our Kiosk Announcement Directory, donated by the Friends of the Library, has been a welcome additional vehicle for publicizing new activities.

THE JUNIOR LIBRARY

In the way that 1985 saw many improvements in Adult Library services, 1986 will be the year for major changes in the Junior Library. We expect to have evening hours next year, enabling working parents to use the library after work. Additional shelving is needed so the collection of juvenile materials can

grow and keep pace with the demands of an active population of children and parents. The addition of two computer terminals will facilitate the circulation process and the process of locating materials in other libraries. Automation will tie the Junior Library to the Adult Library in a very positive and productive way. All materials will be accessible by terminal at either location, and Junior Library patrons of any age will be able to borrow any item located in either department.

CIRCULATION AND COMMUNITY SERVICES
Head: Ann Trowbridge

The Minuteman Library Network's CLSI automated circulation system was implemented in October, 1985. In preparation for the event, a new desk top and two terminals with laser barcode readers were installed at the circulation desk in late September. Because Winchester is a member of the Minuteman Library Network, patrons now have access to the collections of twenty local libraries. Overdue notices are sent on a more timely basis because they're machine produced. Both of these facts ensure that more materials are available to more patrons.

The book theft detection system was activated in conjunction with our automated circulation system. This security system sounds an alarm when sensitized library materials pass through the security gates without being properly checked out. By securing against book loss, the library can better ensure that the materials patrons are looking for are on the shelves.

The ENKA Society donated a rotating display case for the security and organization of the library's audio-cassette collection. This display case is located at the circulation desk and can hold up to 900 cassettes.

Another addition to the lobby area of the library is a three-sided koisk, one side of which holds an announcement board; the second, library produced brochures; and the third, a building directory.

The Winchester Public Library and the Winchester Music Program co-sponsored a "Music at the Library" series of musical programs in 1985. Three musical programs entertained patrons on three separate Sundays throughout the year. The money for this program was obtained from a grant given by the Massachusetts Arts Lottery.

In 1985 the library began to publicize its resources and services more widely. Articles in the local newspapers about automation and other activities of the library, coupled with printed brochures and flyers about these events, have brought the Winchester Public Library to the attention of more community residents. Furthermore, the Winchester Star has established a weekly column of "Library News" to inform the community about what's happening at their library.

Our strong commitment to communication and our community will ensure the continued success of our publicity campaign in 1986.

CHILDREN'S SERVICES
Head: Heidi Zeibig

Ensuring that children receive the best professional service a library can offer has always been important to the Winchester Public Library. The main goal of the Junior Library is to enrich children's environments by making their department a learning resource center - a place of discovery.

Since it is at this early stage that children's impressions of libraries are formed, the Junior Library offers many services to welcome them to our library. During the past year, over 4,000 children enjoyed over 120 programs offered by this division. Specialized storytimes were held throughout the year for 2 and 3 year olds, and 4 and 5 year olds. In the winter months, children attended our Film Festival and adults participated in a new program introducing parents of preschoolers to our Apple IIe computer and selected software. During winter and spring school vacations, children were invited to participate in a cookie contest, a stuffed animal pet show, feature films and a special presentation of "Aladdin and his magic lamp" performed by the Gerwick Puppets.

In the spring, the library participated in the annual ENKA parade with its float entry, "Wind Up/Unwind at the Winchester Public Library," which was highlighted by two "wind up" Volkswagen beetles.

Summer activities included the reading program, "Jigsaw Summer," which enrolled over 400 children. Adults and children were entertained by the dance troupe, "Little Red Wagon," a craft workshop by Nadine (Zugglesnook) Suhrbier and Walt Disney's classic animated film, "Pinocchio." The summer festivities ended with the reading program awards party featuring "Clowns Around."

During October, bears of all shapes and flavors were in abundance. In addition to "bearing up" under efforts to automate the library, an "unbearably" terrific Halloween party was held, hosted by the "Libearian." Also on the agenda was a Gummy Bear contest and a showing of Walt Disney's "Robin Hood."

Along with the variety of programs offered to children this past year, two popular services continued to provide learning and enjoyment: the coin-operated Apple IIe computer, and the Storyline.

Service to the schools continued, strengthening the enduring cooperation between the Junior Library and the elementary schools. Visits from school classes, book selection for individual classrooms, and workshops for Junior and Senior High School students in storytelling proved ever popular.

As we look ahead to 1986, the Junior Library is preparing to register children for their new computerized library cards in the final segment of the automation project. In addition, the division is investigating other methods for streamlining the collection to make effective use of available space, and will implement evening hours.

We are embarking on a new age for children in libraries: an age of new technologies and new services to meet their needs. The staff of the Junior Library is ready to provide new, innovative

and creative programming and to ensure that the children of Winchester will be able to obtain the materials necessary to meet their future demands.

INFORMATION SERVICES
Head: Deirdre Hanley

In 1985 automation of the library's circulation system enabled the Information Services Division to improve existing reference services and to look forward to expansion into new and exciting areas. The reference staff now has immediate access, via computer terminal, to the holdings of the Winchester Public Library and nineteen other Minuteman Network Libraries. Automation has enabled the staff to respond more quickly and completely to patron needs by speeding up the flow of information and increasing the number of available resources. Two specific services, interlibrary loans and reserve requests, have been affected by automation and are presently being evaluated and redesigned to provide the best possible service to our patrons.

Technological changes are only part of our overall effort to enhance service. The renovations of the Reference Room begun in 1984 continued in 1985. The card catalog was moved into the Reference Room to facilitate use and research by patrons. Over thirty titles were added to the periodical collection and, in conjunction with this expansion, new magazine shelving was added to enhance the display and storage of the entire collection.

Museum pass loans continued to be an important service in 1985. New passes were added to the collection which includes the Museum of Modern Art in New York City and the Isabella Steward Gardner Museum. Two other collections were also expanded in 1985: the library now has phone books from every major city in the United States, and a preparatory school catalog collection has been started to complement the existing college catalog collection.

During the year the Information Services Division staff compiled several bibliographies highlighting specific aspects of the library and its collection. In addition, the Information Services Division is happy to conduct library tours and give instruction in the use of the library to help familiarize patrons with the services and materials available to them. In 1985, seventh and eighth graders from McCall Junior High School visited the library and learned how to use the card catalog and materials in the Reference Room.

Our goal for 1986 is to continue to provide for and anticipate the information needs of the townspeople of Winchester.

TECHNICAL SERVICES
Head: Philip E. McNulty

The greatest effort of the Technical Services staff during 1985 was directed towards the library's automation project. Barcoding was substantially completed early in the year. Entry of our catalog and holdings information into the Minuteman system is a major undertaking, but progress has been excellent. Technical services staff, specially hired data entry people, and staff from other divisions assisted on the project. The quality of the temporary

Use of Library Services

	Adult Division	Junior Library	Total
Resident Borrowers, Jan. 1985	12,524	2,969	15,493
Nonresident Borrowers, Jan. 1985	498		498
Total	13,022	2,969	15,991
Resident Borrowers, Sept. 1985	13,953	2,501	16,454
Nonresident Borrowers, Sept. 1985	385		385
Total	14,338	2,501	16,839
Fiction loaned - home use	55,121	63,686	118,807
Nonfiction loaned - home use	54,819	21,639	76,458
Volumes loaned- shut-in use			
Volumes loaned - school use		12,629	12,629
Total Volumes Loaned	109,940	97,954	207,894
Pamphlets and periodicals loaned	11,324	729	12,053
Recordings and Cassettes loaned	12,943	3,593	16,536
8 mm & 16 mm films loaned	180		180
Filmstrips loaned		616	616
Art prints loaned	184		184
Realia & other equipment loaned	24	165	189
AV equipment loaned	99	41	140
Museum passes loaned	778		778
Video cassettes loaned	4,033		4,033
Total Materials Loaned	139,505	103,098	242,603
Reference Questions - in person	4,944	3,198	8,142
Reference Questions - telephone	2,363		2,363
Reader's Advisor - in person	6,144		6,144
Reader's Advisor - telephone	2,010	3,768	5,778
Reserves (4 months)	776		776
Inter-library loan:			
ILL - borrowed	464		464
ILL - loaned	257		257
Film/Fiche Use	515		515
Magazines Requested (3 months)	67		67
Reference Patrons (6 months)	5,003		5,003
Storyline		3,944	3,944
Apple IIe Computer Use		1,520	1,520
Programs	14	121	135
Program Attendance	560	4,198	4,758
Meeting Room Use	107		107
Meeting Room Attendance	1,250		1,250
Quiet Study Room Use	549		549
Library Activity Index	164,528	119,847	284,375

data entry help that we have hired has been impressive and we are much indebted to them for the success of this project. Our target of 122,000 items has been two-thirds completed. 85,000 of our items have been entered; 16,000 of these were new to the database.

In spite of all this activity we have kept up with our main jobs of acquiring, cataloging and processing materials, and have taken some labor-saving steps in each area. In acquisition, we have adopted a phone-ordering system used by our main book supplier, Baker and Taylor. This registers our order immediately and sends confirmation order slips back in the mail, saving us time and typing. We are also obtaining our books pre-covered and with cataloging, saving further labor on our part.

Balancing this, however, has been the additional work taken on by the cataloger and assistant cataloger due to the addition of responsibility for children's and audio-visual cataloging.

Two other special projects rounded out the year. Organization of the Lincoln and Lee collection was completed. Uncataloged items were cataloged and classified, locational markings were applied to existing cards and the collection was placed in the newly refurbished conference room.

Also, a general re-classification of the sound recordings was begun late in the year. The ANSCR (Alpha-numeric system for classification of recordings) was adopted, and all new sound recordings are being classified under it. This classification system provides more precise categories, and subarranges each category so that each composer or musical group, for example, is together in one place.

A special commendation must be given to the staff of the division for the extraordinary efforts that they made this year to bring about the success we have achieved.

LOOKING AHEAD

The second half of the 1980s will be the time when the pressures of the state tax cap will truly be felt. In order to maintain modern library services, we will need to involve outside groups. Townspeople will be asked to give the library their time and financial support to make up for insufficient Town funding. The coming years will demand greater cooperation with interested groups and individuals. Service organizations that have helped us in the past will be even more important to the library in the future. Their gifts and volunteer support will insure that the library is the kind of organization the residents of Winchester want it to be. The more friends a library has, the stronger it is.

Library Resources

	As of Jan 1985	Added	Withdrawn	Total Dec 1985
Adult Fiction	25,477	623	34	26,066
Adult Nonfiction	53,315	1,569	969	53,915
Juvenile Fiction	8,485	760	275	8,970
Juvenile Nonfiction	19,943	490	296	20,137
Total	107,220	3,442	1,574	109,088
Paperbacks	2,170	717	132	2,755
Musical Scores	305	0	0	305
Record Albums	6,479	131	70	6,540
Audio Cassettes	990	50	50	990
Framed Art Prints	185	0	0	185
Periodicals	245	31	6	270
Newspapers	9	4	0	13
Realia (games & puzzles)	63	0	0	63
Slides	823	0	0	823
Rolls Microfilm	595	46	0	641
Microfiche	3,085	114	0	3,199
Films	159	0	94	65
Filmstrips	230	2	6	266
Museum Passes	8	4	1	11
Videocassettes	104	28	0	132
Total Materials	122,670	4,569	1,933	125,306

Respectfully submitted,

G. MATTHEW SPERBER
LIBRARY DIRECTOR

Recreation Director

The 1985 calendar year was a busy one for the Winchester Recreation Department. Program services were expanded moderately to keep pace with the Department's philosophy of "filling in the gaps" with regard to the availability of recreational and educational opportunities on a community wide basis.

EXPERIMENTAL PROGRAMS

A highly successful program for the special needs population was formally developed for adolescent ages (13-22 years). Services ranged from after school programs to weekend social activities and special school vacation programs. A pilot program for the younger special needs population (7-12 years) was also conducted on a more limited basis.

Another experimental program generated by the Department was in the area of cultural arts. During the summer of 1985, a successful community theatre program for adolescent youth was developed beginning with the Duck Pond Players and ending with a spirited presentation of the musical "Grease".

Program services for special needs and in the area of cultural arts will be expanded in the near future as a result of these two successes.

ADOLESCENT YOUTH PROGRAMS

From a program service perspective, the past year was also successful in terms of the expansion of services available to adolescent youth. Combined with the programs and services available through the Youth Center, the Recreation Department offered opportunities ranging in scope from extended canoe, camping and cycling touring trips to workshops in video production, photography and theatre. Ski trips, lacrosse, courses in self defense and deep sea fishing excursions were other representative examples of the activities offered during the year. Programs for adolescent youth continues to be the main focal point for the Department. The Town, as a result, is rapidly becoming known for its unique and strong program service level for this population.

EXPANSION OF DAY CAMPS

The Day Camps for pre-school ages (Camp Sunshine) and Kindergarten through second grade (Camp Superfriends) were expanded in 1985. Previously the two programs shared the eight week summer schedule, each operating for four weeks. Because of the demand, both programs were expanded to a full eight weeks. Summer sessions in both camps were at capacity.

MASTER PLAN

The Department was involved in the development and coordination of a Town Master Plan for Parks, Playfields and Schools/Schoolgrounds in 1985. The effort involved the production of design development plans and cost estimates for some 24 town-owned sites. Working with the landscape architect firm of Mason and Frey, various town boards, organized groups and individual residents,

final design plans will be completed early in the 1986 year. The master plan effort should provide the Town with a blueprint for rehabilitation, redevelopment, construction and general upgrading for the next fifteen year period.

PROGRESS IN GENERATED REVENUES

The Department continued to make progress in the generation of user fees to finance and/or offset recreation programming costs in 1985. Total receipts for 1985 were $64,932 up 20% from the previous year and up 800% from 1980 when they were only $750. Programs operating out of the Revolving Fund accounted for $38,529. A total of $26,403 was returned to the Town General Fund.

TOWN SWIMMING FACILITY

The Leonard Beach facility was a Department challenge again in 1985. The beach was closed during the beginning of the season due to an aquatic weed control problem that posed a serious safety threat to swimmers. The sanitary problems caused by the Canada Geese, needed functional and aesthetic improvements and the inability to control natural forces that negatively impact the area are also concerns that point to the need for seeking alternative solutions for the Town's only aquatic facility.

The Department wishes to thank the many town individuals who supported the Department through their participation in activities, their participation on advisory groups and through their participation in the Town Government process. Special thanks should be noted to the Town Engineer (and the Engineering Department) for his interest, support and guidance in the production of the Town Master Plan for Parks, Playfields and Schools/School-grounds. Also thanks to all the other Town Departments, especially the Department of Public Works, and again to everyone in the community who helped make 1985 a successful year for the Department.

Data on revenues generated via user fee and registration figures for 1985 are listed below by program:

Program Title	No. Registered	Revolving Fund $	$ Returned To The Town
Programs Adolescent Youth	721	12,227	0
Mini Camp	212	0	5,278
Camp Sunshine	171	0	4,272
Camp Superfriends	130	0	6,459
Tennis Instruction	135	0	2,018
Self Defense	0	0	0
Girls Basketball	127	0	0
Boys Basketball	228	0	0
Pre School Gymnastics	50	1,000	0
Gymnastics	102	2,030	0
Summer Trips	0	0	0
Drama Workshop	47	465	0
Alpine Ski Instruction	78	5,286	0
Special Needs	39	0	4,196
Lacrosse	68	1,160	0
Soccer (Summer Ed.)	8	348	0
Adult Tennis	28	420	0
Jazzercise	78	0	2,460

Body Tuning	17	424	0
Aerobic Exercise	45	1,110	0
Adult Ski (Alpine)	11	206	0
Soccer (Adult)	41	0	0
Dog Obedience	18	356	0
Jazzerobics	33	814	0
Community Concerts	0	0	0
Aquatics	3,161	0	1,610
Road Race	115	561	0
Cultural Programs	625	0	0
Cross Country Ski	14	205	0
Packer Tennis Courts	1,118	10,100	0
Community Garden	19	0	110
Ginn Field Lighting	639	1,606	0
Miscellaneous	35	210	0
	8,113	38,529	26,403

Total $ generated through user fees: $64,932

Respectfully submitted,

KENNETH J. CEREGHINO
DIRECTOR OF RECREATION

Council on Youth/ Youth Center

In its third year of operation, The Winchester Youth Center, operating under the supervision of the Recreation Department, has undergone substantial changes. Primarily, the Youth Center has established itself as an active community organization, servicing the adolescents in Winchester, and acting as a liaison between the youth and other community programs and organizations. Specifically, the Council on Youth, represented by the Youth Center worked closely with Parent to Parent, the Winchester Interagency Council and the Community Awareness Project during the 1985 year.

The past year generated the development and/or expansion of programs which exceed the "drop in" activity which was the original conception of the center. To date, the Youth Center has serviced approximately 6500 youths. Presently the staff is involved in programs such as the Job Bank, a successful job placement program servicing an ever-growing, estimated 350 youth employees and local employers; after-school aerobics which attracts a consistent number of female students; racquetball; transportation to away football games; and educational programs such as college campus tours, workshops and tutorial programs. In addition, the Youth Center sponsors many social and physical activities including high school dances, ski trips, beach trips, special events and class trips. Numerous other activities are sponsored in conjunction with the High School Student Union.

The drop-in activity at the center continues with great success and popularity. Attendance has substantially increased over the past year with diverse groups of students finding their way to McCall Jr. High School to play games, listen to music, watch movies or relax with friends. Attendance increase is partially attributed to this year's recent donations. The generosity and support of the ENKA Society, The Rotary Club and private citizens allowed for the additions of a table hockey game, a V.C.R. and television set, ping-pong tables, a stereo and an air hockey game.

Finally, this past year marks the Council on Youth and the Youth Center's first community service project which, due to its great success, will become an annual event. On November 30, 1985, many individuals took advantage of the first annual Ski Swap. For the community, this was a great way of buying and/or selling ski equipment or skates. For the Council on Youth and the Youth Center, this event was another means of meeting the needs and desires of Winchester's youth.

PARTICIPATION DATA
1985

Program	*Total	
Youth Center Drop In	2,730	
Ski Swap	300	
College Campus Tour	55	
Racquetball	10	
Aerobics	50	
Sachem Express	31	
Dances	650	
Job Bank	350	
	4,176	Total

*These figures represent participation during January 1985 through May 1985 and September 1985 through December 1985. The Youth Center was closed during the summer months.

Respectfully submitted,

DEBRA J. LIZOTTE
YOUTH CENTER SUPERVISOR

Henry E. Simonds Memorial Archival Center of the Town of Winchester

The Center was open during 1985 on Tuesdays 9:00 AM - 12:00 Noon and Wednesdays 11:00 AM - 6:00 PM, 7:00 PM - 9:30 PM - September to June; and in July, 5:30 - 10:00 PM Mondays and Wednesdays. It was closed in August.

Statistics for the Year

Circulation: 288
Visiting patrons: 816
Collections acquired: 28
Reference queries (telephone and mail): 69

Exhibits in the Town Hall display case:

January 2 - February 27:	TRAINS IN TOWN (photographs)
February 27 - May 29:	MARY STUDLEY'S WATERCOLORS
May 29 - September 30:	SUMMER SPORTS IN WINCHESTER
October 1 - December 10:	VICTORIAN VISIONS (photographs and objects)
December 10 - 31:	ANTIQUE CHRISTMAS GIFTS FOR THE FAMILY

The Center also sponsored an exhibit at the Library during Preservation Week (May 12-18): "The Action's Back on Main Street" highlighting the Winchester Town Hall and other buildings on the National Register of Historic Places.

The Center's first year of school outreach programs, bringing second grade classes to visit the Archives, and taking travelling exhibits to third grade classes was a success, thanks to the efforts of volunteer staff, who prepared the lessons, chose the artifacts to be used, and made arrangements with individual teachers. This program in turn stimulated interest among older children as well. The large number of patrons passing through the Center during our limited hours included many more children and young adults than have visited the Archival Center since it was located in the Library, and is responsible for an increase of 223 patrons this year.

Major collections acquired during 1985 include the Winchester League of Women Voters archives, 1960-1979, 18th Century books belonging to the Richardson family, and a series of items from Richard Parkhurst, including materials on the Lord Mayor of Winchester, England's visit in 1930 and an etching of the Skillings Estate by William Bicknell. We received additions to existing collections, and numerous one item donations as well.

Cataloging projects begun in 1984 was continued this year. While still working on the photograph collection, the book collection was brought up to date and work was begun on the newspapers.

Circulation almost doubled in 1985. Most have been returned without requiring overdue notices. Overdue notices sent in 1985 netted only a 50% return on items taken out between 1978 and 1984.

3.3% of items circulated in 1985 will require overdue notices.

Respectfully submitted,

EVELYN MARIE HINDE
HISTORICAL SERVICES COORDINATOR

Board of Health

The Board of Health hereby submits its annual report for the year 1985.

General

The Board of Health is responsible for protecting the public health of the citizens of Winchester through surveillance and enforcement of the public health laws. During the past year, the emphasis has been on environmentally-related issues and programs.

Several new and innovative programs have been offered to the residents such as a Childhood Accident Prevention Program, a training program for food handlers and a Choke-Saver training program. The Board intends to expand these types of programs in 1986.

The Board of Health welcomes citizen interest in its continuing efforts to assure the public's health and safety.

Environmental

The Health Department continues to monitor complaints regarding air and water pollution, housing code violations, rodents and lead paint violations.

The Board of Health, conscious of possible dangers associated with second-hand smoke, took a step forward in setting aside an area within restaurants for the non-smoking public. In the past several years more and more residents have made their feelings known that they, as non-smokers, have rights regarding exposure to secondary smoke in eating establishments. The restaurant community has complied in providing the non-smoking sections and the departmental inspectional staff continues to make every effort to monitor compliance.

Rodent Control

The rodent control program in an ongoing program whereby the Town of Winchester engages the services of a licensed professional exterminator to apply rodent control methods in public areas.

Pigeon Control

The Board of Health, mindful of the nuisance and public health issue of pigeon droppings, this year installed netting under one of the MBTA bridges as a pilot control project. Unfortunately, the netting fell victim to vandals.

Food Service/Retail Food Establishments

There are thirty-six food service establishments and seventeen retail food establishments in the Town of Winchester. Although the State Law requires that these establishments only be inspected a minimum of twice yearly, the Board of Health feels that this is inadequate and, in order to maintain the high standards of public health protection expected by our residents, eash estab-

lishment is inspected a minimum of four times a year. In the event that complaints of unsanitary conditions or alleged food poisoning are made about a food service establishment, an investigation is immediately conducted.

Swimming Pools

The Board of Health this year instituted a new policy regarding both public and semi-public swimming pools. Considering the number of waterborne diseases which can be transmitted through ill-maintained bathing facilities, the Board conducts sampling and analysis of these facilities at least once per week for untreated bathing areas and biweekly for treated pools. We have found this program to be well-accepted and the Board will continue it in 1986.

REPORTABLE DISEASES IN 1985

Dog Bites	29	Meningitis	7
Hepatitis	4	Gonorrhea	6
Salmonella	14	Lyme Disease	1
Strep Throat	17	T.B.	10
Chicken Pox	2	Giardia	2

The following licenses and permits were issued in 1985:

Transfer Station Permits	4388	Funeral Directors	7
Burial Permits	315	Landfill Permits	14
Catering Registrations	15	Milk License	6
Dumpsters	69	Swimming Pools	5
Flu Clinic	600	Rabies Clinic	102
Retail Food License	44	Temp. Food Service	9
Food Service Truck	4	Stables	4
Frozen Dessert License	2		

The total money collected by the Board of Health and turned over to the Town Treasurer was $21,170.41.

MYSTIC VALLEY MENTAL HEALTH CENTER

During 1985, one hundred sixty-six (166) residents of Winchester were in mental health and mental-retardation programs of the Association. All ages of residents received services. Nine (9) residents served were children and adolescents. One hundred forty-nine (149) residents were adults and eight (8) served were older adults. (An additional thirty-six (36) older clients were seen in Town-related consultation programs.) The majority of people, one hundred thirty-three (133) were served in the Outpatient Programs. Examples of their problems included child-learning, peer and school difficulties, marital conflict, adolescent and adult depression, situational anxiety and stress, severe mental-illness, and adjustment to aging in late adulthood.

Twenty-seven (27) Winchester residents participated throughout the year in extensive specialty programs. Five (5) residents participated in the Association Day Treatment Program and nine (9) residents attended the Association's Adult Day Activity Program. Four (4) residents attended special counseling programs for problems experienced by developmentally disabled persons, and

four (4) residents attended the Association's sheltered Kelliher Work Activity Program. Four (4) residents attended the Early Intervention Program of the Association for special-need infants. Finally, one (1) resident of Winchester was supported in the Association's group-home program for mentally-disabled adults throughout the year.

Consultation and education continued in 1985 with the high school, junior high school and elementary schools. The Association's licensed psychologists and social workers provided weekly and monthly consultation to school guidance counselors, special-needs teachers, and, at times, to students for learning and family behavior problems. At times, special problems such as adolescent depression, family separation, and severe behavioral problems resulted in follow-up at the Association's Outpatient Program.

The Association continued in 1985 as a member of the Winchester Interagency Council. Coordination of services was highlighted at several meetings. Moreover, service needs and proglems were important topics of discussion.

Two Board of Director positions continued on the Association's Board for the year 1985. Deborah V. Cary continued as a Member of the Board. James B. Stewart, Jr. resigned due to a move to the West Coast and his Director position was filled by Mrs. Barbara A. Miliaras. There are no Winchester Board vacancies at year-end.

Respectfully submitted,

RICHARD M. WEISS, Ph.D.
EXECUTIVE DIRECTOR

INSPECTOR OF ANIMALS

As Inspector of Animals for the Town of Winchester, I received from the Board of Health twenty-eight (28) dog bite reports. These dogs are quarantined for a period of ten (10) days, which I followed through to make sure they all had their rabies shots. I also helped in conducting the annual rabies clinic this Spring and the annual barn inspection to check on the health of animals and the conditions under which they are kept. I also received numerous calls on injured wildlife animals, such as ducks, squirrels, bats, foxes and raccoons. Quarantine reports were sent to Division of Animal Health, Department of Agriculture in accordance with State Laws.

Respectfully submitted,

DOMINIC MOLEA
INSPECTOR OF ANIMALS

NURSING SERVICES

The year 1985 saw a record number of residents attend the flu and pneumonia clinics. A total of 710 flu and 118 pneumonia immunizations were given during the five (5) sessions allocated. I believe increased advertising and early scheduling aided in recording these large numbers.

The keep well program for our senior citizens has continued to be well attended with an average of 75 people being checked each month. This program is run in conjunction with the senior center. Two volunteer nurses supplement the one supplied under the Board of Health contract to facilitate the large number of people attending.

The blood pressure clinics which were held at the local pharmacies were discontinued in June due to low utilization.

The lead screening program this year was held at Town Day. Due to low numbers attending, we plan to return to the previous method of screening at the nursery schools in 1986.

St. Mary's school continues to receive approximately four hours of nursing time weekly for health screening, completion of state requirements, pediculosis checks and routine first aid. At this time all children are up to date on their innoculations, and most have had their hearing and vision checked.

The pre-schools are checked yearly by a nurse and board of health member in October for compliance for state regulations, immunizations and health card check.

Nursing service continues to be provided to town residents who are homebound and in need by the staff at Visiting Nurse and Community Health. These visits address health teaching, illness prevention and screening. We have seen a variety of clients ranging from newborn, premature and high risk infants to communicable disease follow-up investigations, and elderly clients not qualifying for Medicare or Medicaid coverage. Approximately 120 visits were made in this area. This is a reduction from 1984. We have tried hard to use other resources such as EnKa and family before using Board of Health funds.

In closing, we feel this has been an excellent year for the Winchester Board of Health. We look forward to serving you in 1986 and speculate that our home visits will increase with the new Medicare cuts and the forthcoming project of home safety.

Respectfully submitted,

GLENDA GREEN
CLINICAL SUPERVISOR

JAYNE TAPIA
EXECUTIVE DIRECTOR

PERSONNEL

The Board of Health consists of three elected members:

Warren J. Taylor, M.D., Chairman
Stephen Black-Schaffer, M.D.
Dorothea M. Sopper, R.N.

The personnel of the Health Department consists of:

Joseph J. Tabbi, R.S., C.H.O., Health Dir.

Diane M. Manganaro, R.S., Insp./Agent
Rosemarie P. Gangi, Senior Clerk
Dominic Molea, Animal Inspector

It was with pleasure that the Board of Health welcomed Mrs. Dorothea M. Sopper, R.N., as a fellow Board member following her election to that position. Mrs. Sopper, who is a registered nurse, has proven to be a valuable member of the Board.

The Board of Health extends its gratitude to one of its former members, Mrs. Jeanne Thomas, R.N., for her service and many hours of time dedicated to her position as both chairman and member of the Board. The Board extends its best wishes to her.

Joanne Scott, R.S., C.H.O., who served in the positions of Inspector/Agent, Acting Health Director and Health Director, left to give birth to her second child after four years of dedicated service to the Town. Ms. Scott will surely be missed by the Board, her coworkers and the many Winchester residents she came in contact with as a result of her employment with the Town. The Board wishes Ms. Scott the very best in the future.

Mary Keith, Senior Clerk, retired in April after thirteen years of service to the Board. Over the years, the Board has appreciated Mary's vast knowledge of the department and her willingness to accept the responsibility of familiarizing the various health directors and inspector/agents with the functions of the health department. We wish her the very best in her retirement.

In April, Joseph J. Tabbi, R.S., C.H.O. was appointed by the Board as its Health Director. Mr. Tabbi brings with him over seventeen years of experience in the field of public health as both an inspector and a health director. The Board welcomes Mr. Tabbi's approach to the public health concerns of Winchester.

Diane M. Manganaro, Inspector/Agent, has proven to be a valuable member of the staff. Diane's assistance during the transition period between directors proved to be extremely helpful to the Board.

The Board welcomes its newest employee, Mrs. Rosemarie P. Gangi, Senior Clerk, whose enthusiasm and efficiency are respected and admired by the Board members, coworkers and citizens.

In conclusion, the Board wishes to acknowledge with sincere pleasure the continuing cooperation we received from the citizens of Winchester, the members of other Boards, Departments, Offices and Committees within Town and from State and Federal Agencies, all of whom have contributed to the Board of Health's efforts.

Respectfully submitted,

WARREN J. TAYLOR, M.D.
CHAIRMAN
STEPHEN BLACK-SCHAFFER, M.D.
DOROTHEA M. SOPPER, R.N.

Department of Veterans' Services

The Department of Veterans' Services was responsive to requests for information and assistance relating to veterans' benefits and services by veterans, dependents and survivors of veterans within the community. The requirements of both State and Federal veterans' programs were adeqately discharged. Public assistance activities, consisting of income maintenance, medical support and emergency needs were managed with budgetary goals and were conducted consonant with directives of the Massachusetts General Laws. Federal veterans' benefits were provided through coordination with the Veterans Administration. Federal veterans' benefits include pensions, disability compensation, outpatient services, hospitalization, dental care, education, insurance, on-the-job training, re-employment rights, mortgage loans, burial allowances, vocational rehabiliation, grave markers, dependents' indemnity compensation, Champus and Champva medical payments.

Liaison was maintained with affinitive public services and related agencies such as Social Security Administration; Division of Employment Security; Department of Labor; Department of Defense; Small Business Administration; Department of Health, Education and Welfare; Legal Assistance Agencies; and Comprehensive Employment Training Act offices in order to facilitate the provision of respective benefits and services for eligible veterans and dependents. Efforts in acquiring and expediting alternative benefits were instrumental in reducing Town expenditures as well as providing a public service. Our expenditures have been greatly reduced in the past year, due to the fact that nearly full employment of Winchester Veterans, who are eligible for benefits has been enjoyed.

1.	Application for Benefits	60
2.	Interviews and Advice	110
3.	Investigations	130
4.	Home visits; Forms Completed	80
5.	Conference Held with Veterans' Dependents	62

Listing of Activities for Year 1985

1.	Miles Traveled	1200
2.	Meetings Attended (Middlesex County Veterans' Agents)	12
3.	Meetings Attended (Massachusetts Veterans' Agent Assoc.)	4
4.	Meetings for the Community Advisory Board Department of Public Welfare	6
5.	Visits to Division of Employment Security Office	11
6.	Located Employment in Private Sector	16
7.	Meetings with Local and State Police	6
8.	Visits to Veterans' Hospitals	38
9.	Court Appearances with Veterans'	2
10.	Office calls to Massachusetts Veterans' Services	47

11.	Social Security Disability Applied For	17
12.	Widow's Pensions Applied for	42
13.	Increase in Veterans Administration Compensation Applied for	37
14.	Aid and Attence and House bound Benefits Applied for	16
15.	Family Death Benefits Applied for	39
16.	Insurance Benefits Applied for	11
17.	Placed for Hospital Care	22
18.	Placed in Nursing Home	6
19.	Placed in Soldier's Home	3
20.	Referred Detoxification	28
21.	Aided in Half-Way Homes	6
22.	Liens for recovering Insurance Accident Cases	0
23.	Liens for Recovering Workmens' Compensation Cases	0
24.	Referred for Physical Therapy	21
25.	Referred for Psycological Therapy	11
26.	Referred for Family Counseling	20
27.	Referred for Assistance with Family Budget	14
28.	Assistance to Local Funeral Directors	39
29.	Acquisition of Veterans' Grave Markers	39

Respectfully submitted,

HOWARD E. CHASE
DIRECTOR OF VETERANS' SERVICES

Caretaker of Veterans' Graves

In 1985, one thousand and one hundred and forty five (1,145)graves of Winchester Veterans' were decorated with American flags for Memorial Day Service. The graves are at the following cemeteries:

Wildwood Cemetery, Winchester
Woodbrook Cemetery, Woburn
Calvery Cemetery, Woburn
Oak Grove Cemetery, Medford

Wreaths were placed at the Veterans' Memorial in all of the above cemeteries and at the Lincoln School, Leonard Field, Colucci Square and the Honor Roll at the Town Hall.

Wreaths were also placed at the Town Hall and Lincoln School for the Veterans' Day Service.

Respectfully submitted,

PAUL J. HAGGERTY, JR.
CARETAKER OF VETERANS' GRAVES

Council on Aging

The Council on Aging is the primary and officially designated town agency which identifies, promotes and encourages new and existing services and activities for Winchester's older townspeople. It is one of 339 Massachusetts Councils on Aging which coordinates services and programs with local, regional, state and federal offices and organizations. The Council is composed of 11 members appointed by the selectmen for 3 year rotating terms, who meet twice monthly at the Jenks Senior Center, which is designated by the Area Agency on Aging, as the official focal point for senior affairs in town.

The Council is authorized to receive town appropriations as well as state (and federal) grants. In 1985, the Council monitored the utilization of the balance of four grants awarded from the Executive Office of Elder Affairs totaling $14,316. These grants included monies for a.) programs for transportation assistance and mileage reimbursement for the over 30 volunteer drivers of frail seniors averaging fifty rides each month, covering 2,500 miles annually in town and to contiguous communities, b.) the application of the balance of the outreach grant to the training of eight senior volunteer Health Benefits Counselors who provide an increasing number of regularly scheduled counseling sessions to seniors requesting information and clarification regarding health insurance benefits, forms processing and insurance options, c.) planning for a repeat program of the first and highly successful pre-retirement planning seminar which addressed issues of concern in retirement: health economics, financial planning, housing options and physiological and psychological well-being. Program announcements were mailed to Winchester residents ages 45-67 and speakers were engaged for the Spring 1986 five session evening seminars to be held at the Center, d.) a survey of Winchester seniors, seventy-five years and older, by a credentialed social worker to assess the quality of life of Winchester elders as well as their adult children, to determine the services needed and anticipated. Recent demographics reveal that nearly 20% of the town's population is 60 years of age or older (which now matches the projections of the national population figures for older Americans for the year 2010). More elders are living to a later age and remaining in their own homes. The grant social worker's interim report to the Council in November 1985 revealed that a number of seniors are at high risk with tenuous in-home support services which has impacted upon calls for service and program planning by the Council on Aging.

In November 1985, a grant of $6,382 was received by the Council to provide for a Senior After Care program staffed by a part-time nurse-coordinator who would liaison with area hospitals to determine Winchester elder patients who were to be discharged from hospital and day surgery in need of supportive follow-up at home. This important new program will be operational in early 1986.

There is a unique and cooperative relationship between the municipal Council on Aging and the Winchester Seniors Association, Inc. the private non-profit organization whose membership includes all residents 60 years of age and older. Through the W.S.A. executive board and the over 30 regular and ad hoc W.S.A. committees, programs and services offered through the Jenks Center volunteers are

implemented on behalf of the nearly 5,000 seniors in town. Examples of these are the Volunteer Transportation Committee, the Recreation, Health, Building and Grounds, Food, Library, Education, and Information and Referral Committees which reflect the diverse tasks which the seniors undertake. The COA Administrator attends each committee meeting to clarify information and coordinate planning, in addition to facilitating implementation of programs. The demand for new programs is conditioned by limited space at the Jenks Center.

Since the Jenks Center opened in 1978, programs and services have increased steadily. There are over 40 regularly scheduled activities such as the weekly exercise sessions, bridge and whist, arts and crafts, sewing, calligraphy, bingo, movies, ballroom and square dancing and yoga; semi-monthly examples of activities are the men's discussion group, Keep Well Clinic, book and glee clubs. Special programs number fifty-one, among these are nutrition and weight control and social security workshops, medication and energy conservation presentations, diabetes screening, tax aid, arthritis and other health lectures. New programs were Health Benefits counseling, lip reading, play reading, colon rectal screening.

Safe driving courses are offered as well as lectures on the Aging Eye, Sleep Disorders, Strokes, Latin America Affairs, Patient's Rights and Home Safety, Health Maintenance Organizations, etc. Holiday parties are celebrated to include home-bound and isolated seniors to get together with contemporaries. Interpersonal discussions such as the Group Experience, Widowed to Widowed and For Men Only, offers structured contact with new friends. Day and over-night trips are planned months ahead, indeed, the Center's full calendar for events is usually scheduled 6-9 months in advance.

Programs and services are communicated through the monthly Senior Newsletter, written and prepared by senior volunteers which is mailed to over 2,800 senior households in town, as well as to physician's offices and other agencies. The Newsletter printing and mailing cost is supported by both the COA budget and WSA funding.

It has become increasingly evident to the leadership of the COA and the Winchester Seniors Association that the demand for space for services and activities at the Jenks Center has outweighed the space capacity of the building. A Building Expansion committee of the WSA was formed in late 1983 to study space utilization and an architect was engaged to develop a plan to meet present and future needs for Winchester seniors. The Council on Aging, at the January 8, 1985 meeting, voted unanimously to support the concept of an addition to the present Jenks Center Building. Senior members of the COA are enthusiastically serving in various capacities assisting the Winchester Seniors Association in the planning and fund raising for the proposed expansion of the Senior Center which now serves over 1,500 seniors weekly.

The Jenks Center is a focal point for individual troubled situations with the COA Administrator serving as a contact person for problem-solving for seniors, as well as adult children of seniors, in sensitive personal and family relations. In addition to the ongoing program and activities management function of the COA Administrator, case referrals to the Administrator have increased steadily; in 1982 there were 52 requests for casework assistance,

in 1983, 61 requests. 1984 saw 105 requests for help and in 1985, requests for assistance have tripled those in 1982. The major reason for requesting assistance of the Administrator of the Council involved issues of health, depression, alcoholism, neglect and abuse, legal guardianships and conservatorship, nursing home resources and housing options. Diagnostic and casework skills as well as confidentiality and a broad knowledge of resources were exercised by the COA Administrator in resolving the senior's individual and family problems of complexity. The response capability of the Council to seniors who request assistance and who are unable to come to the Center, is enhanced by the services of one elder service corpsperson whose stipend is provided through the Executive Office of Elder Affairs. This Winchester senior has followed up on referrals to the Council in over one hundred cases and has been instrumental in persuading many isolated seniors to take part in the monthly soup and sandwich socialization program as well as other activities through these personal services. The Elder Service Corps senior provides a continuity and accountability factor to the Council as regard the more remote homebound frail elder in Winchester.

The Council in its twice monthly meetings, has welcomed a new selectman and the new Town Manager, and representatives from the Winchester Housing Authority, regional congregate nutrition programs, consultants from the Mystic Valley Mental Health Association and Elder Protective Services as well as speakers for special projects such as Safe Homes and Congregate Housing.

Early in the year the new president of Winchester Hospital shared with the Council the anticipated impact of new medicare patient discharge regulations on local elder residents, and in November, the Administration of the Winchester Nursing Homes sought the cooperation of the Council in inaugurating a mini-van service available at no cost to seniors on a one day a week trial basis, traveling four routes around Winchester and to the Mall. The van service became operational in December and will be studied by the Council relative to utilization by the elder population and for future planning.

The Council's cooperative relationship with Town and regional organizations continues. The health department, visiting nurses, Winchester Hospital and Mystic Valley Mental Health Association representatives serve on the Center's health committee which sponsor numerous screenings and vaccinations and the semi-monthly Keep Well Clinics. Members of the Council serve on the board of the regional Minuteman Home Care Corporation. The EnKa Society and Church Women United staff and support service programs encouraged by the Council, such as Meals on Wheels, Share a Meal, and the senior church luncheons provided throughout the year. The School and Recreation Departments have interacted with the seniors in special projects and the Library, Police Department and Veteran's agent have provided program assistance. The Winchester Rotary Club made a substantial gift of updated technological equipment to the Center for essential educational and recreational use.

The Council wishes to thank the Winchester Seniors Association, Inc., other town departments and officials, service organizations in Winchester and state and regional agencies for their cooperation through the year on behalf of our senior population. Grat-

itude is also expressed to the Executive Office of Elder Affairs for grants received and to the many donors of individual gifts to the Center.

This year the Council was saddened by the death of one of its dedicated and active members, William Keith, whose legal advice had been helpful to us on many occasions.

Finally, the Council on Aging herewith expresses deep appreciation to our part-time secretary, Claire Flynn, for her dedicated and efficient service, and to our Administrator, Barbara Ciampa, whose management and counseling skills and dedicated and competent performance are responsible for the success of our expanding programs and services.

Respectfully submitted,

HELEN DAME, CHAIRWOMAN
LAWRENCE BECKLEY
VINCENT BERGER
JAMES DONOHOE
ISABEL GRASSO
MARGARET HODGDON
DONALD MCLEAN (M.D.)
ROBERT MORRISON
ROBERT MULFORD
JOHN NULL
REV.DR. DONALD ROWLINGSON
ASSOCIATE MEMBERS:
HELEN MURPHY
REGINA KARNILLA
EDWIN PALMER
ANTHONY NOWLAN
LOUISE KELLY
HEDWIG FIUMARA

Workmen's Compensation Agent

The Annual Report of the Workmen's Compensation Department is as follows:

Number of permanently disabled employees on payroll	2
Number of dependents of fatally injured employees	1
Number of lost time accidents	5
Number of accidents, no lost time	49
Number of reoccurance of old injuries	2
Number of accidents requiring no medical treatment	20
Number of accidents requiring medical and hospital treatments	29
Number of pre-employment physicals	129

The following is a summary of expenditures for the year 1985:

Compensation in lieu of wages	$120,470.00
Medical and Hospital Services	$161,600.00
Settlements of Cases	$ 2,930.00

Increased hospital and medical costs are clearly shown in the fact that these costs have increased 11% in 1985.

On October 1, 1985, the compensation rate was increased from $341.00 per week to $360.00 determined by the average weekly wages of all persons in public employment in the Commonwealth and this Compensation rate was set by the legislature, Chapter 151A, Section 29 of the M.G.L.

The Department of Workmens' Compensation arranged a more detailed pre-employment physical examination for all prospective employees of the Town of Winchester of a more detailed profile of the new employee's physical condition.

I am indeed grateful to all of the Town of Winchester Departments for their cooperation this year, as always, and a special thank you to Town Counsel, Douglas A. Randall, and my secretary Mrs. Leslie J. Luongo, for their valuable assistance.

Respectfully submitted,

HOWARD E. CHASE
WORKMENS' COMPENSATION AGENT

Police Department

The anticipated occupancy of our new police facility will have to wait until 1986. The building project for a number of reasons has fallen far behind schedule for completion. Some progress however has taken place, as of December 19th, our telephone and radio communications which were housed in a trailer on the building site for the past nineteen months, were transferred into the new building.

I wish to express my appreciation to Dr. Charles Mitsakos, Superintendent of Schools for his patience in allowing us to occupy space at the Lynch School far beyond our original estimates. This year a Memorandum of Understanding, specifically designating responsibilities of police and school department personnel in dealing with drugs and alcohol problems, was jointly entered into by Superintendent Mitsakos and I. We were among the first communities in the State to bring about this accord.

The average age of the Winchester Police Department is now 35.6 years of age. Our personnel turnover is nearing completion. Appointments to our department within the next five years or so will be infrequent. In June, Inspector/Juvenile Officer William Nash retired and in July, our Prosecutor Lieutenant Andrew Crawford retired. Officer Daniel McGee was appointed Juvenile Officer and School Liaison and Sergeant James Pierce was designated Prosecutor. Our staffing has been maintained at Chief, five Lieutenants, five Sergeants and thirty-two Patrolmen. A new full time custodial position was approved at the Fall Town Meeting and he is expected to begin work early in 1986.

Our selective traffic enforcement program with steady emphasis on designated locations and our deployment of the safety car on the evening shift has produced a steady increase in traffic citations for the second consecutive year. Much credit goes to Lieutenant in Charge Kenneth Albertelli and men of his division.

Our department acquired a new $4,000 breathalyzer instrument at no cost to the Town from the Governor's Highway Safety Bureau. Thanks are extended to Senator Richard Kraus and Representative Sherman Saltmarsh for their interest and efforts in this project. We also once again have received assistance from ENKA by their gift of a high frequency radio unit assigned to our patrol division; THANK YOU!

Winchester's business district again this year was experiencing reconstruction under Phase II of the project. The changing conditions, lack of proper signing and street markings and detours presented problems in proper parking enforcement. The expansion of three restaurants with liquor licenses and the granting of our first package store license has impacted parking conditions also. The computer units for off-street parking at Waterfield and Aberjona lots are frequently out of order or operating irregularly. Efforts should be made to correct this condition.

I wish to thank the Board of Selectmen, Town Manager W. Chadwick Maurer and the Finance Committee for their concern, cooperation and assistance in department matters.

Grateful appreciation to Town departments, officials and employees is extended for their vital assistance rendered during the year.

Also, I wish to thank Judge Francis P. Cullen, Judge Louis J. Gonnella, Clerk Arthur Paleologos and other personnel of the Woburn District Court for the courtesies extended to me and my officers during the past year.

In conclusion, my personal thanks to all members of the Police Department and its various elements, for the loyal and efficient manner in which they have discharged their duties.

Respectfully submitted

JOHN P. MCHUGH,
CHIEF OF POLICE

Board of Selectmen
Town Hall
Winchester, MA 01890

Dear Members of the Board:

I respectfully submit my report of the work performed by the Police Department during the year 1985.

ARRESTS

Number of Arrests	304
Males	282
Females	22
Non-Residents	212
Residents	92
Arson (attempt)	03
Murder (attempted)	00
Larceny	11
Larceny of M/V (illegal use)	04
Vandalism	11
Assault and Battery	03
Narcotic Law Violations	12
Oper. Under/Alcohol	43
Violation of liquor laws	40
Idle and Disorderly	05
Breaking and entering (burglarious tools)	05
Firearms Law (dangerous weapon)	04
Trespassing	71
Warrants	84
Traffic	28
Rape	00
Kidnapping	00
Robbery (robbery unarmed)	00
Receiving Stolen Property	02

Totals differ because additional charges were lodged at time of arrest.

DISPOSITION BY THE COURT
1985

Appealed	17
Dismissed with cost of court or donations	60
To local charities	$9900.00
Fined	1422
Sentenced and Committed	12
Suspended Sentence	10
Referred to CHINS Program	5
Turned over to other authorities	44
Youth Service Board	1
Referred to Court Resources Program	3
Assigned to Alcohol Treatment and Rehab. Program	20
Placed on File	25
Sentence Imposed and Committed/Total	
Sentence Imposed and Suspended/Total	
Protective Custody and Released	13
Probation (Persons)	39
Probation (Time)	32 yrs. 3 mos.
Not Guilty	
Fines for violations of traffic, dog law and other offenses turned over to Town Treasurer	$45,190.00
Parking Fines	23,169.00
Parking Meter Collections	10,185.30
Photostatic Copy Fees/Total	1,498.00
Firearm License Fees/Total	960.00
Firearm Identification Card Fees/Total	188.00
Dog Pound Fees/Total	384.50
Taxi Fees/Total	40.00
Bicycle Registration Fees/Total	6.25
Bicycle Auction	No auction in 1985.

Respectfully submitted,

JOHN P. MCHUGH,
CHIEF OF POLICE

INCIDENTS INVESTIGATED

01	Criminal Homicide Murder Manslaughter	0
02	Forcible Rape Attempt	0
03	Robbery Attempt	5
04	Aggravated Assault Dangerous Weapon Injury, no Weapon	14
05	Burglary (Brkg. & Entrg.)	140
06	Larceny	44
07	Motor Vehicle Theft Snowmobiles & MC included	44
08	Non-aggravated Assault No Injury Resist./Obstr. Officer	9
09	Arson and Bombing Attempt or Threat	5
10	Forgery & Counterfeiting	3
11	Fraud	2
12	Embezzlement	0
13	Stolen Property Buying/Receiving/Poss.	11
14	Vandalism Willful & Malicious Dest. of Pub. or Priv. Property	417
15	Weapons Violations Carrying/Possessing	5
16	Prostitution	0
17	Sex Offenses Indecent Exposure Statutory Rape Child Molestation	15
18	Drug Law Violations	6
19	Gambling	0
20	Offenses Against Family	6
21	Operating Under Influence	21
22	Violation of Liquor Laws	7
23	Disorderly Conduct Disturbing the Peace	2
27	Officer Field Investigation	10
30	General Offenses	7
31	Trespassing	61
33	Unlawful Possession Burglarious Tools	0
34	Juvenile Offenses Truancy/Runaways	14
37	Local Ordinance/By-Laws	167
38	Missing Persons	46
39	Missing Property Lost & Found	192
40	Disturbance (General)	118
41	Disturbance (Family)	105
42	Disturbance (School)	0
43	Disturbance (Gathering)	223
44	Child/Youth in Street	12
45	Noise Complaint	319
46	Annoying Telephone Call	52
47	Suspicious Activity	675
50	General Services	1087
51	Officer Wanted	168
52	Escort Bank/Funeral	523
53	Prisoner Transportation	24
54	Assist Citizen Lockout/Motorist Transportation	229
55	Building Check	543
56	Message Delivered	70
57	Animal Complaint	234
58	Assist Municipal Agency	65
60	Emergency Services	20
62	Medical/Mental First Aid/Suicide/Att.	326
63	Reported Death	6
65	Incapacitated Person	15
66	Fire Alarm	278
67	Burglar Alarm	1956
69	Assist other P.D.'s	75
70	Traffic/M.V. Complaint	375
71	Unlawful Operation	60
72	Radar Assignment	37
73	Speeding	21
74	Leaving Scene Personal Injury Property Damage	81
75	Vehicle Accident Personal Injury/Fatal	120
76	Vehicle Acc. Prpty. Dmg.	266
77	Traffic Control	105
78	Abandoned Vehicle	28
90	Intra Department Srvcs.	36
	Houses Cared for While Closed	196
	Duty Calls over Street Boxes	42,634
	Mtr. Veh. Citations Issued	2,933
	Pkg. Viols. Issued	5,225

COMMUNITY RESTITUTION PROGRAM DONATIONS:
TOWN OF WINCHESTER, JANUARY -- DECEMBER 1985

Winchester High School Scholarship Fund	$ 3,000.00
Winchester ABC	1,100.00
Winchester High School Band	1,400.00
Winchester Jenks Center	600.00
Winchester Public Library	300.00
St. Mary's Parish Christmas Fund	500.00
Winchester Meals on Wheels	300.00
Winchester Little League	300.00
Winchester Youth Hockey	300.00
Winchester Crime Watch	400.00
Winchester Hospital	1,000.00
Winchester Girl Scouts	300.00
Winchester Lions Club (Sight Conservation)	300.00
McCall Jr. High Drama Department	100.00
	$ 9,900.00

KEEPER OF THE LOCKUP

Number of persons confined in the lockup pending release or court appearance: 304.

Respectfully submitted,

JOHN P. MCHUGH,
CHIEF OF POLICE

John P. McHugh
Chief of Police
Police Headquarters
Winchester, MA 01890

Sir:

I herewith submit a report of matters concerning the Safety Officer for the year 1985.

Traffic Issues Investigated	221
Elementary School Visits & Classes	40
School Traffic Investigations	130
Mass. Safety League Meetings	9
Motor Vehicle Accidents:	
Personal Injury	85
Property Damage	239
Fatalities	2
TOTAL INVESTIGATED	324

Respectfully submitted,

KEVIN P. MAWN,
SAFETY OFFICER

John P. McHugh, Chief
Police Headquarters
30 Mt. Vernon Street
Winchester, MA 01890

Sir:

I respectfully submit my report concerning Juvenile work performed by this department for the period commencing January 1, 1985 and ending December 31, 1985.

Children Interviewed	337
Parents Interviewed	190
Cases Investigated	210
Court Cases	27
Larceny	7
Committed to Youth Service Board	3
Committed to Youth Service Board - Suspended	2
Juveniles placed on straight probation	7
Cost of Court Cases -- Dismissed	10
(Comm. Restitution and Victims Rights Assessments)	$690.00
Cases Referred to Doctors	6
Cases Referred to other Police Departments	10
Community work program	2
Cases in which restitution was made	9
Amount of restitution in cases where property owned by private citizens was damaged	$550.00
Cases referred to proper Church authorities	2
Runaways	22
Schools visited	13
Public speaking engagements by Juvenile Officer	8
Fire Bombings	1
Cases referred to CHINS Program	11

Respectfully submitted,

DANIEL K. MCGEE,
JUVENILE OFFICER

Board of Selectmen
Town Hall
Winchester, MA 01890

Members of the Board:

I herewith submit my report as Dog Officer for the year 1985. The Dog Shelter is adequate at this time, we make minor improvements as required.

The Dog Van is in good condition and its maintenance is kept up to date.

The Town Clerk issued 1449 licenses in 1985, compared to 1334 in 1984.

There were 2192 calls for dog control services recorded.

Twenty-eight dog bites are registered by the Board of Health.

One hundred and eighty-three dogs were caught and confined. Sixty-three were turned over to to the Winchester MSPCA Animal Aid Society or new homes found.

Two hundred and fifty-five violation notices were issued in 1985.

Total Monies collected:

Dogs confined at Pound	$	428.50
Fined through Court	$	5,500.00
Middlesex County Dog Refund	$	6,075.00

(turned into Library for purchase of children's books)

(Males 664, Females 93, Spayed Females 692)

Middlesex County DL-9 Forms	$	1,830.00
TOTAL	$	13,833.50

Respectfully submitted,

DOMINIC MOLEA,
DOG OFFICER

Auxiliary Police Department

In 1985 all members of the Department had refresher courses in CPR and First Aid. Further, instruction was given on the recent changes in the law regarding driving under the influence and drug enforcement. Members of the regular department updated the Auxiliary with respect to changes in other laws and in police procedures.

Auxiliary Police officers provided assistance which included traffic control at the Enka Fair, Rotary Auction, Town Meetings, various parades, Halloween Night, the July fourth weekend, Thanksgiving Day and Town Day.

Additionally, they assisted at fires and several severe vehicle accidents as well as participated in evening foot and cruiser patrols with officers of the regular department.

Our members put in many long, wet hours during Hurricane Gloria securing areas where live wires had fallen, responding to calls for assistance and in general patrol late in the evening.

I wish to thank Chief McHugh and the members of the Winchester Police Department for their training and assistance to the Auxiliary Police Department.

Respectfully submitted,

DONALD J. HALPIN
CHIEF OF AUXILIARY POLICE
DEPARTMENT

Fire Department

The year 1985 has been one that will be long remembered by all the members of the Fire Department. Renovation of Fire Headquarters that got underway in July of 1984 has yet to be completed. Work on the station was to be done while Fire Headquarters was still occupied.

All our communications equipment was moved from the building into a trailer along side the fire station in early July of 1984. The administration office was re-located into the basement of the Town Hall in mid July of 1984.

Operational conditions got so bad in April of 1985 the decision was made to move the Firefighters and equipment out of the building. On May 1, 1985 the men and all equipment was moved to the Department of Public Works Park Division Garage off Lake Street. The apparatus was garaged in the Park Department Building and the Firefighters were housed in a rental trailer. Our ladder truck was reassigned to the West Side Fire Station.

The past year and a half has been very difficult for the members of the department working under extremely difficult conditions. I wish to personally thank each member of the department for enduring all the hardships and still performing his duties in a manner that was second to none.

Special thanks to Dom Serratore, Director of Public Works who made the Park garage available to us and his employees who were so understanding under crowded conditions. Enough thanks could never be given to our Superintendent of Fire Alarm, John Dooley, who worked many hours of his off-time to keep the communications system in working order under impossible conditions. Thanks to all the elected officials and all other town departments for all the help they rendered.

Hopefully the year 1986 will see us back into our headquarters operating once again under normal conditions.

Personnel

The Department is staffed with one Chief, five Captains, seven Lieutenants, thirty-six Firefighters, and one Senior Clerk.

Responses made by Fire Department

Box alarms	403
Still alarms	1,394
Ambulance responses	395
Total responses	2,192

Equipment

This year the department is requesting the replacement of Engine three which is a 1958 Mack 1000 G.P.M. fire pumper and a new car for the Chief. The Chief's vehicle is a 1977 model and like the fire pumper, is getting costly to maintain. These two vehicles

should be replaced in 1986 if the Town desires to maintain a worthwhile replacement program.

Respectfully submitted,

ROBERT W. MCELHINNEY
CHIEF OF DEPARTMENT

FIRE PREVENTION OFFICER

TO: Robert W. McElhinney
Chief of Department
Winchester Fire Department

FROM: Robert M. Walsh, Jr.
Lieutenant
Fire Prevention Officer

Sir:

I herewith submit the following report of the Fire Prevention Division for the year 1985.

Permits Issued

Blasting	26
Storage of liquid propane	8
Storage of rocket engines	4
Removal of tanks (flammable liquid)	3
Fireworks display	1
Cutting torches	1
Storage of smokeless powder	1
Storage of fuel oil	112

Certificates of Compliance Issued

Residential smoke detectors (26F)	470
Tank trucks	6

Inspections

Residential fire alarm systems (new homes)	60
Oil burners and storage	112
Public buildings, schools, and churches	12
Pre-school fire inspections	12
Clubs	10
Hospitals and nursing homes	16
Mercantile, warehouses, workshops, and offices	50
Spot inspections of construction	13
Home fire safety inspections	470
Inspections with Building Department	7
Inspections with Board of Health	4
License renewal inspections	45
Bowling alleys	1
Sprinkler systems	2
Commercial and industrial fire alarm systems	14
Rooming house	1

Miscellaneous

Baby sitting classes of fire safety	1
Fire drills at schools	48
Fire drills at hospital	12
Complaints investigated	4
Fire safety talks	8

Respectfully submitted,

ROBERT M. WALSH, JR.
LIEUTENANT
FIRE PREVENTION OFFICER

DRILL CAPTAIN

TO: Robert W. McElhinney
Chief of Department
Winchester Fire Department

FROM: David N. Dalton
Captain
Department Training Officer

SUBJECT: 1985 Training Report

The Fire Department conducted supervised company drills in the following areas:

Classroom review	30 hours
Training ground	28 hours
Medical review	110 hours
Driver training	44 hours
Total supervised drills	212 hours

Classroom review covered street and number locations, hydrant locations, apparatus response assignments and pre-fire planning.

Training ground included the use of ladders, tools, hose layouts, hose testing, familiarization of new buildings.

Medical aid review included first aid, cardiopulmonary resuscitation, location and proper use of medical equipment on our ambulance and engine companies.

Driver training consists of keeping members up to date on operation of all equipment from time to time.

The training program has been hampered during 1985 due to our temporary quarters at the D.P.W. while fire headquarters was being renovated.

The Fire Department will benefit in 1986 with our new remodeled facilities.

Respectfully submitted,

DAVID L. DALTON,
CAPTAIN

FIRE ALARM OFFICER

TO: Chief Robert W. McElhinney

FROM: Firefighter John J. Dooley,
Fire Alarm Superintendent

SUBJECT: 1985 Annual Report

This year the fire alarm division installed new replacement cable from fire headquarters to Main and Lake Streets, (3,556 feet of 25 pair cable). Also installed 4,180 feet of 6 pair underground at new bridge at Swanton Street and Main Street and replaced some 5,000 feet of overhead cable and installed three new master boxes. All fire alarm box circuits and mutual aid circuits were tested four times and all interior fire alarm systems in the schools were tested prior to opening in September. We were called back for fire alarm trouble 43 times for either trouble due to construction, or outside trouble with circuits. We installed two new fire alarm circuits and we maintained the temporary fire alarm office and dispatch center in the trailer at the rear of fire headquarters.

In May we installed fire alarm equipment, telephone and radio equipment at the Park Department to serve as temporary fire headquarters due to construction of the Public Safety Building. In November we started to install the new communication equipment at the Public Safety Building which is about 90% complete. This includes a console with new fire alarm, telephone, radio and voke alarm for both stations. Teletype, closed circuit television and building security provisions for town alarms and a new emergency voice call box system installed. Also in December the old temporary trailer was put out of service and all old equipment has been removed.

Respectfully submitted,

JOHN J. DOOLEY
FIREFIGHTER
SUPERINTENDENT OF FIRE ALARMS

EMS COORDINATOR

TO: Chief Robert W. McElhinney

FROM: Lieutenant John F. Nash, EMS Coordinator

SUBJECT: 1985 Annual Report - Ambulance

The Fire Department's registered emergency medical technicians (EMT's) responded to 975 emergency calls in 1985.

The ambulance responded to calls including medical emergencies, motor vehicle accidents, and to building fires where EMT's perform firefighting duties.

The department has achieved greater than 50% participation in the EMT program through a continuing education and recertification curriculum provided within the department. A staff of twenty-eight (28) EMT's is currently provided.

A new ambulance vehicle was received by the department in 1985. This vehicle is currently in service and will allow the EMT's of the Winchester Fire Department to provide the high quality of emergency medical care that has become a department tradition.

Respectfully submitted,

JOHN F. NASH, JR.
LIEUTENANT
EMS COORDINATOR

Auxiliary Fire Department

The Auxiliary Fire Department, with headquarters at 16 Alben Street, has a membership of sixteen. We have a deputy chief, one lieutenant, and fourteen firefighters. The auxiliary will be seeking a few members this year.

The Auxiliary headquarters building is in good repair and all routine maintenance is performed by the membership.

At the Auxiliary headquarters, the department maintains two pieces of apparatus, Engine 6 and Lighting 1. Lighting 1, is an eighteen kilowatt generator mounted on a 1974 Ford chassis, is in very good condition and needs only routine maintenance. Engine 6 is a twenty year old pumper. Engine 6 has seen some very hard service in the woods and its condition is deteriorating. Engine 6 was out of service for two (2) months last year due to a pump problem. Parts for both the pump and the truck are becoming harder to acquire. Engine 6 is used by both the regular and auxiliary departments. Engine 6 should be replaced within the next couple of years.

During the last year, the members of the department have given to the town 2900 man hours. These hours were for firefighting, work during hurricane Gloria, town sponsored events, special details (lights at the Senior Prom), and civic events.

In conclusion, I would like to thank Fire Chief Robert McElhinney, the officers and men of the regular department for their support and cooperation.

Respectfully submitted,

NEIL B. MACARTHUR
DEPUTY CHIEF, W.A.F.D.

Building Department

I submit herewith the following report of the Building Department for the year 1985. The total estimated cost of building for which permits were issued was $17,643,954.

15	Accessory buildings	$ 14,806.	
1	Apartment building (23 units)	1,300,000.	
1	Commercial building for offices and retail stores	600,000.	
5	Commercial buildings for professional/offices	4,017,700.	
6	Foundations for additions to dwellings	17,500.	
1	Foundation for apartment building	125,000.	
13	Foundations for new one (1) family dwellings	124,200.	
6	Foundations for new two (2) family dwellings	30,000.	
2	Foundations for new professional/ office buildings	80,000.	
2	Foundations for townhouse condominiums	105,000.	
1	Mobile home for temporary one (1) family dwelling use during fire repairs	3,000.	
34	New one (1) family dwellings	3,795,000.	
25	New two (2) family dwellings	2,229,000.	
6	Residential garages	65,000.	
11	Signs	5,885.	
11	Swimming Pools	84,185.	
3	Townhouse condominiums (28 one (1) family dwelling units)	1,690,000.	
			$14,286,276.
105	Additions to dwellings	$1,510,815.	
1	Addition to residential garage	1,400.	
1	Alteration to convert one (1) family dwelling into office building	45,000.	
1	Alteration to Winchester Hospital	67,500.	
21	Alterations to commercial buildings	962,162.	
54	Alterations to dwellings	267,975.	
5	Demolitions	42,900.	
5	Repairs for fire damage	85,000.	
76	Reshinglings	265,245.	
16	Vinyl sidings	90,200.	
26	Wood/Coal burning stoves	19,481.	
			$ 3,357,678.
		Total	$17,643,954.

The following fees were collected by the Building Department for the year 1985:

For the construction of or alterations to buildings and structures	$107,483.12
Board of Appeal Fees	8,031.00
Building Inspection Certificates	1,916.00
Demolition of any building or structure	179.00
Electrical Permits	9,599.00
Gas Permits	2,019.00
Heating Permits	196.00
Plumbing Permits	6,131.50
Zoning Compliance Certificates	1,815.00
Total	$137,369.62

Certificates Issued

Building Inspection	65
Occupancy	66
Zoning Compliance	165

Permits Issued

Building	454
Electrical	398
Gas	157
Heating	59
Plumbing	275

More building permits were issued in 1985 than in any previous year in Winchester History. Also, more monies were collected in permit fees than ever before.

1985 saw the completion of the twenty (20) million dollar addition and renovation of the Winchester Hospital, Russell Hill at 955 Main Street a three (3) story professional/office building and The Village in Winchester an eighty (80) unit condominium development.

Large projects started in 1985 and expected to be completed in 1986 are Judkin Green at 63 Shore Road, Washington Place at 165 Washington Street, both professional/office buildings, 600 Main Street a combination of retail stores and office space, White Horse Common at 22 Grove Place a twenty-eight (28) unit condominium complex, and a twenty-three (23) unit apartment building at 35 Vine Street.

We expect 1986 to be another good year due to several new subdivision projects and the start of construction on Sachem Woods a one hundred and ten (110) unit condominium on land off Cambridge Street.

I wish to express my appreciation and recognition to the members of the department, Arthur R. Gallagher, Local Building Inspector/

Zoning Assistant, Frederick Reid, Wiring Inspector, James P. Plunkett, Plumbing/Gas Inspector and Marion F. Rogers, Principal Clerk. Their efforts and dedication are commendable.

I also, wish to thank the various Boards, Department Heads and Employees of the Town for their cooperation and support during the year.

Respectfully submitted,

ANTHONY F. ZAGZOUG
BUILDING COMMISSIONER
ZONING ENFORCEMENT OFFICER

Winchester Housing Authority

Since its organization on July 14, 1970, the Winchester Housing Authority has provided for the citizens of Winchester, 100 units of low income elderly housing and 12 units of handicapped housing.

The Mary E. Murphy apartments on Palmer Street opened in 1974, providing 48 units of elderly housing, and 4 units of handicapped housing at a development cost of $1,098,000.

1978 saw the opening of the John L. Doherty apartments on Westley Street, providing 52 units of elderly housing and an additional 8 units of handicapped housing. The development cost of the John L. Doherty apartments was $1,520,000. The executive office of the Winchester Housing Authority is also located at the John L. Doherty apartments.

In February 1985, with John Regan as Chairman and at the request of the Authority, a grant in the amount of $455,000 was awarded to the Winchester Housing Authority to purchase or build 7 units of low income family housing, under the state aided 705 Housing Program. The Authority is presently reviewing potential sites for this program. Hundreds of hours have been spent on this program, involving not only the Housing Authority, but also the Town Manager, the Board of Selectmen, the Planning Board, the Citizens Advisory Committee and the Winchester Fair Housing Committee.

March, 1985, William McCarthy was elected to the Board of Commissioners of the Winchester Housing Authority.

June, 1985, the Authority hired a new Executive Director, Jeremiah M. Keefe; after Dorothy Shannon left to return to private industry.

September of 1985, with Joseph J. Riga as Chairman, saw the Housing Authority implement the state aided rental assistance program (707). The Authority has 5 units under lease and is seeking additional funding to provide more service to low income families, elderly and handicapped.

The Winchester Housing Authority now has over 120 bedroom units under management. The state aided Low Income Family Housing Program (705) will add another 21 bedroom units, bringing the total under management to 141 bedroom units.

November of 1985, a modernization contract for the installation of smoke detectors at the Mary E. Murphy apartments was awarded.

With the cooperation of various town agencies, officials, and organizations, this has been a most productive year in the Authority's history; and we extend our thanks.

Respectfully submitted,

JOSEPH J. RIGA, SR.
HERBERT L. HAMILTON
WILLIAM McCARTHY
MARY A. MEADER
JOHN J. REGAN

Sealer of Weights and Measures

I respectfully submit my sixteenth report for the year ending December 31, 1985.

During the past year, several weights were purchased along with office supplies and small tools and implements.

The following is a report of the field activities of the Sealer of Weights and Measures:

SCALES	Adjusted	Sealed	Non-Sealed	Condemned
100 lbs. and over	1	2		
10 to 100 lbs.	2	34	1	
10 lbs. or less	1	3	2	
Balances		2	1	
WEIGHTS SEALED				
Metric		26	10	
METER INLETS				
Over 1" in diameter	1	5	1	
Under 1" in diameter	2	48	4	
LIQUID				
Measuring Devices			1	

COMMODITY INSPECTION

Food Items - Meat, Vegetables, Cheese, etc.	710
Fuel Oil Trucks	6
Peddlers	1

The Transfer Station 60-ton scale was tested by the State Division of Standards.

Several complaints were investigated and necessary action taken.

Respectfully submitted,

JOSEPH E. CAPONE
SEALER OF WEIGHTS AND MEASURES

Public Works

The year 1985 was an eventful one, since the Town experienced it's first hurricane in more than 30 years. Hurricane "Gloria" hit Winchester in the early afternoon of Friday, September 27th. Wind gusts in excess of 90 M.P.H. were experienced which uprooted or knocked down over 120 trees located within public ways or other Town property.

Numerous power outages were experienced Town wide which hampered the cleanup effort. Fortunately, no heavy rain accompanied the hurricane and the cleanup effort by the D.P.W. continued for a number of weeks, following the storm.

The cost of cleanup and repairs, as a result of the hurricane, was approximately $120,000.

HIGHWAY DIVISION

Street Maintenance

During the past year, Main Street, from Mystic valley Parkway to the Medford City Line was resurfaced by Heffron Asphalt Corporation. All manholes,catch basins and water gates were raised by Town forces prior to the resurfacing.

Throughout the year, over 600 tons of hot top and cold patch were used in the maintenance, including the permanent patch of 81 Water & Sewer Division trenches.

Storm Drains

The maintenance program of cleaning, constructing and repair of drain lines and structures continued throught the year. This included the cleaning of 1,021 catch basins by a private contractor. A number of catch basins located within school grounds and playgrounds were cleaned along with 8 settling basins by Town forces. D.P.W, personnel also repaired or rebuilt 166 manholes and catch basins throughout the Town.

Curbs and Sidewalks

The sidewalk and curbing program includes the installation, removal and repair of all curbing, cobblestones, bituminous and concrete sidewalks. Since no funds were appropriated for curbing this year, only 25 feet was installed. Throughout the year 2,200 feet of concrete sidewalk was installed or repaired and 35 s.y. of apron was installed. In addition, 350 feet of bituminous was repaired on Lockeland Road by Town forces. Approximately 600 feet of concrete sidewalk was installed in front of the McCall Jr. High on Main Street by a private contractor.

Street Cleaning

The 86 miles of streets were swept in the Spring and throughout the year, excluding the 17 miles of private ways which are swept only once annually. School and Town parking lots were swept when required.

Winchester Center had received more attention during the year since substantial funds were used in the beautification program. All sidewalks were washed with a high pressure hose and the streets were swept a minimum of 2 times per week. Litter control is provided on a daily basis. During the Fall, approximately 2,500 c.y. of leaves were collected and transported to the compost site. About 3,500 c.y. of loam was manufactured for use on various Town projects.

Snow and Ice

During the Winter of 1984-1985 there was a total of 16 storms with an accumulation of 41 inches of snow. Approximately 933 tons of salt and 2,103 tons of sand were used to combat the storms.

Traffic Control

This year over 425 signs were repaired or replaced throughout the Town. Of the signs that were replaced approximately 325 were vandalized, 100 of the signs were requested to be repaired by the Police Department. The preventive maintenance of traffic lights was continued throughout the year. This year there were 9 knockdowns of Traffic Beacons also 3 pedestrian lights were knocked down.

New and larger traffic beacon heads were installed at the intersections of Bacon, Fletcher and Church Streets. Over 142,950 feet of center and edge lines, crosswalks, parking spaces and Town parking lots were painted. The traffic lines on South Main Street were replaced with Thermoplastic after it was paved.

Highway personnel were utilized in projects such as sand blasting graffiti from buildings, maintenance of Wedgemere and Winchester Railroad Stations and placement of traffic barricades and sand barrels with the Town.

Forestry

There were a total of 26 trees planted by the Forestry Division this year. Of these, 19 were planted on Town property and 7 were planted on private property. There were a total of 30 dead or hazardous trees removed by the Forestry Division this year. Included in this total were 7 Maple, 3 Pine, 3 Ash, 8 Box Elder, 4 Oak and 5 Elm trees. A total of 19 Elm trees were tested for Dutch Elm Disease, of these, 4 private and 2 Town trees were found to be diseased and were removed by the Forestry Division. In conjunction with the tree removal program 42 stumps were also removed. The Forestry Division was also able to complete the trimming of 73 trees this year.

A considerable amount of time and effort was expended by the Forestry Division in spraying its mosquito, weeds, poison ivy and Box Elder trees.

The Forestry Division also spent a considerable amount of time in removing and trimming trees at the Cemetery and removing brush and debris along various waterways.

The Forestry Division received over 460 calls or inquiries this year, many of these problems associated with these calls were either solved by the Forestry Division or appropriate advice was rendered.

A considerable amount of time was also spent in the removal of trees damaged during Hurricane "Gloria".

Town Garage

The garage maintains and repairs 90 pieces of D.P.W. vehicles and equipment, and all other Town vehicles except for the Fire Department. The garage also installed a new inside conveyor at the Transfer Station.

The following equipment was purchased during the year:

1 Compact Car	-	Assistant D.P.W. Director
1 Dump Truck with Salter Body	-	Highway Division
1 Pick-up Truck	-	Highway Division
1 Trash Compactor	-	Highway Division
1 Dump Truck	-	Park Division
1 Welding Machine	-	Garage
1 Tire Repair Machine	-	Garage
1 10' Plow	-	Highway Division
2 10' Underscraper	-	Highway Division

Transfer Station

The amount of refuse hauled from the Transfer Station during FY85 was 14,738.52 tons at a cost of $281,678.53. The revenue collected for this period is the following:

Recycling	-	$10,499.95(Cast Iron,Paper,Metal)
Commercial Hauler Coupons	-	11,375.00
Building Debris	-	24,493.13
Total		$46,368.08

The Signal/Resco resource recovery plant in North Andover commenced a testing and shake down period in April and the Town's refuse was transported to this facility. Full commercial operaof the plant started on September 25th.

PARK AND SCHOOL GROUNDS

The landscape architectural firm of Mason & Frey was engaged by the Town to prepare plans for the rehabilitation and improvements to all playfields, school grounds and parks. After many meetings and public hearings, the final plans and reports have been submitted and funding for implementation will be requested at the next Town Meeting.

With the increased funding in horticultural accounts, all the playgrounds, park and school, were fertilized last Fall and will be done again in the Spring. In addition most of the parks (Common, Elliot, etc.) were also included in the fertilizing program. The soccer fields were all aeriated and overseeded at the end of the season. Two practice football areas were rested this past year at Skillings and Manchester and will be re-opened

this Spring.

The running track at Skillings was sealed for the first time and the running lanes re-striped at a cost of $9,000.

Unfortunately, in 1985, our old friends, the Canada Geese, became a serious nuisance for the Town of Winchester. Particularly serious, is the mess left by goose droppings at Skillings Field and Leonard Beach. The Board of Health and the D.P.W. are working together in hopes of finding a solution to this problem.

The flag pole at the Common and the light standards were repainted this Fall by professional steeple-jacks.

This past year the Conservation Commission disallowed the use of chemical treatment to control aquatic weeds until a diagnostic feasibility study was done. The D.P.W., with the assistance of the Conservation Commission, sought funding from the State through their "Clean Lakes Act" program. At the present time we are awaiting their decision.

As a result of the ban we noticed a subtle increase of aquatic weeds and expect a more dramatic increase this season. Although herbicides are not the only way to control aquatic weeds it is by far the least expensive.

Coincidently a serious weed problem developed at Leonard Beach that threatened its closing last July. A plant called "elodea", which is used to decorate home aquariums, had grown out of control. After removing several truck loads by hand it was obvious we were going to be there for weeks before an exceptable level was reached. At that point we hired a professional weed control company that had a specialized machine called a "hydro-rake" and in one day they cleaned the entire pond, removing over thirty truck loads of weeds.

In last year's "Town Report" we quoted the Playfield Study Committee's findings that indicated that the deterioration of turf areas was due to four (4) factors, namely (a) overuse, (b) lack of irrigation, (c) lack of adequate funds, and (d) lack of field rotation.

In addressing these particular complaints, increased funding was received, Mother Nature supplied us with a near perfect irrigation system and two soccer fields were put out of service.

We feel, that going into early Fall, the fields were in the best condition in years. An early frost and snow, just before Thanksgiving, along with some unrestrained use of a few fields caused some serious turf damage.

But for the most part we feel that progress is happening and if the public and private sectors use some common sense about playing on wet fields and constructively work together, we can have pride in our grounds again.

WILDWOOD CEMETERY

A major improvement was made to the Cemetery last year when the underdeveloped area located at the rear Middlesex Street and extending to the old quarry site was (roughly) landscaped. Despite the fact that this area is being used as a landfill and loam making area, its appearance was noticeably improved by grading, relocating some roads, and filling of large holes. This area is still several years away from completion.

Two new burial areas were developed this year, namely section #5053, which is a monument section with 51 double deep lots and section #5054, a memorial section with 82 lots.

Two additional areas were reclaimed for future burials and are located at Chapel and Granite Avenues.

Another improvement was the re-paving of a portion of Hillside and Granite Avenues. This is part of an ongoing program where budget funds dictate the amount of paving done in a given year.

Another light snow Winter enabled the crew to keep up with its leaf removal operation. This has been the case for the past several years and has given us a jump on our Spring schedule of foundation pouring, landscaping, and water system repair. Weather plays an important role in good maintenance and we have been fortunate since the blizzard of 78'.

On September 27th during hurricane "Gloria", the underdeveloped area we described at the beginning of this report, was utilized as a dumping area for trees, stumps, and other hurricane debris. Wildwood Cemetery itself, lost twenty-six (26) trees. Many man hours were expended by all D.P.W. forces during nearly a month of clean-up activity. As we write this report (January '86) we are in the process of restoring the dumping area to pre-"Gloria" condition.

The following shows the sales and burials at the Cemetery in FY85:

Location	Lots Sold	Burials
Memorial Park	31	26
Companion	23	20
Family	9	62
Cremations	2	19
Singles	-	11
Baby	-	4
	65	142

The FY85 monies collected are as follows:

Sale of Lots	$25,600.00
Perpetual Care	14,570.00
Interments	21,680.00
Foundations	3,347.50
Overtime	2,155.00
Non Resident Fee	1,600.00
Tomb Rental	100.00
Dis-interment	170.00
	$69,222.50

TOWN AND SCHOOL BUILDINGS

This Division of the Department of Public Works is responsible for maintaining approximately 834,000 square feet of School and Town buildings with the current assessed value of approximately $36 million.

An inordinate amount of time was spent in renovations and repairs to the Town houses at 14 Reservoir Street and 22 Highland Avenue which will be leased by the Housing Authority as part of the Town's housing program.

The air quality at the Senior High School generated considerable discussion during the year and tests were conducted which indicated an insufficient amount of outside air being introduced into the building.

As a result of the testing, the building maintenance department and Honeywell Corp. spent a considerable amount of time recalibrating the air handling system and adjusting the dampers to permit a sufficient amount of outside air to enter the building. Further testing indicated that the adjustments solved the problem.

The incinerator at the High School was completely rebuilt and is now in good working condition. Additional work that was completed at the High School was the installation of about 700 s. y. of carpeting and the interior painting of various rooms.

The gymnasium floors at the McCall Junior High School and Lynch School were sanded and refinished during the year.

A portion of the McCall Junior High School was reroofed which completed this project.

Carpeting was also installed on the second floor of the Ambrose School and a portion of the Lynch School. The exterior of the Muraco and Vinson Owen Schools and a portion of the interior of the Lincoln School also received a new coat of paint this past year.

The asbestos containment program continued with the removal of asbestos covering on the boilers of the Lynch and Bartlett Schools and a portion of the ceiling at the Park garage.

Many areas were encapsulated by the maintenance department as frays or tears in the coverings were reported.

The Winchester Center and Wedgemere train stations were painted this year, thanks to the efforts of Representative Saltmarsh in obtaining funds from the MBTA.

The Architectural and Engineering firm of William H. Rowe & Associates was selected by the Town to prepare plans and specifications for the restoration of the interior and exterior of the Town Hall.

The Board of Selectmen appointed a Town Hall Advisory Committee for the purpose of reporting recommendations concerning the proposed improvements. The Committee has accomplished a great deal in a short period of time.

WATER AND SEWER DIVISION

During January and February of 1985, fourteen members of the Water and Sewer Division participated in a nine week course on the Operation & Maintenance of Collection Systems. After this course an exam was given by the New England Water Pollution Control Association for collection systems operator certification. As a result these individuals passed various grades of the New England Certification exam.

During March and April several members of the Water and Sewer Division participated in a seven week course on water treatment. In April a State certification exam was taken by these members and as a result several received state certification for Grade I operators and one individual upgraded himself from a Grade II certification to a Grade III.

I would like to congratulate them for their efforts and perseverance of technical knowledge and for the various certifications they received.

Water Division

Our ongoing program for cleaning and cement lining of old cast iron water mains took place in the East High distribution system during August and September. Prince Avenue, Stone Avenue, Lebanon Street, Englewood Road, Bonad Road, Grayson Road, Kenwin Road and Fairmount Street were completed and has greatly improved, not only quality and quantity but fire protection as well.

The North Reservoir gate house was outfitted with a new type of intake screen. The new screen allows for easier cleaning and a more efficient operation.

A new water main was installed on Hillcrest Parkway from the North Pumping Station to the existing storage tank. The new water main is 12"and replaces an existing 8" main. The water main is part of a rehabilitation project of Hillcrest Parkway that the Metropolitan District Commission has undertaken, thanks to the efforts of Representative Saltmarsh.

On June 1st, Town Day, the Water Division displayed many water works tools and equipment including a live demonstration of how a water main is tapped. The display proved to be very beneficial, not only to residents but to the Water Division as well.

In particular, on that day, more than fifty appointments were made to install automatic reading boxes outside residents homes for reading water meters. This enables Water Division personnel better efficiency in the overall program for operation and maintenance.

Rainfall for 1985 was 42.18 inches. This amount falls within the hundred year average of 42.21 inches. The Town was required to purchase water from the M.W.R.A. and augment our own supplies due to this amount of rainfall.

Water rates collected by the Treasurer/Collector for FY85 were $757,661.07. Sewer rates collected by the Treasurer/Collector were $461,587.69.

Statistics	1983	1984	1985
Miles Mains	102	102.9	103.64
Hydrants	1,007	1,018	1,021
Main Pipe Laid (ft.)	3,696	4,503	3,358
Requests for New Services	42	30	25
Total Water Consumption (millions of gallons)	1,012.51	1,068.02	990.97
Average Daily Consumption (millions of gallons)	2.77	2.92	2.70
Peak 1 day Consumption (millions of gallons)	6.27	5.49	4.78

Sewer Division

A bid for the rehabilitation of sewer stations at Winford Way, Woodside Road and Thornberry Road was awarded to Axis Construction in November of 1985. Construction is expected to begin in March and completed within ninety days.

A manhole inspection program was implemented in 1985 to assess them for unusual conditions and their structural integrity. The program is designed to inspect one fifth of the system each year.

A preventive maintenance program was established for cleaning sewer mains and in particular, known trouble areas. The effectiveness of this program has shown a significant decrease in the response to emergency sewer blockages.

Statistics

Total Gals. Pumped	1983	1984	1985
Lantern Lane	1,500,000	1,031,590	1,445,400
Woodside Road	7,490,250	8,747,180	7,203,543
Olde Lyme Road	2,017,902	1,239,750	1,239,841
Squire Road	124,409,300	111,641,400	106,163,100
Thornberry Road	12,031,300	11,911,675	9,304,220
Robinson Park	1,562,520	1,802,890	1,422,163
Amberwood Drive	N/A	696,150	1,660,750
Winford Way	13,003,150	12,453,640	11,318,350

Collection System

Number of Connections	1983	1984	1985
	6,027	6,057	6,107
Number of Manholes	2,107	2,126	2,140

In conclusion, I would like to express my appreciation to all Department Heads, Town Boards and D.P.W. employees for their cooperation and assistance through the year.

Respectfully Submitted

DOMINIC J. SERRATORE
DIRECTOR OF PUBLIC WORKS

Comptroller

In accordance with the provisions of General Laws, Chapter 41, Section 61, I respectfully submit my report of the financial transactions of the Town of Winchester for the fiscal period commencing on July 1, 1984 and ending on June 30, 1985 together with miscellaneous tables and statistics.

Funded debt decreased by $1,205,000 to $2,560,000.

In accordance with provisions of General Laws, Chapter 41, Section 53, Sections 5-5b-6 of the Charter, accounts of various officers and agencies entrusted with the receipt, custody, or expenditure of funds have been examined and reports initiated as directed by circumstances, including all Trust Funds.

Details of Financial transactions are set forth in the following exhibits and schedules:

Exhibit A	Balance Sheet, General Accounts
Schedule B-1	Receipts in Detail
Schedule B-2	Summary of Appropriations, Expenditures and Balances
Schedule B-3	Payments
Schedule B-4	General Estimated Receipts Compared with Actual
Schedule B-5	Water and Sewer Estimated Receipts Compared with Actual
Schedule B-6	Analysis of General Surplus
Schedule B-7	Computation of Fiscal 1985 Property Tax Rate
Exhibit C	Statement of Changes of Trust Funds
Exhibit C-1	Trust Funds - Cemetery
Exhibit C-2	Trust Funds - Library
Exhibit C-3	Trust Funds - School and General
Exhibit D	Conservation Fund
Exhibit E	Funded Debt
Exhibit E-1	Changes in Funded Debt
Exhibit E-2	Analysis of Borrowing Capacity
Exhibit E-3	Statement of Funded Debt Service
Exhibit F	Balance Sheet Federal Revenue Sharing
Exhibit F-1	Statement of Federal Revenue Sharing Receipts and Expenditures
Exhibit G	Balance Sheet Stabilization Fund
Exhibit G-1	Stabilization Fund Transactions

I am grateful to the various Boards, officials and employees who have worked so cooperatively with this office during the past year.

Respectfully submitted,

JOSEPH W. BONNER
COMPTROLLER

EXHIBIT A
BALANCE SHEET
June 30, 1985

ASSETS			
Cash			$ 901,668.
Temporary Investments:			
Non-Revenue Ban's		$1,283,887.	
Non-Revenue Bond Proceeds		44,724.	
Revenue		4,330,318.	5,658,929.
Petty Cash Advances			2,139.
Accounts Receivable			
Taxes:			
Levy of 1975 -	Personal		4,157.
" " 1976	"		3,016.
" " 1977	"		3,364.
" " 1978	"		1,030.
" " 1979	"		1,059.
" " 1980	"		596.
" " 1981	"		745.
" " 1982	"		480.
" " 1983	Personal	1,982.	
" " 1983	Real Estate	144,772.	146,754.
" " 1984	Personal	1,103.	
" " 1984	Real Estate	216,315.	217,418.
" " 1985	Personal	2,383.	
" " 1985	Real Estate	488,329.	490,712.
Overlay Deficit:			
FY 1982		8,139.	
FY 1984		92,997.	101,135.
Motor Vehicle Excise:			
Levy of 1973		8,259.	
1974		9,033.	
1975		21,290.	
1976		18,833.	
1977		19,570.	
1978		16,887.	
1979		26,360.	
1980		24,821.	
1981		7,776.	

EXHIBIT A
BALANCE SHEET
June 30, 1985

Levy of 1982	$ 9,355	
1983	14,449	
1984	19,980	
1985	89,571	286,184
Special Assessments:		
Sewer:		
Unapportioned	$ 420	
Added to Taxes - Fy 1983	31	
Added to Taxes - Fy 1984	66	517
Sidewalk & Curbing:		
Unapportioned	10,406	
Added to Taxes - Fy 1978	21	
Added to Taxes - Fy 1983	96	
Added to Taxes - Fy 1984	129	
Added to Taxes - Fy 1985	92	10,744
Street:		
Unapportioned	8,271	
Added to Taxes - Fy 1978	1	
Added to Taxes - Fy 1980	81	
Added to Taxes - Fy 1983	100	
Added to Taxes - Fy 1984	23	
Added to Taxes - Fy 1985	98	8,574
Water Liens:		
Added to Taxes - Fy 1983	2,014	
Added to Taxes - Fy 1984	1,814	
Added to Taxes - Fy 1985	2,141	5,969
Committed Interest:		
Added to Taxes - Fy 1978	21	
Added to Taxes - Fy 1980	14	
Added to Taxes - Fy 1983	237	
Added to Taxes - Fy 1984	117	
Added to Taxes - Fy 1985	128	517
Deferred Real Estate Taxes		23,983
Tax Titles		146,515
Due Fiscal 1986:		
Stabilization Fund	174,478	
Federal Revenue Sharing	400,133	
Cemetery Fund	65,000	
Parking Meter Revenue	40,222	
State Aid to Libraries	9,114	688,947

EXHIBIT A
BALANCE SHEET
June 30, 1985

Departmental:		
Police Alarms	$ 325	
Fire-Ambulance	39,037	
Highway	2,521	
Parking Tickets	21,323	
Vet. Benefits - State	15,114	$ 78,320
Water:		
Rates	59,618	
Repairs	14,563	74,181
Sewer:		
Rates	29,301	
Repairs	807	30,108
Revenue - Fy 86		25,007,820
Due From Special Duty Services		6,954
Due From School Rentals		3,357
Total Assets - Deficits		$33,905,892

EXHIBIT A
BALANCE SHEET
June 30, 1985

Payroll Deductions:		
Federal and State Tax Withholding	$ 556	
Group Insurance	52,709	
Town Retirement Deductions	594	
Teacher's Retirement Deductions	66	
Federal Tax Sheltered Annuities	46,168	
Teacher's Association Dues	35	
Custodians Dues	258	
School Secretaries Dues	(328)	
United Fund	1,273	
Defferred Compensation Plan	7,115	$ 108,446
Deposits For Water & Sewer Connections		12,457
Dog License Due County		165
Due To Trust Funds		151,349
Tailings - Uncashed Checks		34,615
Receipts For Expenditures		46,179
Refunds Due:		
Real Estate Tax - Fy 1977	1,707	
Real Estate Tax - Fy 1978	2,432	
Real Estate Tax - Fy 1979	1,442	
Real Estate Tax - Fy 1980	2,328	
Real Estate Tax - Fy 1981	1,568	
Real Estate Tax - Fy 1982	7,137	
Sidewalk Added Fy 1980	12	
Sidewalk Added Fy 1982	5	
Street Added Fy 1982	28	
Interest Added Fy 1982	5	16,664

EXHIBIT A
BALANCE SHEET
June 30, 1985

Revolving Funds:		
School Lunch	$ 61,094	
School Building Rentals	3,357	
Recreation	2,500	
Special Duty-Police	6,943	$ 73,894
Appropriation Balances:		
Revenue Fy 1984	2,437,772	
Non-Revenue	44,724	2,482,496
Appropriations Fy 1985		26,588,820
Accounts Payable:		
Bills	266,636	
Payroll	267,596	534,232
Overestimates Fy 1984		
MBTA	6,594	
Sped Ch.766	54	
County	15,493	22,141
Receipt Reserved For Appropriation:		
Sale of Town Property		210,888
Overlay - Reserve For Abatements:		
Levy of: Fy 1975	4,157	
Fy 1976	3,016	
Fy 1978	156	
Fy 1979	1,104	
Fy 1980	595	
Fy 1981	74,759	
Fy 1983	46,197	
Fy 1985	54,785	184,769

EXHIBIT A
BALANCE SHEET
June 30, 1985

Revenue Reserved Until Collected:		
Motor Vehicle Excise	$ 286,632	
Tax Title	146,515	
Departmental	78,320	
Water	80,150	
Sewer	30,108	
Special Assessment	20,303	
Deferred Real Estate Taxes	23,983	$ 666,011
Petty Cash Advances		2,139
Surplus Revenue:		
General		2,770,627
Total Liabilites and Reserves		$ 33,905,892

SCHEDULE B-1
RECEIPTS FOR FISCAL YEAR 1985

Taxes - Real Estate	$18,015,358	
Personal Property	371,063	$18,386,421
Tax Title Redemptions		23,488
Lieu of Taxes:		
Elderly Persons, Clause 41		20,186
State Local Aid		2,152,188
State School Aid & Special		1,780,041
		22,362,324
Licenses and Permits:		
Building	115,391	
Town Clerk	23,677	
Health	9,321	
Selectmen	11,005	
Appeal	700	
Planning	530	160,624
Fines:		
Court	46,150	
Library	12,819	58,969
Federal Revenue Sharing Entitlements		402,108
Federal School Grants		194,954
State Right to Know Grant	2,011	
State Emergency Food and Shelter Grant	2,000	
State School Grants	2,582	
State DPW Grants	111,544	
State Library Aid	10,351	
State Council on Aging Grant	5,443	
State Arts Lottery Grant	5,415	
State Aid - Cost of Living		
Non-Contributory Retirement	19,621	
State Economic Development (PWED)	740,000	
State off-street Parking Grant	122,065	1,021,032
County Grant - Dog Fund	1,404	
TOTAL GRANTS FROM COUNTY:		1,404
Special Assessments		27,160
Motor Vehicle Excise	990,390	
Parking Meter Fees:		
Off-Street	10,986	1,001,376
General Government:		
Town Rentals	37,605	
Collector	41,360	
Tax Titles	23,488	
Engineering	1,393	
Miscellaneous	1,769	105,615

DPW-Transfer Station:		
Coupons	$ 12,011	
Recycling Revenue	11,100	
Commercial Haulers	24,080	
Miscellaneous	1,562	48,753
DPW - Miscellaneous:		
Highway Division	9,524	
DEQE Grant	91,797	
Insurance Recovery (Ambrose Fire)	16,526	
Highway Safety Reimbursement	3,055	
Bike Path Grant Reimbursement	24,000	144,902
Public Safety:		
Police	3,611	
False Alarms	1,475	
Parking Tickets	21,682	
Fire	9,395	
Ambulance	21,888	
Miscellaneous	1,489	59,940
School Food Service -		
Sale of Lunches	281,512	
Building Rentals Revolv.Acct.	27,985	
Adult Education	18,608	
Summer School	6,116	
Athletics	11,602	
Building Rentals Non-Revolving	33,120	
Miscellaneous	8,122	387,065
Recreation - Non-Revolving	39,178	
Revolving	35,350	74,528
Due from Federal Revenue Sharing		350,000
Due from Stablization		187,143
Water Charges	795,315	
Sewer Charges	464,885	1,260,200
Cemetery:		
Sale of Lots and Graves	25,600	
Care of Lots-Income Perm Care	85,000	
Interments	21,880	
Foundations	3,308	
Miscellaneous	3,770	139,558
Interest:		
Taxes and Assessments	113,296	
Revenue Investments	528,518	
Trust Funds	122,068	
Federal Revenue Sharing	20,838	
Stabilization Fund	101,076	
Conservation Fund	13,207	
Economic Development Grant	11,130	
TOTAL INTEREST		910,133

Bond Anticipation Notes	$ 2,750,000
Agency, Trust and Investment:	
Receipts for Expenditure	32,936
Licenses for State	1,263
Licenses for County	4,300
Deposits for Service Water & Sewer	20,804
Mass Sales/Meals Taxes	1,218
Federal Withholding Taxes	2,280,469
State Withholding Taxes	706,341
Group Insurance	717,292
Retirement Funds	753,275
Credit Union	921,284
Federal Tax Shelter Annuities	246,698
Union Dues	81,882
Special Duty-Police-Fire	43,101
Trust Funds	76,329
Trust Fund Investments	601,997
Non-Revenue Investments	4,156,640
Revenue Investments	19,629,477
Special Fund-Retirement	872,881
Stabilization Fund Investment	598,239
Conservation Fund Investment	120,797
Total Receipts	$ 63,515,011

SCHEDULE B-2
TOWN OF WINCHESTER
APPROPRIATIONS FY 1985

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
Town Meeting		6,371			6,371	2,756		3,615	
Finance Comm.		9,166		85	9,251	9,239		12	
Bd. of Select.	10,000	11,069			21,069	9,321	2,500	3,243	6,005
Town Manager	501	122,020			122,521	113,324	852	8,345	
Comptroller	150	109,834			109,984	109,964		20	
Coll/Treas	1,590	107,516			109,106	107,095	1,180		831
Assessors	981	82,750			83,731	80,727	45	2,959	
Audit		15,000			15,000	15,000			
Town Clerk	250	75,325			75,575	74,261	420	755	139
Election & Registration	6,295	32,675	2,089		41,059	35,695		4,609	755
Legal		59,476			59,476	47,139	3,121	9,216	
Engineering	349	159,965			160,314	147,893		12,421	
Personnel Bd.	702	13,619			14,321	8,766	178	5,377	
Out of State Travel		4,500			4,500	4,299		201	
Data Processing		76,864			76,864	68,187	2,904	5,773	
General Svcs		52,142			52,142	51,977	165		
Bd. of Appeal	120	3,878			3,998	3,318		585	95
Planning Bd.	4,675	23,021			27,696	22,828		4,676	192
Economic Devel.	550	27,350			27,900	26,755		940	205
Total General Government	26,163	992,541	2,089	85	1,020,878	938,544	11,365	62,747	8,222
Schools	120,499	10,355,296			10,475,795	10,244,782	86,207	143,862	944
Schools - Revolving	104,119	226,362	345,823		676,304	615,207	61,097		
NE Met Reg School		118,258			118,258	118,258			
Total-School	224,618	10,699,916	345,823		11,270,357	10,978,247	147,304	143,862	944

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
Library	8,558	498,117			506,675	498,208	150	3,098	5,219
Recreation - Non-Revl.		42,273			42,273	42,107		166	
Revolving	900	113,557	33,935		148,392	145,875		2,517	
Total Rec.	900	155,830	33,935		190,665	187,982		2,683	
Archival Cntr.	459	4,361			4,820	4,730		61	29
Youth Center	200	24,835			25,035	22,268		2,567	200
Total-Culture/ Recreation	10,117	683,143	33,935		727,195	713,188	150	8,409	5,448
Bd. of Health	5,007	88,043			93,050	89,737		3,313	
Veterans' Asst.	80	76,792			76,872	39,519		37,353	
Council on Aging	800	40,922		1,500	43,222	42,776		162	284
Total - Health & Social Services	5,887	205,757		1,500	213,144	172,032		40,828	284
Police	6,442	1,564,401		15,500	1,586,343	1,576,708	1,960	7,675	
Fire	7,192	1,511,125			1,518,317	1,446,519	5,705	65,353	740
Building	969	100,700			101,669	99,731	336	1,091	511
Sealer of Wts. & Measures		3,438			3,438	3,433		5	
Aux. Police		1,000			1,000	893		107	
Aux. Fire	1,328	3,126			4,454	1,190		2,054	1,210
Total - Public Safety	15,931	3,183,790		15,500	3,215,221	3,128,474	8,001	76,285	2,461

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
Public Wks.Adm.	3,098	161,365			164,463	155,738	471	8,254	
Highways & Sts.	23,505	1,729,221			1,752,726	1,501,625	10,833	239,662	606
Water & Sewer	20,165	619,035			639,200	600,138	8,565	29,227	1,270
Grounds	3,949	381,235			385,184	363,321	1,253	20,821	-211
Buildings	36,220	516,632			552,852	506,214	21,712	23,935	991
Street Lights		198,000			198,000	198,000			
Total - Public Works	86,937	3,605,488			3,692,425	3,325,036	42,834	321,899	2,656
Contrib.Ret.		1,579,495			1,579,495	1,575,818		3,677	
Non-Contrib. Retirement		230,500	19,621		250,121	227,730		22,391	
Workmen's Comp.		239,492		50,000	289,492	286,623		2,869	
Idemnification		27,000			27,000	17,613		9,387	
Group Insurance		870,140			870,140	856,933		13,207	
Unemployment Compensation	1,202	31,660			32,862	22,440		10,422	
Pension Liability		300,000			300,000	300,000			
Total - Employee Benefits	1,202	3,278,287	19,621	50,000	3,349,110	3,287,157		61,953	
Funded Debt Principal		1,205,000			1,205,000	1,205,000			
Funded Debt Interest		192,345			192,345	192,345			
Total - Debt Service		1,397,345			1,397,345	1,397,345			

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
General Insurance		101,100			101,100	83,144	17,956		
Judgments & Claims		2,000			2,000	1,300	700		
Care/Vet's Graves		1,703			1,703	1,462		241	
Perm.Bldg.Comm.		1,200			1,200	430		770	
Reserve Fund		100,000			100,000	67,085		32,915	
Total - Unclassified		206,003			206,003	153,421	18,656	33,926	
Public Safety Bldg. Fy-80 FRS	6,216				6,216				6,216
Fire/Police Station Repair FY-81FRS	10,000				10,000				10,000
Town Hall Imp. FY-81	7,159				7,159	6,749	410		
Town Hall Repair FY-82	5,000				5,000	5,000			
Public Safety Facility FY-83	15,297				15,297				15,297
School HVAC Repairs FY-81	20,000				20,000	4,980	15,020		
Knowlton Stadium Repairs FY-81	353				353		353		
School Maint. FY-83	5,688				5,688		5,688		
Lockeland Plygnd FY-79	1,570				1,570		1,570		
Leonard Beach Imp. FY-79	7,854				7,854	493	7,361		

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
Sewer System Study FY-80	1,133				1,133		1,133		
Traffic Beacons FY-80 FRS	5,281				5,281				5,281
Cemetery Improvements FY-81 FRS	404				404				404
Storm Drain System FY-81 FRS	2,655				2,655				2,655
Sidewalk Program FY-81 FRS	390				390				390
Traffic Beacons FY-82	3,155				3,155		3,155		
North Dam Rehab. FY-83	42,538				42,538	42,436	102		
Sewer System Imp. FY-83	14,974				14,974		14,974		
Incinerator Bldg. Imp. FY-83	2,143				2,143		2,143		
Parking Machines 11825	12,656				12,656				12,656
Center Street Lights 4832	25,141				25,141	25,141			
Center Imp. State Grant	165,967				165,967	165,144			823

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
PBC-Perm Bldg Committee	1,997				1,997		1,997		
Conservation Commission	3,273				3,273	710	2,563		
Historical Commission	1,291				1,291	818	473		
Non-Revenue H.S. Construction	35,808				35,808				35,808
Winter Pond Study Committee	200				200		200		
Non-Revenue DPW Complex Constr.	4,480				4,480				4,480
Revaluation R.E. & P.P. 11795 FY-80	24,351				24,351		24,351		
Horn Pond Bikeway 11797 FY-80	22,500				22,500	22,500			
Public Safety Building	37,937				37,937	37,937			
Town Hall Study	14,000				14,000	13,937	63		
Library - Book Security	21,000				21,000	21,000			
Roof Repair Muraco School	6,562				6,562	2,570	3,992		
H.S. Ground Settlement	6,604				6,604		6,604		
Various School Projects	14,036				14,036	6,800	7,236		

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
Traffic Controls	18,000				18,000	17,900	100		
Water System	1,099				1,099		1,099		
Sewer System Rehab.	150,759				150,759	17,060	133,699		
Railroad Right of Way	125,000	25,000			150,000	127,937	22,063		
DPW Equipment	443				443		443		
Police Equipment	1,531				1,531	1,531			
Police Telephone Equipment	3,400				3,400				3,400
Girard Road-Public Way	11,302				11,302	9,794	1,508		
Sewer Sys Des	11,050				11,050		11,050		
Labor Transfers & Spec Duty	-3,618		43,101		39,483	38,959	1,033		-509
Arts Lottery	600				600	600			
Library DP		27,000			27,000	13,738	13,262		
Lib. Hndcp Acc		6,000			6,000	450	5,550		
School Bldgs		45,000			45,000	42,152	2,848		
School Roofing		130,000			130,000	130,000			
H.S. Grnd Sttlmnt		40,000			40,000	40,000			
School-DP EQ		98,525			98,525	94,985	3,540		
Prk/Plygrnd		53,000			53,000	42,393	10,607		
St Resurf.		80,000	56,740		136,740	100,177	36,563		
Wtr Sys Rehb		120,000			120,000	116,178	3,822		
San Swr Sys		107,000			107,000		107,000		
DPW Equip		128,300			128,300	128,300			
Ambulance		50,000			50,000	50,000			

ACCOUNT TITLE	FROM FY-84	FY-85 APPROP-RIATION	RECEIPTS	RESERVE TRANSFERS	TOTAL AVAILABLE	EXPENDED FY-85	BALANCES TO FY-86	REVERSIONS TO REVENUE	REVERSIONS TO SURPLUS
Police Cruisers		43,500			43,500	43,500			
Gen Office Eq		7,500			7,500	7,455	45		
Road Rehab	91,025		54,804		145,829	52,425	93,404		
Playfld Study		25,000			25,000	54	24,946		
Parking Lots	51,500				51,500	51,500			
Off St Prkng			122,065		122,065	121,421	644		
Emer Fd/Shltr			2,000		2,000	1,505	495		
Arts Lttry'85		5,415			5,415	4,304	1,111		
Pub Sfty Bldg		2,750,000			2,750,000	1,719,761	1,030,239		
Rt. to Know			2,011		2,011		2,011		
Downtown-PH II			751,130		751,130	35,150	715,980		
COA-Var Grants	6,175		5,443		11,618	2,647	8,971		
School - Var Grants	7,171		197,536		204,707	221,896	-17,189		
Total - Special Accounts	1,025,050	3,735,825	1,240,245		6,001,120	3,589,987	2,124,233		96,901
Grand Totals	1,395,905	27,988,095	1,641,713	67,085	31,092,798	27,683,431	2,542,542	749,049	116,916

WINCHESTER PUBLIC LIBRARY
WINCHESTER, MASS.

SCHEDULE B-3
PAYMENTS FOR FISCAL YEAR 1985

Appropriations	$27,683,431
State and County Assessments	1,565,405
Off-Street Parking Grant	122,065
Phase II Pwed Grant	751,130
Agency, Trust and Investments	
Sales/Meals Tax	1,218
State License Fees	6,232
Deposits for W & S Services	4,110
Receipts for Expenditures	2,571
Payroll Deductions:	
Federal Withholding Taxes	2,279,877
State Withholding Taxes	714,888
Group Insurance	717,962
Retirement Funds	873,833
Union Dues	47,348
Credit Union	936,701
Federal Tax Shelter Annuities	260,831
Trust Fund Income	185,237
Trust Fund Invested	508,495
Conservation Fund Investment	120,797
Non-Revenue Notes Investment	5,442,028
Revenue Investments	18,835,096
Federal Revenue Sharing Investment	422,410
Stabilization Fund Investment	598,239
Special Fund Retirement	872,881
Refunds:	
Taxes	557,255
Motor Vehicle Excise	18,042
Water	1,719
Sewer	2,044
Adjustments Payrolls and Accruals	223,063
TOTAL PAYMENTS:	$63,754,908

SCHEDULE B-4
GENERAL ESTIMATED RECEIPTS
COMPARED WITH ACTUAL RECEIPTS

	ACTUAL	ESTIMATED	EXCESS (DEFICIENCY)
State Distribution	3,952,415	3,967,150	(14,735)
Motor Vehicle Excise	972,348	772,000	200,348
Licenses	160,624	133,000	27,624
Fines	46,150	62,000	(15,850)
Special Assessments	27,160	21,000	6,160
General Government	105,615	55,000	50,615
Protection	59,540	36,000	23,540
Health & Sanitation	48,753	24,000	24,753
Highways	9,524	12,000	(2,476)
Schools	33,120	35,000	(1,880)
Public Library	12,819	16,000	(3,181)
Cemetery	54,558	42,000	12,558
Recreation	39,178	5,000	34,178
Interest	641,814	412,000	229,814
Unclassified	143,500	68,000	75,500
TOTALS	6,307,118	5,660,150	646,968

SCHEDULE B-5
WATER AND SEWER ESTIMATED RECEIPTS
COMPARED WITH ACTUAL RECEIPTS

	ACTUAL	ESTIMATED	EXCESS (DEFICIENCY)
Water	793,596	795,000	(1,404)
Sewer	462,841	495,000	(32,159)

SCHEDULE B-6
ANALYSIS OF GENERAL SURPLUS

Balance, June 30, 1984	$		2,352,508
Additions:			
Revenue Appropriations			
Current Year	749,909		
Prior Year	102,119		
Tax Title Receipts	47,217		
Excess Estimated Receipts	613,405		
		1,512,650	
Deductions:			
Appropriations:			
F 85	98,300		
F 86	870,000		
Tax Title Taking	92,970		
Miscellaneous Adjustments	32,024		
Reopen Prior Year Accounts	1,237		
		1,094,531	
Balance, June 30, 1985			2,770,627

SCHEDULE B-7
COMPUTATION OF THE FISCAL YEAR 1985 TAX RATE

Amount to be Raised:		
Appropriations		$ 25,139,889
State/County Assessments		1,616,221
Overlay, Reserve for Tax Abatements and Exemptions		201,287
Cherry Sheet Offsets Reserved by Statute		17,348
Gross Amount to be Raised		$ 26,974,745
Estimated Receipts and Revenues:		
State Receipts and Over Estimates	$3,987,579	
Local Estimated Receipts	2,983,000	
Available Funds Appropriated	440,000	
Federal Revenue Sharing	350,000	
General Surplus Fund	750,000	
Total Estimated Receipts and Revenues From other Sources		8,510,579
Levy to Be Raised by Taxation		$ 18,464,166

	VALUE	LEVY
Residential - Class I	$ 710,130,200	$ 16,503,426
Open Space - Class II	14,880,900	345,832
Commercial - Class III	37,442,900	870,173
Industrial - Class IV	16,089,300	373,915
Personal Property - Class V	15,956,100	370,820
TOTAL	$ 794,499,400	$ 18,464,166

TAX RATE = $23.24 (Single Rate)

EXHIBIT-C
STATEMENT OF CHANGES OF TRUST FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 1985

	CEMETERY	LIBRARY	GENERAL	SCHOOL	TOTAL FUNDS
Fund Balance - June 30, 1984	911,380	197,146	91,278	33,563	1,233,367
Interest Income Cash Basis	90,209	19,506	9,033	3,320	122,068
Cemetery Permanent Care Fund Deposits	14,400				14,400
Disbursements	2,620	20,804	1,302	2,853	27,579
Appropriation for Operations	85,000				85,000
Fund Balance - June 30, 1985	928,369	195,848	99,009	34,030	1,257,256

SCHEDULE OF TRUST FUNDS JUNE 30, 1985

CEMETERY	PRINCIPAL 6/30/85	INCOME 6/30/85	TOTAL BALANCE
E.J. Boyce	500	1,376	1,876
F.O. Brown	4,000	14,210	18,210
E.L. Budgell	1,000	247	1,247
M.H. Carter	600	1,181	1,781
S.E. Carter	500	391	891
E.R. Eustis	1,000	1,493	2,493
F.G. Fahey	2,057	2,075	4,132
H. Ferald	1,011	1,595	2,606
H.O. Green	500	1,485	1,985
R. Hawes	2,225	4,594	6,819
Hayward	500	132	632
J.L. Hewey	1,000	1,678	2,678
E.W. Howe	500	132	632
H.F. Johnson	10,685	4,084	14,769
C.E. Kendall	500	803	1,303
V.C. Marchant	3,000	1,680	4,680
N.A. Marston	1,000	1,880	2,880
C.H. Mason	500	1,327	1,827
H. Miller	600	175	775
D. Nash	300	527	827
Permanent Care	786,713	50,187	836,900
M.E. Riley	600	2,103	2,703
A.L. Robinson	500	474	974
I. Stenquist	300	220	520
M. Stone	2,000	1,979	3,979
H.C. Sweeney	250	232	482
M.A. Warren	300	489	789
S.A. Watson	2,000	6,239	8,239
F.P. Young	300	440	740
Total - Cemetery Funds	824,941	103,428	928,369

EXHIBIT C-2
SCHEDULE OF TRUST FUNDS JUNE 30, 1985

Library	Principal 6/30/85	Income 6/30/85	Total Balance
D.B. Badger	1,827	300	2,127
G.R. Barrett	2,000	382	2,382
C.W. Bradstreet	1,000	778	1,778
A.B. Coffin	2,000	376	2,376
F.W. Daniels	500	78	578
J.E. Downes	38,043	8,500	46,543
G.M. Foley	1,000	533	1,533
R.W.E. & L.F. Hopper	2,000	716	2,716
N.S. Howe	1,000	158	1,158
E.K. Jewett	3,000	475	3,475
A.K.P. Joy	2,000	230	2,230
F. Joy	2,000	253	2,253
M.C. Keyes	1,150	178	1,328
Margaret Linane	5,000	566	5,566
Mary Linane	32,424	546	32,970
A.B. Marion	500	266	766
A.M. Mason	16,271	1,485	17,756
C.A. Quimby	3,392	578	3,970
E.J. Rich	33,061	3,565	36,626
B. Rogers	1,000	149	1,149
W.E. & B.E. Schrafft	1,000	512	1,512
D.N. Skillings	500	261	761
F.E. Smith, Jr.	5,000	2,826	7,826
F.E. Smith, Sr.	4,890	258	5,148
Z. Symmes	758	87	845
E.D. Wadworth	5,000	1,951	6,951
N.R. Winn	1,011	766	1,777
M.C. Wood	1,574	174	1,748
Total - Library Funds	168,901	26,947	195,848

EXHIBIT C-3
SCHEDULE OF TRUST FUNDS JUNE 30, 1985

School Trusts	Principal 6/30/85	Income 6/30/85	Total Balance
P.J. Blank	1,950	-84	1,866
F.G. Brackett	21,922	-710	21,212
L. Lavey	1,170	256	1,426
R.C. Metcalf	1,532	3,457	4,989
H.C. Nickerson	2,000	-281	1,719
W.L. Parkhurst	1,000	1,320	2,320
N. Prince	843	-345	498
Total - School Funds	30,417	3,613	34,030
General Trusts			
A. Fletcher	57,270	38,034	95,304
W. Winchester	2,885	820	3,705
Total - General Funds	60,155	38,854	99,009

EXHIBIT D
CONSERVATION FUND
JUNE 30, 1985

Balance - June 30, 1984	$110,702
Interest Earned	13,207
Balance - June 30, 1985	123,909

EXHIBIT E
LONG TERM DEBT

Outside Debt Limit		
Senior High School 1969	$150,000	
Senior High School 1970	800,000	
Muraco School 1966	65,000	
Total Outside Debt Limit		$1,015,000
Inside Debt Limit		
Public Works Complex 1980		710,000
School Remodeling 1983		835,000
Total Debt		$2,560,000

EXHIBIT E-1
PAYMENTS OF FUNDED DEBT

Funded Debt - June 30, 1984		$3,765,000
Deduct Payments:		
Senior High School 1970	800,000	
Public Works Complex 1980	120,000	
Muraco School 1966	65,000	
Senior High School 1969	50,000	
School Remodeling 1983	170,000	
Total Payments		1,205,000
Funded Debt - June 30, 1985		$2,560,000

EXHIBIT E-2
ANALYSIS OF BORROWING CAPACITY

Values - January 1, 1984		$794,499,400
Statutory Limit		5%
5% of Valuation		39,724,970
Total Debt	2,560,000	
Outside Debt Limit	1,015,000	1,545,000
Available Borrowing Capacity		$ 38,179,970

EXHIBIT E-3
GENERAL LONG-TERM OBLIGATIONS ACCOUNT GROUP
OUTSTANDING DEBT SERVICE
JUNE 30, 1985

For the Year Ending June 30,	CURRENT Year Debt Service	CUMULATIVE LIABILITY Total	Principal	Interest
1985	$1,397,345	2,868,910	2,560,000	308,910
1986	1,325,880	1,543,030	1,355,000	188,030
1987	414,415	1,128,615	1,015,000	113,615
1988	390,095	738,520	680,000	58,520
1989	321,080	417,440	395,000	22,440
1990	304,415	113,025	110,000	3,025
1991	113,025	-	-	-

EXHIBIT F
FEDERAL REVENUE SHARING FUND
BALANCE SHEET JUNE 30, 1985

Asset	
Investment - Mass. Municipal Depository Trust	$134,268
Surplus	134,268
	$134,268

EXHIBIT F-1
STATEMENT OF FEDERAL REVENUE SHARING FUND
RECEIPTS AND EXPENDITURES
FOR THE FISCAL PERIOD ENDED JUNE 30, 1985

Balance - June 30, 1984	$ 61,322
Receipts:	
Federal Grant	402,108
Income on Investments	20,838
Total Available	$484,268
Less - Paid to General Fund	350,000
Balance - June 30, 1985	$134,268

EXHIBIT G
STABILIZATION FUND
BALANCE SHEET
JUNE 30, 1985

Assets:	
Mass. Municipal Depository Trust	$784,551
Total Assets	$784,551
Liabilities and Fund Balance:	
Due to Town General Fund - Appropriations	$169,643
Fund Balance Available	614,908
Total Liabilities and Fund Balance	$784,551

EXHIBIT G-1
STABILIZATION FUND TRANSACTIONS
FISCAL YEAR 1985

Balance - June 30, 1984	$875,452
Add Interest Income - Cash Basis	101,076
	976,528
Deduct Payment to Town General Fund	191,977
Balance - June 30, 1985	$784,551

Town Clerk

TOWN ELECTION

MARCH 26, 1985

Registered Voters 13,567

Total Voter Turnout 30%

Pursuant to the warrant mailed to all the residents of the Town of Winchester on March 5, 1985, the legal voters of the town met in their respective polling places on Tuesday, the 26th of March, 1985. The polling places designated by the Selectmen were as follows: Precincts 1 and 2 at the Town Hall, Precincts 3 and 4 at the Lincoln School, Precincts 5 and 6 at the Vinson-Owen School and Precincts 7 and 8 at the Lynch School. The polls were open from 7 AM to 8 PM.

ELECTION RESULTS

	PRECINCT	1	2	3	4	5	6	7	8	TOTAL
Moderator 1 Yr	John J. Sullivan*	447	367	448	496	365	372	433	310	3238
	Blanks	131	120	125	113	79	117	111	72	868
	Total	578	487	573	609	444	489	544	382	4106
Selectmen 3 Yrs	Robert F. Deering	307	190	166	207	125	174	186	207	1562
	Lorna B. Tseckares	140	158	312	321	212	175	215	76	1609
	Judith P. Muggia*	226	215	392	362	283	277	342	128	2225
	Mark A. Lombardi*	273	249	150	177	141	223	212	239	1664
	Blanks	210	162	126	151	127	129	133	114	1152
	Total	1156	974	1146	1218	888	978	1088	764	8212
Assessor 3 Yrs	Sherman R. Josephson	207	129	261	285	228	252	252	70	1684
	John J. Murphy*	311	306	230	250	155	174	240	292	1958
	Blanks	60	52	82	74	61	63	52	20	464
	Total	578	487	573	609	444	489	544	382	4106
Board of Health 3 Yrs	Dorothea M. Sopper*	364	296	394	407	294	332	356	253	2696
	Blanks	214	191	179	202	150	157	188	129	1410
	Total	578	487	573	609	444	489	544	382	4106

3/26/85		1	2	3	4	5	6	7	8	TOTAL
Planning Board 3 yrs	Marion G. Crandall*	287	257	338	366	281	300	360	206	2395
	Daniel R. Kenney*	205	175	276	278	219	227	271	149	1800
	Daniel T. Chane, III	306	178	170	185	99	121	138	146	1343
	Irad B. Hardy, III	45	49	86	81	67	80	62	55	525
	Blanks	313	315	276	308	222	250	257	208	2149
	Total	1156	974	1146	1218	888	978	1088	764	8212
School Committee 3 yrs	Cathy Gatto*	330	310	447	447	301	331	376	221	2763
	Edward F. O'Connell*	245	201	285	328	214	240	310	234	2057
	Francis X. Curran	307	213	197	193	168	210	169	152	1609
	Scattering						1			1
	Blanks	274	250	217	250	205	196	233	157	1782
	Total	1156	974	1146	1218	888	978	1088	764	8212
Trustees of the Public Library 3 yrs	James W. Blackham, Jr.*	281	214	299	334	274	266	295	177	2140
	Beverly J.C. Hedegor	166	163	149	166	104	131	157	137	1173
	Blanks	131	110	125	109	66	92	92	68	793
	Total	578	487	573	609	444	489	544	382	4106
Winchester Housing Authority 5 yrs	William A. McCarthy*	238	148	221	254	176	193	226	157	1613
	Randolph L. Kazazian	205	254	158	168	129	160	177	165	1416
	Blanks	135	85	194	187	139	136	141	60	1077
	Total	578	487	573	609	444	489	544	382	4106
Northeast Regional Vocational School District 4 yrs	John F. Looney, Jr.*	381	318	408	451	303	326	382	263	2832
	Blanks	197	169	165	158	141	163	162	119	1274
	Total	578	487	573	609	444	489	544	382	4106

3/26/85

TOWN MEETING MEMBERS	PRECINCT 1	3-YEAR TERM EXPIRES 1988
Elizabeth K. Henriques*	9 Orient St.	277
Chester D. Haskell*	33 Lebanon St.	267
M. Patricia Waite*	7 Appalachian Rd.	349
William A. McCarthy*	16 Tufts Rd.	276
Harry E. Chefalo*	52 North Border Rd.	335
Robert G. Thomson*	28 Englewood Rd.	264
Ralph Johnson*	24 Bonad Rd.	295
John W. Darnell	18 Bonad Rd.	209
James J. Tedesco*	119 Forest St.	338
Blanks		2014
Total		4624

		1-YEAR TERM EXPIRES 1986
Mary E. Myette*	235 Forest St.	286
John L. Henriques	9 Orient St.	175
Cheryl A. Banks*	176 Forest St.	283
Blanks		412
Total		1156

	PRECINCT 2	3-YEAR TERM EXPIRES 1988
Vincent G. Carroll*	207 Highland Ave.	327
Frank Pitts Curtis*	180 Mystic Valley Pkwy.	224
Mary C. Carey*	161 Mt. Vernon St.	231
Doris B. Lombardi*	121 Highland Ave.	253
Marcia S. Saltmarsh*	9 Myrtle St.	339
Ann Hathaway*	234 Highland Ave.	209
Sherman W. Saltmarsh, Jr.*	154 Mt. Vernon St.	324
Mark S. Lombardi*	121 Highland Ave.	278
Blanks		1711
Total		3896

		2-YEAR TERM EXPIRES 1987
Elizabeth T. McDonough*	19 Kendall St.	304
Matthew A. Thomas*	8 Hancock St.	237
Blanks		433
Total		974

3/26/85

	PRECINCT 3	3-YEAR TERM EXPIRES 1988
John B. Roll*	5 Central St.	327
Sally W. Kincaid*	12 Prospect St.	376
Ronald L. Skates*	3 Central Green	354
Thomas W. Schmitt*	44 Winthrop St.	327
Cathy Gatto*	5 Winthrop St.	441
Alice O. McCarter*	21 Mt. Pleasant St.	357
Charles N. Tseckares*	263 Highland Ave.	416
Johannes H. Doenges*	42 Vine St.	263
Blanks		1723
Total		4584

	PRECINCT 4	3-YEAR TERM EXPIRES 1988
Patricia Wells*	13 Madison Ave.	374
Roger W. Sudbury*	6 Everell Rd.	359
O. Stevens Sughrue, Jr.*	24 Canterbury Rd.	365
Roger D. Marian*	423 Highland Ave.	306
Stephen A. Moore*	3 Dennett Rd.	346
John J. Sullivan*	32 Canterbury	409
Francis P. Sopper	10 Canterbury Rd.	257
Clarence S. Borggaard*	22 Franklin Rd.	371
Marjorie H. Moore*	3 Dennett Rd.	356
Blanks		1729
Total		4872

		1-YEAR TERM EXPIRES 1986
Dorothea M. Sopper	10 Canterbury Rd.	222
John M. Dacey, Jr.*	9 Symmes Rd.	253
Blanks		134
Total		609

	PRECINCT 5	3-YEAR TERM EXPIRES 1988
Louise J. O'Donnell*	42 Everett Ave.	257
Wade M. Welch*	8 Overlook Way	221
Susan A. Lippman	6 Stratford Rd.	150
Francis F. Cullen*	82 Bacon St.	184
John M. Moore*	86 Bacon St.	172
Edward F. O'Connell*	25 Arlington St.	247
Robert S. Frank, Jr.*	4 Swan Rd.	221
Randolph L. Kazazian, Jr.	118 Church St.	136
Carole A. Beals	6 Oneida Cir.	156
Mary M. Brink*	33 Samoset Rd.	226
Sarah R. Cincotta*	9 Trinity Rd.	236
Blanks		1346
Total		3552

	PRECINCT 5	2-YEAR TERM EXPIRES 1987
Genevieve C. Lynch*	25 McCall Rd.	276
Blanks		168
Total		444

	PRECINCT 6	3-YEAR TERM EXPIRES 1988
Ann M. Matarese*	16 Surrey Rd.	297
Thomas F. Herlihy, Jr.*	97 Thornberry Rd.	310
Constance D. Papas*	18 Amberwood Dr.	316
Irad B. Hardy, III	29 Edward Dr.	164
Anthony V. Cosentino*	6 Nassau Dr.	271
Miriam A. Reid*	7 Girard Rd.	259
John A. Palleschi, Jr.*	3 Carriage Ln.	176
Lucile H. Grassi*	4 Aristotle Dr.	324
Stephen L. Powers*	29 Thornberry Rd.	303
Scattering		3
Blanks		1489
Total		3912

		1-YEAR TERM EXPIRES 1986
Loretta Verrecchia	6 Red Coach Lane	26
Miriam Black	20 Amberwood Dr.	11
Marcella Smith*	50 Emerson Rd.	28
Scattering		10
Blanks		414
Total		489

	PRECINCT 7	3-YEAR TERM EXPIRES 1988
Cynthia L. Samoiloff*	37 Cabot St.	340
Dale A. Bearden	4 Royal St.	191
Frank M. Gunby, Jr.*	76 Yale St.	342
James R. Skahan, Jr.*	51 Wildwood	326
Gordon R. Bennett, Jr.*	18 Wedgemere Ave.	325
William T. Ryerson*	10 Ardley Rd.	293
Gay Singer Kenney*	89 Church St.	278
Robert R. Dewald*	149 Horn Pond Brook Rd.	264
James B.L. Lane*	8 Ardley Rd.	323
Blanks		1670
Total		4352

		2-YEAR TERM EXPIRES 1987
Raymond H. Morse*	219 Pond St.	319
Margaret A. Perenick*	53 Wildwood St.	355
Blanks		414
Total		1088

3/26/85

	PRECINCT 8	3-YEAR TERM EXPIRES 1988
David Errico*	3 Loring Ct.	271
William S. Stroud*	120 Loring Ave.	230
John J. Murphy*	33 Arthur St.	307
John A. Wile*	79 Hemingway St.	250
Eleanor R. Stroud*	120 Loring Ave.	235
Alice M. Lepore*	22 Water St.	7
Joseph J. Lepore*	22 Water St.	13
Lillian Roy	13 Russell Rd.	1
Kenneth A. Mason*	200 Swanton St. #203	2
Blanks		1740
Total		3056

		1-YEAR TERM EXPIRES 1986
Pauline M. Ferrone*	28 Shepard Ct.	4
Scattering		2
Blanks		376
Total		382

	1	2	3	4	5	6	7	8	TOTAL
QUESTION 1									
Shall the Town approve the amendment to the Winchester Home Rule Charter voted unanimously by the Town Meeting on November 8, 1984, so that at the end of Section 5-6(b) (5) Article 5 the words "these bylaws" shall be deleted and the words "the laws or regulations of the town" inserted in place thereof?									
Yes	173	113	198	193	123	110	133	97	1140
No	18	20	13	16	6	21	19	24	137
Blanks	387	354	362	400	315	358	392	261	2829
Total	578	487	573	609	444	489	544	382	4106
QUESTION 2									
Shall the Town approve the amendment to the Winchester Home Rule Charter voted unanimously by the Town Meeting on November 8, 1984, so that in the first sentence in Section 7.3 Article 7 the word "extend" shall be deleted and the word "extent" inserted in place thereof?									
Yes	173	107	198	187	119	114	128	92	1118
No	16	18	9	16	8	18	23	24	132
Blanks	389	362	366	406	317	357	393	266	2856
Total	578	487	573	609	444	489	544	382	4106

1985 SPRING ANNUAL TOWN MEETING

APRIL 22, 1985

Article

1. Reports of Town Officers and Finance Committee

2. Authorize the Treasurer to borrow money and to issue notes in accordance with the applicable General Laws

3. Raising and appropriation of money to defray the expenses of the Town (Fiscal 1986 Budget)

4. Changes to current wage schedule for employees subject and not subject to collective bargaining agreements and revisions and/or additions to the Personnel Policy Guide

5. Authorize use of State Funds (Chapter 90) for maintenance, repair, alteration or improvements of Town Streets and highways

6. To hear and act on report and appropriate funds for the Fair Housing Committee

7. To hear and act on report and appropriate funds for the Conservation Commission

8. Appropriate funds to conduct a one-time residential hazardous waste collection

9. Appropriate funds in conjunction with receipt of a grant for a Public Works Economic Development Program

10. Appropriate funds in conjunction with receipt of a grant for a Maintenance Program of the Upper Mystic Lakes

11. Authorize and appropriate funds to acquire by purchase or eminent domain the premises located at 41-43 Water Street

12. Appropriate funds for purpose of making repairs to the Town Hall

13. Appropriate funds in order to effectuate the implementation of the agreement between the Town and Executive Office of Communities and Development relative to Housing

14. Petition requesting the Town to express its wishes relative to a "Water Revenue Account"

15. Committee Reports

16. Compliance with Proposition 2 1/2 Tax Limitation

17. Appropriation of free cash to offset tax rate and authorize use of special funds.

Adjourned Sessions	Average Attendance
Monday, May 6, 1985 Thursday, May 9, 1985 Monday, May 13, 1985 Thursday, May 16, 1985	159

ANNUAL REPRESENTATIVE TOWN MEETING

SPRING SESSION

APRIL 22, 1985

Pursuant to the warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Massachusetts, by Chief John P. McHugh, Constable of said town, notices having been sent by mail seven days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the Senior High School Auditorium, Skillings Road, in said Town of Winchester, on Monday, April 22, 1985 at 7:30 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary, Eunice M. Chase and Carol A. McCann of the office of the Town Clerk. The list contained the names of one hundred ninety-one (191) Town Meeting Members entitled to vote and participate in town meetings in Winchester.

A check list filed with the Town Clerk at the close of the meeting showed that one hundred fifty-six (156) Town Meeting Members attended the meeting.

Following a flag ceremony presented by Winchester Girl Scouts, the meeting was called to order by the Moderator, John J. Sullivan, at 7:30 P.M. After offering a brief prayer, the Moderator swore into office the newly elected Town Meeting Members.

The Moderator then read the call of the meeting and the Constable's return of the warrant, as copies of the warrant had been mailed to each of the Town Meeting Members and each article would be read when it came up for consideration.

Preliminary Motions

MOVED AND SECONDED, That W. Chadwick Maurer, Town Manager, Joseph W. Bonner, Comptroller, Douglas A. Randall, Town Counsel and John H. Ciarcia, Town Engineer, who are not Town Meeting Members, be permitted to sit at the front of the auditorium with the Board of Selectmen, who are Town Meeting Members, during sessions of this Town Meeting.

Motion Carried

MOVED AND SECONDED, That all the members of the Finance Committee whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of the Town Meeting.

Motion Carried

MOVED AND SECONDED, That the Town Clerk or the Assistant Town Clerk be permitted to occupy a desk on the platform during all sessions of this meeting.

Motion Carried

MOVED AND SECONDED, That the Moderator be authorized to permit members of various town boards, commissions, committees, department heads and petitioners of special articles to sit in the front of the auditorium during consideration of appropriate articles.

Motion Carried

MOVED AND SECONDED, That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Thursday and Monday evenings at 7:30 P.M. in the High School Auditorium until the work of this Town Meeting is completed.

Motion Carried

MOVED AND SECONDED, That action on all motions involving appropriations shall be contingent upon compliance with the provisions of Chapters 580 and 782, a law known as the 2 1/2 Tax Limitation.

Motion Carried

MOVED AND SECONDED, That Continental Cablevision television coverage be permitted at this meeting.

Motion Carried

ARTICLE 1 To hear and act upon the reports of the Town Officers and the Finance Committee.

(Board of Selectmen)

Reports were given by the following persons:

Michael D. Saraco, Chairman - Board of Selectmen
W. Chadwick Maurer, Town Manager
Patrick M. Roddy, Chairman - Finance Committee
Noreen M. Arcari, Chairman - Committee on Government Regulations (report read by the Moderator)

MOVED AND SECONDED, That the foregoing reports be received and placed on file.

Motion Carried

4/22/85

ARTICLE 2 To see if the Town will vote to authorize the Treasurer, with the approval of the Town Manager, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 1985 in accordance with General Laws, Chapter 44, Section 4 as amended and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of general Laws, Chapter 44, Section 17 and take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED, That the Town authorize the Treasurer, with the approval of the Town Manager, to borrow money in anticipation of revenue for the twelve month period beginning July 1, 1985 in accordance with General Laws, Chapter 44, Section 4 as amended and including in addition thereto Chapter 849 of the Acts of 1969, as amended, by issuing a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of general Laws, Chapter 44, Section 17.

Motion Carried

ARTICLE 5 To see if the Town will raise and appropriate any sum or sums of money to be used with such sum or sums as may be made available from the State Highway Fund or allotted by the County Commissioners for maintenance, repair, alteration, relocation or other improvements of town or county ways, together with the acquisition of easements and for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances, and take any action in relation thereto.

(Town Manager)

MOVED AND SECONDED, That the Town hereby authorizes the expenditure for highway purposes such sums as have been appropriated in the budget together with such sums as may be made available from the State Highway Fund or allotted by the County Commissioners for maintenance, repair, alteration, relocation or any other improvements of town or county ways, together with the acquisition of easements and for the payment of damages and expenses in connection therewith, as well as authorizing the transfer and use for said purposes of any unused balances in similar prior appropriations.

Motion Carried

ARTICLE 9 To see if the Town will vote to appropriate funds to be used in conjunction with a grant, if received, under the third round of the Public Works Economic Development Grant Program, authorized By Chapter 637, Acts of 1983, said funds only to be expended if

matched by the business community or other private funding and take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED, That Article 9 be indefinitely postponed.

Motion Carried

ARTICLE 11 To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or eminent domain for housing purposes the fee in the following described parcel of land; to appropriate sufficient sums to pay for said acqisition and rehabilitation and the expenses incurred relative thereto; to authorize said Selectmen to transfer said land to the Winchester Housing Authority and establish the terms and consideration therefor, to make such other agreements with the Winchester Housing Authority and the Commonwealth of Massachusetts as may be necessary to fulfill in relation to this property the Town's obligation in whole or in part under its fair housing program and to do any and all other things incidental to the foregoing; said parcel is described as follows:

That parcel of land with buildings thereon located at 41-43 Water Street being Lot 48 as shown on Plan of the Caleb and Joshua Richardson Estate, drawn by David Gould, dated May 1847, recorded with Middlesex South District Deeds, Plan Book 2, Plan 61, and bounded and described as follows:

Commencing at the SOUTHEASTERLY corner of the premises on Water Street at land now or formerly of Elliott;

Thence running NORTHWESTERLY by land now or formerly of Elliott and land now or formerly of Flynn as the fence now stands, one hundred nineteen and 65/100 (119.65) feet;

Thence turning and running SOUTHWESTERLY by land now or late of Foley as the fence now stands, one hundred and 65/100 (100.65) feet to land now or formerly of Chamberland;

Thence turning and running SOUTHEASTERLY by land now or formerly of Chamberland as the fence now stands, one hundred twenty and 6/10 (120.6) feet to said Water Street;

Thence turning and running NORTHEASTERLY by said Water Street, one hundred and 65/100 (100.65) feet to land now or formerly of said Elliott and the point of beginning.

Containing 12,078 square feet more or less.

For title see deed dated April 29, 1982 recorded in South Middlesex Registry of Deeds, Book 14609, Page 165.

(Board of Selectmen)

MOVED AND SECONDED, That Article 11 be indefinitely postponed.

Motion Carried

ARTICLE 14 Shall the Town Meeting express its wishes relative to the setting up of a special "Water Revenue Account" as intended in the by-laws adopted in 1976, Chapter 6, Section 4 and take appropriate action on the matter.

(Citizens' Petition)

MOVED AND SECONDED, That the Board of Selectmen and Town Manager have a study made by the Comptroller's Office of accounting methods acceptable to Massachusetts Bureau of Revenue, Department of Accounts, which will honor the intent of a "Water Revenue Account" by-law adopted by the Town in 1976 (Chapter 6, Section 4.)

That by-law states, "All water revenue shall be placed in a special account. It shall be used to cover all or a portion of the cost of providing domestic water to the town and is to be used for no other purpose. Any unexpended balances in this account shall be carried forward to the next fiscal year."

The results of this study, including any necessary action required to carry out the intent of this "Water Revenue Account" by-law are to be presented to the November 1985 Town Meeting.

Motion Carried

ARTICLE 15 To see if the Town will hear and act on reports of Town committees heretofore established; authorize the appointment of new committee members to fill vacancies or otherwise, authorize the establishment of new committees or the dissolution of old committees; raise and appropriate money for the expenses of any such committees and take any action in relation thereto.

(Board of Selectmen)

A report was given by the Chairman of the Historical Commission, Maureen I. Meister.

MOVED AND SECONDED, That the report of the Historical Commission be received and placed on file.

Motion Carried

4/22/85
MOVED AND SECONDED, That further action under Article 15 be indefinitely postponed until after Article 13.

Motion Carried

MOVED AND SECONDED, That we now adjourn until Monday, May 6, 1985.

Motion Carried

The meeting adjourned at 8:35 PM.

ATTEST:

CAROLYN WARD, TOWN CLERK

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

MAY 6, 1985

Pursuant to the vote of adjournment on April 22, 1985, the Town Meeting Members met at the Senior High School Auditorium on Skillings Road on Monday evening, May 6, 1985, notices having been sent to those members absent on April 22, 1985.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary and Eunice M. Chase of the office of the town clerk. The list contained the names of 191 Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A check list filed with the Town Clerk at the close of the meeting showed that 168 Town Meeting Members attended the meeting.

The meeting was called to order by the Moderator at 7:30 P.M.

ARTICLE 3 To see if the Town will raise and appropriate money to defray the expenses of the Town for the financial period beginning July 1, 1985 and especially for or relating to all or any of the

officers, boards, or departments and for all purposes authorized by law, vote to fix the salary and compensation of all elective officers of the Town as provided in General Laws, Chapter 41, Section 108 as amended, and take any action in relation thereto.

(Finance Committee)

MOVED AND SECONDED, That unless another source is indicated, all sums appropriated in the various items of the budget, shall be raised by revenue for expenditure by or under the direction of the Town Manager and the several Town Boards and Officers as specified in the proposed budget document.

Motion Carried

MOVED AND SECONDED, That in each item of the budget where applicable, authority is hereby given to apply turn-in-value of old equipment toward the purchase of new equipment, by or under the direction of the Town Manager and the several Town Boards and Officers.

Motion Carried

1110 Town Meeting

MOVED AND SECONDED, That the sum of $6,225 is appropriated for Account No. 1110 of which $1,700 is for Personal Services and $4,525 is for Other Expenses.

Motion Carried

1120 Finance Committee

MOVED AND SECONDED, That the sum of $9,306 is appropriated for Account No. 1120 of which $7,411 is for Personal Services and $1,895 is for Other Expenses.

Motion Carried

1210 Board of Selectmen

MOVED AND SECONDED, That the sum of $11,065 is appropriated for Account No. 1210 of which $2,850 is for Personal Services and $8,215 is for Other Expenses.

Motion Carried

1220 Town Manager

MOVED AND SECONDED, That the sum of $123,212 is appropriated for

Account No. 1220 of which $112,212 is for Personal Services and $11,000 is for Other Expenses.

Motion Carried

1310 Comptroller

MOVED AND SECONDED, That the sum of $110,513 is appropriated for Account No. 1310 of which $108,763 is for Personal Services and $1,750 is for Other Expenses.

Motion Carried

1320 Collector/Treasurer

MOVED AND SECONDED, That the sum of $109,979 is appropriated for Account No. 1320 of which $94,493 is for Personal Services and $15,206 is for Other Expenses and $280 is for Equipment.

Motion Carried

1330 Assessors

MOVED AND SECONDED, That further consideration of Budget 1330 be postponed to the first order of business on Thursday, May 9, 1985.

Motion Carried

1340 Audit

MOVED AND SECONDED, That the sum of $16,000 is appropriated for Account No. 1340 of which $16,000 is for Other Expenses.

Motion Carried

1410 Town Clerk

MOVED AND SECONDED, That the sum of $75,329 is appropriated for Account No. 1410 of which $71,084 is for Personal Services and $3,745 is for Other Expenses and $500 is for Equipment.

Motion Carried

1420 Elections & Registrations

MOVED AND SECONDED, That the sum of $21,270 is appropriated for Account No. 1420 of which $11,570 is for Personal Services and $9,700 is for Other Expenses.

Motion Carried

1430 Legal Services

MOVED AND SECONDED, That the sum of $59,426 is appropriated for Account No. 1430 of which $33,541 is for Personal Services and $25,885 is for Other Expenses.

Motion Carried

1440 Engineering

MOVED AND SECONDED, That the sum of $156,542 is appropriated for Account No. 1440 of which $152,437 is for Personal Services and $4,105 is for Other Expenses.

Motion Carried

1450 Personnel Board

MOVED AND SECONDED, That the sum of $14,530 is appropriated for Account No. 1450 of which $14,000 is for Personal Services and $530 is for Other Expenses.

Motion Carried

1530 Out of State Travel

MOVED AND SECONDED, That the sum of $4,500 is appropriated for Account No. 1530 of which $4,500 is for Other Expenses.

Motion Carried

1540 Data Processing

MOVED AND SECONDED, That further consideration of Budget 1540 be postponed to the first order of business on Monday, May 13, 1985.

Motion Carried

1550 General Services

MOVED AND SECONDED, That the sum of $56,900 is appropriated for Account No. 1550 of which $56,900 is for Other Expenses.

Motion Carried

1560 Board of Appeals

MOVED AND SECONDED, That the sum of $3,878 is appropriated for Account No. 1560 of which $1,368 is for Personal Services and $2,510 is for Other Expenses.

Motion Carried

5/6/85

1570 Planning Board

MOVED AND SECONDED, That the sum of $22,556 is appropriated for Account No. 1570 of which $16,971 is for Personal Services and $5,585 is for Other Expenses.

Motion Carried

2110 Contributory Retirement - Administration & Contribution

MOVED AND SECONDED, That further consideration of Budget 2110 be postponed to the second order of business on Monday, May 13, 1985.

Motion Carried

2130 Non-Contributory Retirement - Pensions/Annuity

MOVED AND SECONDED, That the sum of $233,200 is appropriated for Account No. 2130 of which $233,200 is for Other Expenses.

Motion Carried

2140 Worker's Compensation - Administration & Benefits

MOVED AND SECONDED, That the sum of $289,955 is appropriated for Account No. 2140 of which $4,280 is for Personal Services and $285,675 is for Other Expenses.

MOVED AND SECONDED, That Other Expenses be reduced by $50,000.

Motion to Amend Failed

Main Motion Carried

2160 Indemnification (Police & Fire)

MOVED AND SECONDED, That the sum of $15,000 is appropriated for Account No. 2160 of which $15,000 is for Other Expenses.

Motion Carried

2170 Group Insurance

MOVED AND SECONDED, That the sum of $995,100 is appropriated for Account No. 2170 of which $995,100 is for Other Expenses.

Motion Carried

2180 Unemployment Compensation

MOVED AND SECONDED, That further consideration of Budget 2180 be postponed to the third order of business on Monday, May 13, 1985.

Motion Carried

2190 Pension Liability

MOVED AND SECONDED, That further consideration of Budget 2190 be postponed until after consideration of Budget 7200.

Motion Carried

2210 Payments on Funded Debt

MOVED AND SECONDED, That the sum of $1,205,000 is appropriated for Account No. 2210 of which $1,205,000 is for Other Expenses.

Motion Carried

2220 Interest on Funded Debt

MOVED AND SECONDED, That the sum of $417,180 is appropriated for Account No. 2220 of which $417,180 is for Other Expenses.

Motion Carried

2320 Insurance

MOVED AND SECONDED, That the sum of $101,100 is appropriated for Account No. 2320 of which $101,100 is for Other Expenses.

Motion Carried

2330 Judgements & Claims

MOVED AND SECONDED, That the sum of $2,000 is appropriated for Account No. 2330 of which $2,000 is for Other Expenses.

Motion Carried

2340 Caretaker of Veterans' Graves

MOVED AND SECONDED, That the sum of $1,837 is appropriated for Account No. 2340 of which $674 is for Personal Services and $1,163 is for Other Expenses.

Motion Carried

2350 Permanent Building Committee

MOVED AND SECONDED, That the sum of $1,200 is appropriated for Account No. 2350 of which $1,200 is for Other Expenses.

Motion Carried

2390 Reserve Fund

MOVED AND SECONDED, That the sum of $100,000 is appropriated for Account No. 2390 of which $100,000 is for Other Expenses of which $95,000 is transferred from Overlay Surplus.

Motion Carried

3100 Library

MOVED AND SECONDED, That the sum of $530,140 is appropriated for Account No. 3100 of which $366,984 is for Personal Services and $159,168 is for Other Expenses (of which $7,000 shall be transferred from State Aid and $3,000 shall be transferred from the County Dog Fund) and $3,988 is for Equipment.

Motion Carried

3200 Recreation

MOVED AND SECONDED, That the sum of $166,778 is appropriated for Account No. 3200 of which $139,888 is for Personal Services and $26,890 is for Other Expenses.

Motion Carried

3310 Archival Center

MOVED AND SECONDED, That the sum of $5,383 is appropriated for Account No. 3310 of which $4,739 is for Other Expenses and $644 is for Equipment.

Motion Carried

3400 Youth Center

MOVED AND SECONDED, That the sum of $26,007 is appropriated for Account No. 3400 of which $23,807 is for Personal Services and $2,200 is for Other Expenses.

MOVED AND SECONDED, That Personal Services be increased by the sum of $2,260.

Motion To Amend Carried

5/6/85
VOTED, That the sum of $28,267 is appropriated for Account No. 3400 of which $26,067 is for Personal Services and $2,200 is for Other Expenses.

4100 Public Health

MOVED AND SECONDED, That the sum of $90,146 is appropriated for Account No. 4100 of which $64,761 is for Personal Services and $25,385 is for Other Expenses.

Motion Carried

4310 Veterans' Services

MOVED AND SECONDED, That the sum of $77,531 is appropriated for Account No. 4310 of which $29,522 is for Personal Services and $48,009 is for Other Expenses.

Motion Carried

4340 Council on Aging

MOVED AND SECONDED, That the sum of $44,357 is appropriated for Account No. 4340 of which $31,535 is for Personal Services and $12,822 is for Other Expenses.

Motion Carried

5100 Law Enforcement

MOVED AND SECONDED, That further consideration of Budget 5100 be postponed to the fourth order of business on Monday, May 13, 1985.

Motion Carried

5200 Fire Prevention & Control

MOVED AND SECONDED, That the sum of $1,495,061 is appropriated for Account No. 5200 of which $1,398,569 is for Personal Services and $86,889 is for Other Expenses and $9,603 is for Equipment.

Motion Carried

5300 Building Inspection & Zoning Administration

MOVED AND SECONDED, That the sum of $101,381 is appropriated for Account No. 5300 of which $95,331 is for Personal Services and $6,050 is for Other Expenses.

Motion Carried

5420 Sealer of Weights & Measures

MOVED AND SECONDED, That the sum of $3,438 is appropriated for Account No. 5420 of which $3,198 is for Personal Services and $240 is for Other Expenses.

Motion Carried

5500 Civil Defense and Volunteer Services

MOVED AND SECONDED, That the sum of $4,210 is appropriated for Account No. 5500 of which $4,210 is for Other Expenses.

Motion Carried

7100 DPW Administration

MOVED AND SECONDED, That the sum of $158,261 is appropriated for Account No. 7100 of which $150,656 is for Personal Services and $7,605 is for Other Expenses.

Motion Carried

7200 Highways & Streets

MOVED AND SECONDED, That the sum of $1,993,014 is appropriated for Account No. 7200 of which $993,832 is for Personal Services and $988,182 is for Other Expenses and $11,000 is for Equipment.

Motion Carried

MOVED AND SECONDED, That we now adjourn.

Motion Carried

The meeting adjourned at 10:30 P.M.

ATTEST:

CAROLYN WARD, TOWN CLERK

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

MAY 9, 1985

Pursuant to the vote of adjournment on May 6, 1985, the Town Meeting Members met at the Senior High School Auditorium on Skillings Road on Thursday evening, May 9, 1985, notices having been sent to those members absent on May 6, 1985.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary and Carol A. McCann of the office of the town clerk. The list contained the names of 192* Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A check list filed with the Town Clerk at the close of the meeting showed that 161 Town Meeting Members attended the meeting.

The meeting was called to order by the Moderator at 7:30 P.M.

ARTICLE 3 (continued)

1330 Assessors (postponed on May 6, 1985)

MOVED AND SECONDED, That the sum of $90,954 is appropriated for Account No. 1330 of which $79,129 is for Personal Services and $11,825 is for Other Expenses.

MOVED AND SECONDED, That $6,000 be added to Personal Services.

MOVED AND SECONDED, That Budget Account 1330 be laid on the table.

Motion Failed

Motion to Amend Carried

VOTED, That the sum of $96,954 is appropriated for Account No. 1330 of which $85,129 is for Personal Services and $11,825 is for Other Expenses.

*At a precinct meeting on May 6, 1985, Dale A. Bearden was elected to fill a vacancy in Precinct 7.

5/9/85

2190 Pension Liability (postponed on May 6, 1985)

MOVED AND SECONDED, That the sum of $135,000 is appropriated for Account No. 2190 of which $135,000 is for Other Expenses.

MOVED AND SECONDED, That further consideration of Budget Account No. 2190 be postponed to the fifth order of business on Monday, May 13, 1985.

Motion Carried

7300 Water and Sewer

MOVED AND SECONDED, That the sum of $633,083 is appropriated for Account No. 7300 of which $416,829 is for Personal Services and $208,594 is for Other Expenses and $7,660 is for Equipment.

MOVED AND SECONDED, That $8,000 be added to Personal Services.

Motion to Amend Failed

Main Motion Carried

7400 Grounds

MOVED AND SECONDED, That the sum of $410,062 is appropriated for Account No. 7400 of which $334,326 is for Personal Services and $71,736 is for Other Expenses (of which $65,000 shall be transferred from the Permanent Care Fund Income) and $4,000 is for Equipment.

MOVED AND SECONDED, That $25,000 be reduced from Other Expenses.

Motion to Amend Failed

Main Motion Carried

7500 Buildings

MOVED AND SECONDED, That the sum of $496,340 is appropriated for Account No. 7500 of which $165,835 is for Personal Services and $330,505 is for Other Expenses.

Motion Carried

7610 Street Lights

MOVED AND SECONDED, That $222,000 is appropriated for Account No. 7610 of which $222,000 is for Other Expenses.

Motion Carried

5/9/85
8100 Schools

MOVED AND SECONDED, That the sum of $10,497,815 is appropriated for Account No. 8100 of which $8,516,251 is for Personal Services and $1,918,930 is for Other Expenses and $62,634 is for Equipment.

MOVED AND SECONDED, That the following reductions be made:
$85,163 from Personal Services
$19,189 from Other Expenses
$ 626 from Equipment

The following persons were appointed as tellers and sworn to the faithful performance of their duties:

Albert H. Mouradian
Francis F. Cullen
Robert S. Frank, Jr.
Francis M. Golden, Jr.

Standing Vote — Yes - 40; No - 97

Motion to Amend Failed
Main Motion Carried

MOVED AND SECONDED, That we now adjourn.

Motion Carried

The meeting adjourned at 10:45 P.M.

ATTEST:

CAROLYN WARD, TOWN CLERK

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

MAY 13, 1985

Pursuant to the vote of adjournment on May 9, 1985, the Town Meeting Members met at the Senior High School Auditorium on Skillings Road on Monday evening, May 13, 1985, notices having been sent to those members absent on May 9, 1985.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary and Eunice M. Chase of the office of the town clerk. The list contained the names of 192 Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A check list filed with the Town Clerk at the close of the meeting showed that 157 Town Meeting Members attended the meeting.

The meeting was called to order by the Moderator at 7:30 P.M.

ARTICLE 3 (continued)

1540 Data Processing (postponed on May 6, 1985)

MOVED AND SECONDED, That the sum of $85,800 is appropriated for Account No. 1540 of which $2,500 is for Personal Services and $83,300 is for Other Expenses.

MOVED AND SECONDED, That Other Expenses be increased by the sum of $25,000.

Motion to Amend Failed

Main Motion Carried

2110 Contributory Retirement - Administration & Contribution

(postponed on May 6, 1985)

MOVED AND SECONDED, That the sum of $1,741,483 is appropriated for Account No. 2110 of which $32,278 is for Personal Services and $1,709,205 is for Other Expenses.

Said motion is the net amount of "excess earnings" offset of $347,782 (in accordance with Section 28 of Chapter 661 of the Acts of 1983).

Motion Carried

2180 Unemployment Compensation (postponed on May 6, 1985)

MOVED AND SECONDED, That the sum of $28,660 is appropriated for Account No. 2180 of which $28,660 is for Other Expenses.

Motion Carried

5100 Law Enforcement (postponed on May 6, 1985)

MOVED AND SECONDED, That the sum of $1,605,898 is appropriated for Account No. 5100 of which $1,464,998 is for Personal Services (of which $400,000 is transferred from Federal Revenue Sharing Funds); and $133,600 is for Other Expenses (of which $20,000 is transferred from Parking Meter receipts); and $7,300 is for Equipment.

Motion Carried

2190 Pension Liability (postponed on May 6, 1985

MOVED AND SECONDED, That the sum of $135,000 is appropriated for Account No. 2190 of which $135,000 is for Other Expenses.

Motion Defeated

8210 Athletics

MOVED AND SECONDED, That the sum of $225,000 is appropriated for Account No. 8210 of which $170,694 is for Personal Services and $54,306 is for Other Expenses.

Motion Carried

8310 Vocational School

MOVED AND SECONDED, That the sum of $83,202 is appropriated for Account No. 8310 of which $83,202 is for Other Expenses.

Motion Carried

9186 GT-1 Library Automation Network

MOVED AND SECONDED, That the sum of $22,000 is appropriated for Account No. 9186 GT-1 of which $22,000 is for Equipment.

Motion Carried

9186 GT-6 Winchester Train Station

MOVED AND SECONDED, That the sum of $12,000 is appropriated for Account No. 9186 GT-6 of which $12,000 is for Other Expenses.

Motion Carried

9286 S-1 Educational Computers

MOVED AND SECONDED, That the sum of $75,470 is appropriated for Account No. 9286 S-1 of which $75,470 is for Equipment.

Motion Carried

9286 S-3 Language Lab

MOVED AND SECONDED, That the sum of $30,000 is appropriated for Account No. 9286 S-3 of which $30,000 is for Other Expenses.

Motion Carried

9286 S-4 School Library Security Equipment

MOVED AND SECONDED, That the sum of $8,700 is appropriated for Account No. 9286 S-4 of which $8,700 is for Equipment.

Motion Carried

9286 S-5 High School Track Rejuvenation

MOVED AND SECONDED, That the sum of $9,000 is appropriated for Account No. 9286 S-5 of which $9,000 is for Other Expenses.

Motion Carried

9286 S-6 Schools Various Paint/Carpet

MOVED AND SECONDED, That the sum of $50,000 is appropriated for Account No. 9286 S-6 of which $50,000 is for Other Expenses.

MOVED AND SECONDED, That further consideration of 9286 S-6 be indefinitely postponed.

Motion Failed

MOVED AND SECONDED, That Other Expenses be reduced by the sum of $15,000.

5/13/85
The following persons were appointed as tellers and sworn to the faithful performance of their duties:

Albert H. Mouradian — Robert S. Frank, Jr.
Francis F. Cullen — Francis M. Golden, Jr.

Standing Vote: Yes - 56; No - 73

Motion to Amend Failed

Main Motion Carried

9286 S-8 School Reroofing

MOVED AND SECONDED, That the sum of $40,000 is appropriated for Account No. 9286 S-8 of which $40,000 is for Other Expenses.

MOVED AND SECONDED, That in order to indicate the source of funding, said amount shall be transferred from the Sale of Land Account.

Motion Carried

VOTED, That the sum of $40,000 is appropriated for Account No. 9286 S-8 of which $40,000 is for Other Expenses and shall be transferred from the Sale of Land Account.

9486 PW-1 Street Resurfacing

MOVED AND SECONDED, That the sum of $90,000 is appropriated for Account No. 9486 PW-1 of which $90,000 is for Other Expenses.

Motion Carried

9486 PW-2 Sidewalk Repair

MOVED AND SECONDED, That the sum of $10,000 is appropriated for Account No. 9486 PW-2 of which $10,000 is for Other Expenses.

Motion Carried

9486 PW-4 Water System Rehabilitation

MOVED AND SECONDED, That the sum of $180,000 is appropriated for Account No. 9486 PW-4 of which $180,000 is for Other Expenses.

Motion Carried

9486 PW-5 Standpipe Painting

MOVED AND SECONDED, That the sum of $33,500 is appropriated for Account No. 9486 PW-5 of which $33,500 is for Other Expenses.

Motion Carried

9486 PW-7 Sewer Pumping Stations

MOVED AND SECONDED, That the sum of $121,000 is appropriated for Account No. 9486 PW-7 of which $121,000 is for Other Expenses (of which $121,000 shall be transferred from the Sale of Land Account).

MOVED AND SECONDED, That Other Expenses be reduced by the sum of $50,000.

Motion Carried

VOTED, That the sum of $71,000 is appropriated for Account No. 9486 PW-7 of which $71,000 is for Other Expenses (of which $71,000 shall be transferred from the Sale of Land Account.

9486 PW-8 Cemetery Road Resurfacing

MOVED AND SECONDED, That the sum of $10,000 is appropriated for Account No. 9486 PW-8 of which $10,000 is for Other Expenses.

MOVED AND SECONDED, That in order to indicate the source of funding, said amount shall be transferred from the Sale of Land Account.

Motion Carried

VOTED, That the sum of $10,000 is appropriated for Account No. 9486 PW-8 of which $10,000 is for Other Expenses and shall be transferred from the Sale of Land Account.

9686 E-1 Building/Zoning Vehicle

MOVED AND SECONDED, That the sum of $7,400 is appropriated for Account No. 9686 E-1 of which $7,400 is for Equipment.

Motion Carried

9686 E-3 DPW Equipment

MOVED AND SECONDED, That the sum of $119,100 is appropriated for Account No. 9686 E-3 of which $119,100 is for the following Equipment:

One Each:
3/4 Ton Pickup Truck
6 to 8 Yard Dump Truck

5/13/85

Compact Car
6 Wheel Dump Truck Cab & Chassis
6 Wheel Dump Truck
Rubbish Packer Body
Under Scraper
Salt Body

Motion Carried

9686 E-4 Police Cruisers

MOVED AND SECONDED, That the sum of $38,560 is appropriated for Account No. 9686 E-4 of which $38,560 is for Equipment.

Motion Carried

MOVED AND SECONDED, That we now adjourn.

Motion Carried

The meeting adjourned at 10:30 P.M.

ATTEST:

CAROLYN WARD, TOWN CLERK

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

MAY 16, 1985

Pursuant to the vote of adjournment on May 13, 1985, the Town Meeting Members met at the Senior High School Auditorium on Skillings Road on Thursday evening, May 16, 1985, notices having been sent to those members absent on May 13, 1985.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary and Carol A. McCann of the office of the town clerk. The list contained the names of 192 Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

5/16/85
A check list filed with the Town Clerk at the close of the meeting showed that 154 Town Meeting Members attended the meeting.

The meeting was called to order by the Moderator at 7:30 P.M.

ARTICLE 3 (continued)

MOVED AND SECONDED, That Account 1540 Data Processing be reconsidered.

The Moderator announced that this motion would be discussed as the first order of business at the next session of Town Meeting or as the last order of business this evening if all other Articles of the warrant were acted.upon.

MOVED AND SECONDED, That in all future years there be published the forecast of the current year's expenditures. This information will be published in the Finance Committee's edition of the budget for all elements. This additional information would be itemized in the same manner as is done for all budget costs.

Motion Carried

ARTICLE 4 To hear and act on the report of the Town Manager and Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments, or revisions of wages and salaries and in classifications and definitions, and in amending, revision and adding to the Personnel Policy Guide as well as in other matters thereto related; and to raise and appropriate money for any adjustments or revisions of wages and salaries of employees and officers in consideration of any collective bargaining agreements, and also for and in consideration of any adjustments or revisions of wages and salaries of employees or officers not subject to collective bargaining agreements or in any job classification, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation or otherwise and take any action in relation thereto.

(Town Manager)

A report was presented by Lana Williams, Chairman of the Personnel Board.

MOVED AND SECONDED, That the May 6, 1985 Report of the Town Manager concerning the Personnel Policy Guide and Town Compensation Plan be accepted and placed on file.

Motion Carried

5/16/85
MOVED AND SECONDED, That the reading of the report of the Town Manager be waived.

Motion Carried

MOVED AND SECONDED, That the Compensation Plan be amended, revised and ratified by adopting and ratifying the changes in the Compensation Plan put into effect since July 1, 1984, under Section VI of the Policy Guide, and as recommended in the Town Manager's Report, such actions and recommendations being set forth in Appendix A of the Town Manager's Report to the Town Meeting Members dated May 6, 1985 entitled "Position Title and Classification Changes In The Town Compensation Plan".

APPENDIX A: POSITION TITLE AND CLASSIFICATION CHANGES IN THE TOWN COMPENSATION PLAN.

Amend the Compensation Plan by deleting in its entirety all references to existing "Schedule" numbers and substituting in place thereof new numbers and to now read as follows:

Schedule 1	Clerical Annual Salary Schedule (S-Grades)
Schedule 2	Clerical Annual Salary Schedule (CS-Grades)
Schedule 3	Professional/Technical Schedule
Schedule 4	Managerial/Supervisory Schedule
Schedule 5	Compensation Schedule, Miscellaneous positions
Schedule 6	Recreation Schedule
Schedule 7	Fee Subsidized Pay Schedule
Schedule 8	Hourly Wage Schedule
Schedule 9	Police Annual Salary Schedule
Schedule 10	Fire Annual Salary Schedule
Schedule 11	School Custodians Hourly Schedule
Schedule 12	Food Service Workers
Schedule 13	School Secretaries

The following changes are presented on a Compensation Schedule basis. Explanatory notes have been made where applicable. An asterisk (*) denotes an effective date of July 1, 1985.

APPENDIX A. POSITION TITLE CHANGES AND RECLASSIFICATIONS

1. CLERICAL ANNUAL SALARY SCHEDULE (S-GRADES) SCHEDULE 1

Additions and Reclassifications

S-6 Senior Clerk - Town Clerk's Office*

The position of Records Clerk in the Town Clerk's Office was reclassified to reflect the extra duties and responsibilities required of this position.

2. CLERICAL ANNUAL SALARY SCHEDULE (S-GRADES) SCHEDULE 2

Additions and Reclassifications

CS-10 Secretary to the Library Director

The Secretary to the Director will assume all the responsibilities of the Senior Account Clerk plus most of those of the Administrative Assistant.

3. PROFESSIONAL/TECHNICAL SCHEDULE SCHEDULE 3

Additions and Reclassifications

PT-12 Librarian V

PT-9 Librarian III

Deletions

PT-10 Adult Service Librarian

PT-8 Community Service Librarian

PT-6 Administrative Assistant to Library Director

The new positions consolidate the Library staff and improve service to the public.

The Librarian III position involves a reduction of the responsibilities from overseeing two divisions to overseeing one division.

The Head of the Library Services (PT-12 Librarian V) will assume some of the responsibilities of the Administrative Assistant, oversee three public service divisions and be responsible for the selection and weeding of materials. The position is second to the Director and assumes the authority, responsibility and accountability for the Library when the Director is absent.

4. MANAGERIAL/SUPERVISORY SCHEDULE SCHEDULE 4

Additions and Reclassifications

M-16 Water & Sewer Operations Manager

Deletions

M-15 Water & Sewer Operations Manager

M-15 Director of Data Processing

M-13 Field Supervisor, Water & Sewer Division

When the position of Operations Manager for the Water & Sewer Division became vacant, it provided for an opportunity to hire a person who had the capabilities of not only filling the vacant position but also to assign the additional duties of Assistant DPW Director. This position is responsible for the daily operation of the Water & Sewer Division and further assists in providing direct support to the entire Department during the Director's absence.

The position of Director of Data Processing has been eliminated for FY-86. The responsibilities of this position and other data processing needs are now being performed by DataNational, a software company.

Three of the positions that were reclassified in the Hourly Wage Schedule (one General Foreman, two Maintenance Foreman positions in the DPW Water & Sewer Division) reflect responsibilities assumed as a result of the elimination of the position of Field Supervisor, M-13.

5. HOURLY WAGE SCHEDULE SCHEDULE 8

Additions and Reclassifications

W-15 General Foreman

W-14 Maintenance Foreman

W-14 Cemetery Foreman

After studying the organizational structure of the cemetery division it became apparent that there was a need to have one individual in charge of the day to day operation of the cemetery. It was determined that one of the two W-13 positions should be upgraded to W-14, Cemetery Foreman, to provide for a clearer line of authority.

One of the positions of General Custodian W-12 was reclassified to W-13, Head Custodian. This reclassification creates a clear line of responsibility and recognizes the need to have one individual to schedule overtime assignments and routine custodial maintenance and to be responsible for identifying major maintenance needs.

Motion Carried

MOVED AND SECONDED, That the Compensation Plan be and the same is further amended, revised and ratified by adopting the recommendations of the Town Manager as agreed to by and between Town bargaining units and the Town and as recommended for employees who are not members of formal, organized bargaining units including the

fixing of salaries of elected officers, as set forth and submitted in Appendix B of the Report of the Town Manager to Town Meeting Members dated May 6, 1985 entitled "Proposed Wage Increases by Schedule".

APPENDIX B. PROPOSED WAGE INCREASES BY SCHEDULE

1. CLERICAL ANNUAL SALARY SCHEDULE (S Grades) SCHEDULE 1

Compensation Grade	Min.	II	III	IV	Max.
S-1	9,513	10,259	10,999	11,745	12,490
S-2	9,996	10,803	11,562	12,345	13,129
S-3	10,511	11,330	12,157	12,981	13,801
S-4	11,029	11,895	12,763	13,632	14,501
S-5	11,572	12,490	13,402	14,317	15,233
S-6	12,142	13,108	14,008	15,037	16,003
S-7	12,744	13,758	14,772	15,659	16,801
S-8	13,368	14,433	15,499	16,568	17,630
S-9	14,027	15,152	16,277	17,425	18,529
S-10	14,741	15,920	17,098	18,274	19,455

The preceding salary rates reflect a 5% increase as agreed in the bargaining agreement between the Town and The Winchester Organized Clerical Association for a one year contract.

2. CLERICAL ANNUAL SALARY SCHEDULE (CSGrades) SCHEDULE 2

Compensation Grade	Min.	II	III	IV	Max.
CS-1	9,068	10,164	10,900	11,634	12,428
CS-2	9,905	10,682	11,452	12,227	13,007
CS-3	10,414	11,229	12,045	12,859	13,671
CS-4	10,927	11,786	12,645	13,505	14,364
CS-5	11,463	12,373	13,278	14,184	15,072
CS-6	12,029	12,986	13,945	14,896	15,858
CS-7	12,624	13,631	14,635	15,642	16,645
CS-8	13,245	14,300	15,357	16,412	17,467
CS-9	13,898	15,010	16,126	17,238	18,355
CS-10	14,604	15,769	16,938	18,103	19,275

The preceding rates represent a recommendation of a 5% wage adjustment to each step of the schedule.

The position titles in this schedule represent employees in the Town Manager's Office and Public Library. They are non-union clerical employees.

3. PROFESSIONAL/TECHNICAL ANNUAL SALARY SCHEDULE SCHEDULE 3

Compensation Grade	Min.	II	III	IV	Max.
PT-4	13,152	14,200	15,249	16,297	17,346
PT-5	13,800	14,906	16,013	17,119	18,286
PT-6	14,502	15,661	16,821	17,979	19,139
PT-7	15,230	16,480	17,725	18,970	20,211
PT-8	15,990	17,297	18,605	19,910	21,217
PT-9	16,801	18,180	19,551	20,922	22,283
PT-10	17,735	19,184	20,633	22,083	23,594
PT-11	18,716	20,239	21,769	23,293	24,819
PT-12	19,757	21,362	22,967	24,610	26,180

The wage rates above reflect a recommended salary increase of 5% to each step of the schedule. Position titles in this schedule are non-union employees in the Public Library, DPW, and Engineering Deparment.

4. MANAGERIAL/SUPERVISORY ANNUAL SALARY SCHEDULE SCHEDULE 4

Compensation Grade	Min.	Midpoint	Max.
M-10	19,171	22,026	24,905
M-11	20,304	23,347	26,393
M-12	21,289	24,750	28,205
M-13	22,630	26,262	29,895
M-14	23,665	27,802	32,681
M-15	25,085	29,472	33,861
M-16	26,347	31,240	36,173
M-17	27,885	33,113	38,341
M-18	29,252	35,099	40,949
M-19	31,005	37,206	43,405
M-20	32,526	39,438	46,353
M-21	34,479	42,522	49,133
Police Chief	33,376	40,410	47,448
Fire Chief	33,376	40,410	47,448

The preceding wage rates represent a 5% adjustment to this schedule. It is important to note that the recommended increases to this schedule do not provide a 5% salary increase to employees. The employees under this schedule are in the merit performance evaluation program by Town Meeting.

5. COMPENSATION SCHEDULE FOR MISCELLANEOUS POSITIONS SCHEDULE 5

Class Title	Compensation
Animal Inspector	2,399/year
Gate Keeper Cemetery	29.49/week
Planning Board Engineer	8,847/year
Recording Secretary-Sch. Committee	4.91-7.18/hour
Registrar of Voters	820/year
Registrar of Voters (Town Clerk)	867/year
School Messenger	5.17/hour
School Traffic Officer	106.31/week
Sealer of Weights & Measures	3,357/year
Secretary - Board of Appeals	1,435/year
School Lunch Supervisors (Elem)	9.44-10.04-10.62/session
Senior Supervisors (Elem Lunch)	11.21-11.80-12.39/session
Veterans' Graves Caretaker	708/year
Voting Machine Custodian	7.75/hour
Call Fire Fighter	2,478/year
Police Matron	7.22/hour
Radio Mechanic	1,519/year
Custodian of Retirement Funds	1,074/year
Hearings Officer	7.08/hour
Non-Classified Clerk	3.52/hour
Non-Classified Laborer	3.52-6.62/hour
Student Drafter	139/179/week
Deputy Inspector	116/week
EACH ELECTION:	
Wardens	5.33/hour
Clerks	4.67/hour
Inspectors	4.25/hour
Tellers	4.25/hour
TOWN CENSUS:	
Registrar of Voters (Supv)	475/year
Registrar of Voters (Temp)	.16/name
TOWN MEETING:	
Audio Visual Operator (Student)	17.27/session
Audio Visual Operator (Faculty)	35.96/session
*Checkers (Min. 2 hrs.)	3.52/hour

*Employees assigned to the position of Checker from the Town Clerk's Office will be paid according to the current wage schedule.

5/16/85

6. RECREATIONAL PERSONNEL PAY SCHEDULE — SCHEDULE 6

	S.L.I	S.L.II	S.L.III	S.L.IV	S.L.V	SL.VI
R-6						
Supervisor I Program Administrator 40 hrs/week or less	5.52	5.78	6.04	6.36	6.64	6.90
R-5						
Supervisor II Seasonal Supervisor Manager Camp Director 40 hrs/week or less	5.13	5.41	5.67	5.91	6.24	6.52
R-4						
Specialist Coordinator Program Director Head Guard Head WSI Asst. Director 40 hrs/week or less	4.67	4.94	5.34	5.52	5.78	6.05
R-3						
Leader Instructor Lifeguard Instructor WSI Counselor 40 hrs/week or less	4.42	4.67	4.90	5.26	5.52	5.78
R-2						
Assistant Leader Assistant Instructor Referee (Youth) Sports Statistician 40 hrs/week or less	4.10	4.21	4.42			

A) Lateral progression (i.e., step levels) will be made upon successful participation of part-time seasonal program during one fiscal year.

B) "Conversion Clause"- To include those individuals who have worked for the department in the past. They will be credited and enter the plan as follows: 1-3 yrs., 2nd. Step; 4-6 yrs., 3rd Step OR at a rate of $10.00 more per week over last year's salary at the same classification, whichever is less.

5/16/85

7. FEE SUBSIDIZED PAY SCHEDULE

SCHEDULE 7

CLASSIFICATION			
R-5	Program Director I	30.45/session	
	Program Director II	28.35/session	1 session =
	Program Director III	25.20/session	3 hrs of work
	Program Director IV	23.10/session	
R-4	Program Specialist I	22.05/session	
	Program Specialist II	19.43/session	1 session =
	Program Specialist III	17.06/session	2 hrs of work
	Program Specialist IV	14.96/session	
	Program Specialist V	12.60/session	
R-3	Program Instructor I	7.61/hour	1 session =
	Program Instructor II	6.56/hour	1 1/2 hrs of work
R-2	Program Assistant	6.25/session	1 session = 1 1/2 hrs of work

8. HOURLY WAGE SCHEDULE

SCHEDULE 8

Compensation Grade	Min.	Midpoint	Max.
W-9	7.96	8.21	8.43
W-10	8.23	8.44	8.73
W-11	8.56	8.83	9.07
W-12	8.89	9.20	9.44
W-13	9.35	9.68	9.98
W-14	9.69	9.99	10.30
W-14 A	9.69	9.99	10.30
W-15	10.08	10.36	10.67

The preceding salary rates reflect a 5% increase on July 1 as agreed in the second year of a two year bargaining agreement between the Town and the Town Employees Association SEIU, AFL/CIO, Local 285.

9. POLICE ANNUAL SALARY SCHEDULE

SCHEDULE 9

	I	II	III
P-1 Patrolman	$20,870	$21,738	$22,650
P-2 Police Sergeant	---	24,998	26,048
P-3 Police Lieutenant	---	28,258	29,444

The preceding salary rates reflect a 5% increase on July 1 as agreed in the second year of a two year bargaining agreement between the Town and the Winchester Police Association.

5/16/85

10. FIRE ANNUAL SALARY SCHEDULE — SCHEDULE 10

	I	II	III
F-1 Firefighter	21,119	21,993	22,923
F-2 Fire Lieutenant	---	---	26,362
F-3 Fire Captain	---	--	29,800

The preceding salary rates reflect a 5% increase on July 1 as agreed in the second year of a two year bargaining agreement between the Town and the Winchester Firefighters Association.

11. SCHOOL CUSTODIANS - HOURLY SCHEDULE — SCHEDULE 11

SC-1 Janitor B	5.06	5.34	5.55
SC-4 Janitor A	6.37	6.86	7.32
SC-7 Custodian 1	7.50	8.12	8.60
SC-8 Custodian 2	7.82	8.37	8.85
SC-9 Custodian 3	8.12	8.60	9.07
SC-10 Custodian 4	8.33	8.85	9.32
SC-11 Custodian 5	8.60	9.07	9.55
SC-12 Custodian 6	9.05	9.57	10.03
SC-13 Custodian 7	9.55	10.05	10.53
SC-14 Custodian 8	10.04	10.55	11.19

The preceding salary rates reflect a 4.5% increase on July 1 as agreed in the first year of a two year bargaining agreement between the School Committee and Local 285 of the SEIU AFL/CIO.

12. FOOD SERVICE WORKERS - HOURLY SCHEDULE — SCHEDULE 12

Compensation Grade	Min.	II	Max.
FS-5 Food Service Worker	5.30	5.53	5.78
FS-7 Food Service Worker	5.69	5.93	6.16
FS-9 Cafeteria Manager II	6.16	6.44	6.70
FS-10 Cafeteria Manager I	6.48	6.70	7.08

The preceding salary rates reflect a 5% increase as agreed in the second year of the bargaining agreement between the School Committee and the Winchester Food Service Workers Association.

13. SCHOOL SECRETARIES - ANNUAL SALARY — SCHEDULE 13

SS3	11,264	11,799	12,325	12,853	13,387
SS4	11,818	12,378	12,936	13,499	14,055
SS5	12,400	12,988	13,580	14,173	14,765
SS6	13,014	13,632	14,250	14,878	15,498
SS7	13,659	14,306	14,960	15,760	16,262
SS8	14,326	15,012	15,695	16,378	17,057
SS9	15,034	15,742	16,465	17,176	17,917
SS10	15,797	16,542	17,284	18,031	18,807

SS11	16,593	17,370	18,088	18,955	19,755
SS12	17,421	18,225	19,057	19,899	20,735

The preceding salary rates reflect a 4.75% increase as agreed in the bargaining agreement between the School Committee and the School Secretaries for a one year contract.

Motion Carried

MOVED AND SECONDED, That the Personnel Policy Guide be amended by adopting the recommendation of the Town Manager as set forth and submitted in Appendix C of the Report to the Town Meeting Members dated May 6, 1985 entitled "Recommended Policy Guide Changes."

APPENDIX C. RECOMMENDED POLICY GUIDE CHANGES

This section of the report lists the proposed changes and additions to the Personnel Policy Guide.

SECTION VIII. Working Out of Grade

Add new Section D to read as follows:

D. In the case of employees covered by a Collective Bargaining Agreement between the Town and The Winchester Organized Clerical Association (WOCA):

Employees assigned to work in a higher rated classification shall be compensated at the higher rate starting after ten consecutive days of such assignment.

SECTION X. Holiday Pay

Add new Section H to read as follows:

H. Employees covered by a collective bargaining agreement between the Town and The Winchester Organized Clerical Association shall be granted one day holiday without loss of pay on either the day following Thanksgiving or the day preceding Christmas, but not both.

SECTION XI. Attendance and Leave - General

VACATIONS

Delete C. Eligibility for both the three weeks and four weeks vacation commences January 1st of the calendar year in which the seventh and twelfth year of service anniversary occurs.

Add C. Eligibility for both the three weeks and four weeks vacation commences January 1st of the calendar year in which the fifth and tenth year of service anniversary occurs.

5/16/85

SECTION XI.

SICK LEAVE NON-OCCUPATIONAL (EXCEPT PROFESSIONAL LIBRARIANS)

Amend Paragraph I. by deleting the word "resident" and inserting in place thereof the word "their" said paragraph to now read as follows:

I. Employees covered by a collective bargaining agreement between the Town and the Winchester Organized Clerical Association shall be entitled to up to three (3) days of his/her own annual sick leave for illness of their parent, spouse or minor children. In addition, one day of the unit member's annual sick leave may be used by the unit member specifically for a physical examination.

SECTION XI.

Amend Section XI. by adding new paragraph at end to read as follows:

MATERNITY LEAVE

The Town agrees to grant maternity leave consistent with the requirements of Chapter 149, Section 105D of the General Laws.

An employee shall have the option of using current or accumulated sick leave and earned vacation leave to the extent available, while she is on Maternity Leave. Maternity Leave in excess of available sick leave or earned vacation leave will be treated as leave without pay.

SECTION XII. Longevity Payment

Delete C.

Permanent employees covered by a collective bargaining agreement between the Town and the Winchester Organized Clerical Association (WOCA) will be paid longevity pay in a lump sum on their anniversary date, according to the following schedule:

After 5 years service	$175 per year
After 10 years service	$275 per year
After 15 years service	$375 per year
After 20 years service	$475 per year

Add C.

Permanent employees covered by a collective bargaining agreement between the Town and the Winchester Organized

Clerical Association (WOCA) will be paid longevity pay in a lump sum on their anniversary date, according to the following schedule:

After 5 years service	$250 per year
After 10 years service	$350 per year
After 15 years service	$450 per year
After 20 years service	$550 per year

SECTION XIV. Payment of Overtime

Add new section (2.) to read as follows:

2. Employees covered by collective bagaining agreement between Town and the Winchester Organized Clerical Association (WOCA) required to work more than eight hours in one day or forty hours in one week shall be entitled to compensation at the rate of time and one-half the normal hourly rate. Compensation for either overtime or for any work performed in excess of 7 hours in one day or 35 hours in one week shall be paid in money; except, however, that the employee and Department Head may mutually agree that such additional compensation is to be in the form of pro-rata compensatory time off.

   Under normal circumstances overtime pay will be paid within Two (2) weeks or within the second next regularly scheduled weekly pay period.

   Any employee reporting back to work for evening hours duty shall be paid for a minimum period of two (2) hours work.

SECTION XV. Work Breaks

Delete B.

Employees covered by a collective bargaining agreement between the Town and the Winchester Organized Clerical Association shall be allowed a fifteen (15) minute work break during their scheduled morning work hours. Scheduling of this work break shall be at the discretion of the Department Head.

Add B.

Employees covered by a collective bargaining agreement between the Town and the Winchester Organized Clerical Association shall be given lunch breaks within five (5) hours of commencing work. All unit members, where feasible, shall be allowed a fifteen (15) minute work break during their

scheduled morning work hours. Where feasible, during this break members shall be allowed to leave their working environment for that period of time. Scheduling of this work break shall be at the discretion of the Department Head.

SECTION XVI. Records

Amend Paragraph B. by inserting new language, "on non-occupational sick leave" so said paragraph now reads as follows:

B. Each Department Head shall submit to the Comptroller on the first work day of each week, in such form as the Personnel Board shall prescribe, a report of all officers and employees of the department absent from duty during the calendar week immediately preceding, specifying in each case whether the officer or employee was absent on vacation leave, on leave of absence, on occupational sick leave, on non-occupational sick leave, on emergency leave, on court leave, or on military leave, or specifying the nature of his/her absence if it was not for one of the foregoing reasons.

SECTION XVIII.

Self Improvement Program for Members of the Police Department

Amend Section XVIII paragraphs 1 a, 1 b, 1 c, 1 e, by deleting in its entirety the following:

A. A total of eight hundred dollars ($800) upon attainment of an Associate Degree; or

B. A total of twelve hundred dollars ($1200) upon attainment of a Bachelor's Degree.

C. A total of sixteen hundred dollars ($1600) upon attainment of a Master's Degree.

E. In no case will the maximum pay differential for any degree or courses completed be more than $1600 per year except if the employee has completed a Master's Degree and holds a valid EMT certificate; or more than $1200 per year except if the employee has completed a Bachelor's Degree and holds a valid EMT certificate. The differential will not be changed by costs of living or other changes in base rate established in the collective bargaining agreement.

And substitute in place thereof the following:

A. A total of one thousand dollars ($1000) upon attainment of an Associate's Degree; or

B. A total of fourteen hundred dollars ($1400) upon attainment of a Bachelor's Degree.

C. A total of eighteen hundred dollars ($1800) upon attainment of a Master's Degree.

E. In no case will the maximum pay differential for any degree or courses completed be more than $1800 per year except if the employee has completed a Master's Degree and holds a valid EMT certificate; or more than $1400 per year except if the employee has completed a Bachelor's Degree and holds a valid EMT certificate. This differential will not be changed by costs of living or other changes in base rate established in the collective bargaining agreement.

Motion Carried

MOVED AND SECONDED, That to provide for revisions and adjustments in salaries and wages and other benefits as contained in the Town Compensation Plan and Personnel Policy Guide and as set forth or as agreed to in collective bargaining agreements or otherwise and as detailed in the Town Manager's Report, including Appendices A, B and C the sum of $739,273 is appropriated and added to appropriations previously made under Article 3 of the 1985 Spring Annual Town Meeting Warrant for the following Personal Services and Other Expenses Accounts.

CODE	ACCOUNT NAME	
11101	Town Meeting	$ 85.00
11201	Finance Committee	371.00
12101	Board of Selectmen	143.00
12201	Town Manager's Office	2,575.00
13101	Comptroller's Office	7,117.00
13201	Treasurer/Collector	5,265.00
13301	Assesors' Office	4,603.00
14101	Town Clerk	5,001.00
14201	Elections & Registrations	578.00
14301	Legal	1,677.00
14401	Engineering	8,006.00
15601	Board of Appeals	68.00
15701	Planning Board	866.00
21401	Workers' Compensation	214.00
23401	Caretaker of Veterans' Graves	34.00
31001	Library	16,546.00
32001	Recreation	7,404.00
34001	Youth Center	1,303.00
41001	Public Health	42.00
43101	Veterans' Services	2,201.00
43401	Council on Aging	4,993.00
51001	Law Enforcement	70,474.00
52001	Fire Prevention	67,098.00
53001	Code Enforcement	5,560.00

54201	Sealer of Weights & Measures	160.00
71001	Public Works Administration	9,426.00
72001	Highways	47,368.00
73001	Water & Sewer	20,007.00
74001	Grounds	15,830.00
75002	Buildings	8,075.00
81001	Schools	417,648.00
82001	Athletics	8,535.00
		$739,273.00

Motion Carried

ARTICLE 6 To see if the Town will hear and act on the report of the Fair Housing Committee, raise and appropriate a sum of money for its purpose and its expenses, and take any other action in relation thereto.

(Fair Housing Committee)

A report was presented by the Chairman of the Fair Housing Committee, Alice L. Warren.

MOVED AND SECONDED, That the report of the Fair Housing Committee be accepted and placed on file.

Motion Carried

MOVED AND SECONDED, That the sum of $1,500 be and is hereby appropriated for Other Expenses to be expended by the Fair Housing Committee for the expenses of the Committee.

Motion Carried

ARTICLE 7 To see if the Town will hear and act on the report of the Conservation Commission, raise and appropriate a sum of money for its purpose and its expenses, and take any other action in relation thereto.

(Conservation Commission)

A report was presented by the Chairman of the Conservation Commission, Margaret Howard.

MOVED AND SECONDED, That the report of the Conservation Commission be accepted and placed on file.

Motion Carried

MOVED AND SECONDED, That the sum of $5,000 be and is hereby appropriated to be added to other sums previously appropriated to the Conservation Commission under Budget Department Number 257, Other Expenses.

Motion Carried

ARTICLE 8 To see if the Town will vote to appropriate funds to hire a licensed hazardous waste transport, storage and disposal company to conduct a one-time residential hazardous waste collection.

(Board of Health)

MOVED AND SECONDED, That the sum of $4,000 be and is hereby appropriated to be expended under the direction of the Board of Health for Other Expenses to engage the services of a licensed Hazardous Waste Disposal Company for the collection and disposal of household hazardous waste.

Motion Carried

ARTICLE 10 To see if the Town will vote to appropriate funds to file an application for executing agreements regarding, and performing any and all other actions necessary to secure for the Town of Winchester such grants and grant payments for the purpose of completing the diagnostic-feasibility study, implementation of long-term restoration or preservation project, or water quality maintenance program, as are made available to the applicant pursuant to the provisions of M.G.L. Chapter 628 (The Clean Lake and Great Pond Act) for the completion of the following study or project: To reduce the amount of aquatic vegetation in the two upper forebays of the Lake in the Town of Winchester known as the Upper Mystic Lake and to retard the eutrophication of said Lake.

(Board of Selectmen)

MOVED AND SECONDED, That the sum of $10,250 be appropriated to be expended under the direction of the Town Manager for the purpose of a maintenance project which will reduce the amount of aquatic vegetation in the upper forebays of the Mystic Lakes in the Town of Winchester, which sum represents 25% of the total cost for said work; and to authorize the Board of Selectmen to apply for, receive and expend without further appropriation, an additional sum of $30,750 from the Commonwealth for said purpose.

Motion Carried

MOVED AND SECONDED, That the Town vote to authorize the Board of Selectmen to enter into one or more intermunicipal agreements with the Town of Arlington and the City of Medford concerning watershed management and in-lake restoration techniques within the Mystic Lakes

Motion Carried

ARTICLE 12 To see if the Town will raise and appropriate a sum of money, determine in what manner the money shall be raised to be expended by the Town Manager for the purpose of making repairs, alterations, renovations and improvements to the Town Hall, provide furnishings and equipment therefor, authorize any contractual agreements necessary or advisable in connection therewith, authorize

the transer for said purposes of any unused balances in special funds and take any action in relation thereto.

(Town Manager)

MOVED AND SECONDED, That the sum of $10,000 be and is hereby appropriated to be expended under direction of the Public Works Director for the purpose of engaging engineering services to prepare plans and specifications in order to secure bids for repairs to the exterior of the Town Hall.

Motion Carried

ARTICLE 13 To see if the Town will raise and appropriate a sum of money to effectuate the implementation of the agreement between the Town of Winchester and the Executive Office of Communities and Development, Commonwealth of Mass., dated February 11, 1985 relating to the Town of Winchester's Housing Policy as required by Executive Order 215 and take any other action in relation thereto.

(Wade M. Welch, Selectman)

MOVED AND SECONDED, That the sum of $5,000 be and is hereby appropriated to be expended by the Winchester Housing Authority for additional Personal Services necessary to effectuate the implementation of the agreement between the Town and the Executive Office of Communities and Development dated February 11, 1985 relating to the Town's Housing Policy.

Motion Defeated

ARTICLE 15 (Postponed on April 22, 1985)

MOVED AND SECONDED, That the Board of Selectmen appoint a Special Insurance Study Committee to review the current Municipal Health Care Insurance and Workers' Compensation Program to determine the adequacy of existing benefits and to make formal recommendations to the 1985 Fall Town Meeting as alternatives for improving the cost effectiveness of the entire program.

The committee shall consist of the Town Manager, Comptroller, a member of the Finance Committee and two members appointed by the Selectmen.

Motion Carried

ARTICLE 3

MOVED AND SECONDED, That the Town Manager, prior to the first session of the Spring Town Meeting, provide the town meeting members with a list of the reversions for the prior year.

Motion Carried

ARTICLE 16 To see if the Town will vote to take appropriate or necessary actions to comply with the provisions of Chapter 580, a law known as the "2 1/2 Tax Limitation" or any State legislative acts or executive orders supplementary or amendatory thereto or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED, That further consideration of Article 16 be indefinitely postponed.

Motion Carried

ARTICLE 3

1540 Data Processing

MOVED AND SECONDED, That Account No. 1540 - Data Processing be reconsidered.

Standing Vote:

Declared by the Moderator to be the necessary two-thirds required for reconsideration.

Motion for Reconsideration Carried

MOVED AND SECONDED, That Account No. 1540 - Data Processing be increased by the sum of $25,000 in Other Expenses.

Motion to Amend Carried

MOVED AND SECONDED, That the sum of $110,800 is appropriated for Account No. 1540 of which $2,500 is for Personal Services and $108,300 is for Other Expenses.

Motion Carried

ARTICLE 17 To see if the Town will authorize and direct the Board of Assessors to take any sum of money from available funds to reduce the tax levy for the current financial term, and/or to transfer funds to or from the Stabilization Fund and take any action relative thereto.

(Finance Committee)

MOVED AND SECONDED, That the sum of $870,000 be appropriated from Free Cash for the purpose of offsetting the Tax Levy.

Motion Carried

5/16/85

Recognition of John H. Ciarcia, Town Engineer

In honor of Town Engineer Jake Ciarcia's exemplary service as Acting Town Manager and, in particular, for his preparation of the town's fiscal year 1986 Budget, the Town Meeting Members gave a standing ovation.

MOVED AND SECONDED, That this Town Meeting be dissolved.

Motion Carried

The meeting dissolved at 9:30 PM.

ATTEST:

CAROLYN WARD, TOWN CLERK

1985 FALL ANNUAL TOWN MEETING

NOVEMBER 4, 1985

Article

1. Reports of Town Officers and Finance Committee.
2. Report of the Special Insurance Committee.
3. Report on Water Revenue Account.
4. Report of the Playing Field Study Committee.
5. Appropriate Assessed Charges to Massachusetts Water Resources Authority.
6. Appropriate monies for General Liability Insurance.
7. Appropriate monies for plans and specifications for a telemetry control system and water system survey.
8. Appropriate monies for custodial and maintenance functions at the public Safety Building.
9. Appropriate monies to make repairs at 22 Highland Avenue.
10. Transfer of land from School Committee to Board of Selectmen to use as portion of Wildwood Cemetery.
11. Acceptance of Chapter 188, Section 13 of the Acts of 1985 to establish a professional development grant program for the purpose of supplementing teacher compensation.
12. Acceptance of Chapter 188, Section 16 of the Acts of 1985 to establish minimum compensation of teachers.
13. Acceptance of Chapter 188, Section 17 of the Acts of 1985 to defray cost of minimum teachers' salaries.
14. Amend Home Rule Charter: Change number of School Committee Members from 6 to 5.
15. Amend Home Rule Charter: Change number of School Committee Members from 6 to 7.
16. Amend Home Rule Charter: Number of Consecutive Terms for Town Officers.
17. Amend Home Rule Charter: Submission of Proposed Budget.
18. Amend Code of By-Laws: Chapter 2, Section 4.43.
19. Amend Code of By-Laws: Chapter 2, Section 3.8.2(1).

(continued)

20. Amend Code of By-Laws: Chapter 3, Section 3.8(b).

21. Amend Code of By-Laws: Chapter 8, Section 10.

22. Amend Code of By-Laws: Chapter 11, Section 21.

23. Establish a fund or budget, under control of Town Manager, for the purpose of taking options on privately held parcels of land.

24. Accept Wainwright Road as a public way.

25. Acquire undeveloped land adjacent to the Brooks-Parkhurst Town Forest in order to add this land to the Town Forest.

26. Evening Office Hours for Assessors', Town Clerk's and Treasurer's Offices.

Adjourned Session	Average Attendance
November 7, 1985	162

ANNUAL REPRESENTATIVE TOWN MEETING

FALL SESSION

November 4, 1985

Pursuant to the warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Massachusetts, by Chief John P. McHugh, Constable of said town, notices having been sent by mail seven days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the Senior High School Auditorium, Skillings Road in said Town of Winchester on Monday, November 4, 1985 at 7:30 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary and Eunice M. Chase of the office of the town clerk. The list contained the names of one hundred ninety-one (191) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A check list filed with the Town Clerk at the close of the meeting showed that one hundred sixty-six (166) Town Meeting Members attended the meeting.

Following a brief prayer, the meeting was called to order by the Moderator, John J. Sullivan, at 7:30 P.M.

The Moderator then read the call of the meeting and the Constable's return of the warrant, as copies of the warrant had been mailed to each of the Town Meeting Members and each article would be read when it came up for consideration.

Preliminary Motions

MOVED AND SECONDED, That W. Chadwick Maurer, Town Manager, Joseph W. Bonner, Comptroller and Douglas A. Randall, Town Counsel, who are not Town Meeting Members be permitted to sit at the front of the auditorium with the Board of Selectmen, who are Town Meeting Members, during sessions of this Town Meeting.

Motion Carried

MOVED AND SECONDED, That all the members of the Finance Committee whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of the Town Meeting.

Motion Carried

MOVED AND SECONDED, That the Town Clerk or the Assistant Town Clerk be permitted to occupy a desk on the platform during all sessions of this meeting.

Motion Carried

MOVED AND SECONDED, That the Moderator be authorized to permit members of various town boards, commissions, committees, department heads and petitioners of special articles to sit in the front of the auditorium during consideration of appropriate articles.

Motion Carried

MOVED AND SECONDED, That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Thursday and Monday evenings at 7:30 P.M. in the High School Auditorium until the work of this Town Meeting is completed.

Motion Carried

MOVED AND SECONDED, That action on all motions involving appropriations shall be contingent upon compliance with the provisions of Chapters 580 of the Acts of 1980 and 782 of the Acts of 1981, a law known as the 2 1/2 Tax Limitation.

Motion Carried

MOVED AND SECONDED, That Continental Cablevision television coverage be permitted at this meeting.

Motion Carried

ARTICLE 1 To hear and act upon the Reports of the Town Officers and the Finance Committee.

(Board of Selectmen)

MOVED AND SECONDED, That reports of various town officers be received and placed on file.

Motion Carried

Reports were given by the following persons:

Alan G. Macdonald, Chairman - Board of Selectmen
Eric D. Bradlee, Chairman - Finance Committee
W. Chadwick Maurer, Town Manager
Daniel T. Chane, III, Chairman - Town Hall Advisory Committee

ARTICLE 2 To hear and act upon the Report of the Special Insurance Committee established by vote of the 1985 Spring Annual Town Meeting, appropriate funds for the implementation of the recommendations or

take any other action relative thereto.

(Board of Selectmen)

A report was given by the Chairman of the Special Insurance Committee, Thomas W. Schmitt.

MOVED AND SECONDED, That the preliminary report of the Special Insurance Study Committee, as established by the 1985 Spring Town Meeting be received and placed on file and that the Special Insurance Committee continue to study Health Insurance and Workers' Compensation and make a final report to the 1986 Spring Town Meeting.

Motion Carried

ARTICLE 3 To hear and act upon the Report of the Town Manager and Comptroller (pursuant to the vote of the Spring Annual Town Meeting under Article 14) relative to the accounting methods to be adopted under the "Water Revenue Account" by-law and take any action relative thereto.

(Board of Selectmen)

MOVED AND SECONDED, That the report of the Town Manager and Comptroller made pursuant to the vote of Article 14 of the Spring Town Meeting be received and placed on file.

Motion Carried

ARTICLE 4 To hear and act upon the Report of the Playing Field Study Committee or take any other action relative thereto.

(Town Manager)

MOVED AND SECONDED, That the report regarding the progress of the design of the Winchester Playfields, as voted under Article 3 of the 1984 Fall Town Meeting, be received and placed on file.

Motion Carried

ARTICLE 5 To see if the Town will vote to appropriate a sum of money for the purpose of paying the assessed charges to the Massachusetts Water Resource Authority or take any other action relative thereto.

(Town Manager)

MOVED AND SECONDED, That the sum of $458,721 be appropriated from available funds for the purpose of paying the FY-86 assessment of the Massachusetts Water Resource Authority.

Motion Carried

ARTICLE 6 To see if the Town will vote to appropriate for other expenses, into Account 210 for General Liability Insurance or take any other action relative thereto.

(Town Manager)

MOVED AND SECONDED, That the sum of $87,000 be transferred from Account No. 198, Group Insurance to Account No. 210, Insurance of which $87,000 is for Other Expenses.

Motion Carried

ARTICLE 7 To see if the Town will vote to appropriate a sum of money for the purpose of preparing engineering plans and specifications for a telemetry control system for the Water and Sewer Division of the Department of Public Works and further to appropriate a sum of money for the purpose of conducting a system wide survey on the flow capabilities and condition of the water system or take any other action relative thereto.

(Town Manager)

MOVED AND SECONDED, That further consideration of Article 7 be indefinitely postponed.

Motion Carried

ARTICLE 8 To see if the Town will vote to appropriate a sum of money for personal services for the purpose of providing personnel for the custodial and maintenance functions at the Public Safety Building or take any other action relative thereto.

(Town Manager)

MOVED AND SECONDED, That the sum of $8,000 be appropriated from available funds into Account No. 100, Law Enforcement of which $8,000 is for Personal Services.

Motion Carried

ARTICLE 9 To see if the Town will vote to appropriate a sum of money for other expenses into Account No. 176, Building Maintenance, for the purpose of making repairs at 22 Highland Avenue or take any other action relative thereto.

(Town Manager)

MOVED AND SECONDED, That the sum of $9,000 be transferred from Account No. 401, Train Station to Account No. 175, Buildings of which $9,000 is for Other Expenses.

Motion Carried

ARTICLE 10 To see if the Town will vote to transfer the custody and control of certain town owned land hereinafter more particularly described from the School Committee to the Board of Selectmen for dedication and use as a portion of the Wildwood Cemetery, the School Committee on September 10, 1985 having voted to declare the same parcel excess to its needs. A parcel of land being the smaller portion of land known as the Lynch Elementary School situated northerly of Wildwood Cemetery in the vicinity of Ardley Road, Canal Street, Horn Pond Brook Road, Kent Road, Sylvester Avenue, containing about 3.7 acres, bounded and described as follows:

Southerly by land now or formerly Thomas E. & Rebecca O. Hoerner 67'±

Southwesterly by land now or formerly of George A. McFadden, Mary E. Copely, John P. & Patricia McCarthy, Ruth H. & Alice M. Gaffney 339'±

Southwesterly by the private layout of Kent Road 40'±;

Northwesterly by land of Town of Winchester, Lynch Elementary School 360±;

Northerly by land of Town of Winchester, Park Land 252'±;

Northeasterly by land of Town of Winchester, Park Land and now or formerly Elwood F. & Mary H. Fuller 149'±;

Northwesterly by Land of said Fuller 65'±;

Northeasterly, easterly and southeasterly by the private layout of Canal Street and the public portion of Sylvester Avenue in three courses 11'±, 142'±, 29'± respectively;

Southeasterly, southerly and easterly by land of Town of Winchester, Wildwood Cemetery in three courses 42'±, 309'±, 273'± respectively,

or take any other action relative thereto.

(Board of Selectmen)

MOVED AND SECONDED, That the Town vote to transfer the custody and control of certain town owned land hereinafter more particularly described from the School Committee to the Board of Selectmen for dedication and use as a portion of the Wildwood Cemetery, the School Committee on September 10, 1985 having voted to declare the same parcel excess to its needs. A parcel of land being the smaller portion of land known as the Lynch Elementary School situated northerly of Wildwood Cemetery in the vicinity of Ardley Road, Canal Street, Horn Pond Brook Road, Kent Road, Sylvester Avenue, containing about 3.7 acres, bounded and described as follows:

ARTICLE 10 (continued)
Southerly by land now or formerly Thomas E. & Rebecca O. Hoerner 67'±

Southwesterly by land now or formerly of George A. McFadden, Mary E. Copely, John P. & Patricia McCarthy, Ruth H. & Alice M. Gaffney 339'±

Southwesterly by the private layout of Kent Road 40'±;

Northwesterly by land of Town of Winchester, Lynch Elementary School 360±;

Northerly by land of Town of Winchester, Park Land 252'±;

Northeasterly by land of Town of Winchester, Park Land and now or formerly Elwood F. & Mary H. Fuller 149'±;

Northwesterly by Land of said Fuller 65'±;

Northeasterly, easterly and southeasterly by the private layout of Canal Street and the public portion of Sylvester Avenue in three courses 11'±, 142'±, 29'± respectively;

Southeasterly, southerly and easterly by land of Town of Winchester, Wildwood Cemetery in three courses 42'±, 309'±, 273'± respectively.

Motion Carried By
Unanimous Voice Vote

ARTICLE 11 To see if the Town will vote to accept the provisions of Section 13 of Chapter 188 of the Acts of 1985, an act entitled "IMPROVING THE PUBLIC SCHOOLS OF THE COMMONWEALTH" which section establishes a professional development grant program for the purpose of supplementing teacher compensation.

(School Committee)

MOVED AND SECONDED, That the Town accept, for its participation in the Northeast Metropolitan Regional Vocational School only, the provisions of Section 13 of Chapter 188 of the Acts of 1985, an act entitled "IMPROVING THE PUBLIC SCHOOLS OF THE COMMONWEALTH" which section establishes a professional development grant program for the purpose of supplementing teacher compensation.

MOVED AND SECONDED, That consideration of Article 11 be postponed to the first order of business at the next meeting.

Motion Carried

MOVED AND SECONDED, That consideration of Article 12 be postponed to the second order of business at the next meeting.

Motion Carried

MOVED AND SECONDED, That consideration of Article 13 be postponed to the third order of business at the next meeting.

Motion Carried

ARTICLE 14 To see if the Town Meeting will vote to amend, subject to referendum, the Winchester Home Rule Charter, Article 3, Section 3-3(a), School Committee by deleting the word six and inserting thereof the number "five (5)" so as to read:

"Section 3-3 School Committee

(a) Composition; Term of Office - There shall be a school committee consisting of five members elected for three-year terms, so arranged that as nearly an equal number of terms as possible shall expire each year. This number shall become effective as of the 1987 annual town election."

(Committee on Government Regulations)

The Moderator announced that Articles 14 and 15 could be debated at the same time.

ARTICLE 15 To see if the Town Meeting will vote to amend, subject to referendum, the Winchester Home Rule Charter, Article 3, Section 3-3(a), School Committee by deleting the word six and inserting thereof the number "seven (7)" so as to read:

"Section 3-3 School Committee

(a) Composition; Term of Office - There shall be a school committee consisting of seven members elected for three-year terms, so arranged that as nearly an equal number of terms as possible shall expire each year. This number shall become effective as of the 1987 annual town election."

(Committee on Government Regulations

MOVED AND SECONDED, That the Town amend the Winchester Home Rule Charter, Article 3, Section 3-3(a), School Committee by deleting the word six and inserting thereof the number five so as to read:

"Section 3-3 School Committee

(a) Composition; Term of Office - There shall be a school committee consisting of five members elected for three-year terms, so arranged that as nearly an equal number of terms as possible shall expire each year. This number shall become effective as of the 1987 annual town election."

MOVED AND SECONDED, That the number of members be changed from five to seven.

The following persons were appointed as tellers and sworn to the faithful performance of their duties:

Robert S. Frank, Jr.	Bradley C. Ross
Francis F. Cullen	M. Patricia Waite

On the amendment:

Motion Defeated by Voice Vote

VOTED, That the Town amend the Winchester Home Rule Charter, Article 3, Section 3-3(a), School Committee by deleting the word six and inserting thereof the number five so as to read:

"Section 3-3 School Committee

(a) Composition; Term of Office - There shall be a school committee consisting of five members elected for three-year terms, so arranged that as nearly an equal number of terms as possible shall expire each year. This number shall become effective as of the 1987 annual town election."

Standing Vote: Yes - 95; No - 36

MOVED AND SECONDED, That we now adjourn.

Motion Carried

The meeting adjourned at 10:40 PM.

ATTEST:

CAROLYN WARD, TOWN CLERK

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

NOVEMBER 7, 1985

Pursuant to the vote of adjournment on November 4, 1985, the Town Meeting Members met in the Senior High School Auditorium, Skillings Road on Thursday evening, November 7, 1985, notices having been sent to those members absent on November 4, 1985.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Dorothy A. Cleary and Carol A. McCann of the office of the town clerk. The list contained the names of 192* Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A check list filed with the Town Clerk at the close of the meeting showed that one hundred (157) Town Meeting Members attended the meeting.

The meeting was called to order by the Moderator at 7:30 P.M.

ARTICLE 11 (postponed on November 4, 1985) To see if the Town will vote to accept the provisions of Section 13 of Chapter 188 of the Acts of 1985, an act entitled "IMPROVING THE PUBLIC SCHOOLS OF THE COMMONWEALTH" which section establishes a professional development grant program for the purpose of supplementing teacher compensation.

(School Committee)

MOVED AND SECONDED, That the Town accept, for its participation in the Northeast Metopolitan Regional Vocational School only, the provisions of Section 13 of Chapter 188 of the Acts of 1985, an act entitled "IMPROVING THE PUBLIC SCHOOLS OF THE COMMONWEALTH" which section establishes a professional development grant program for the purpose of supplementing teacher compensation.

MOVED AND SECONDED, That the Winchester School System be included in the motion.

*At a precinct meeting on November 4, 1985, Loretta J. Verrecchia was elected to fill a vacancy in Precinct 6.

After discussion, the Moderator divided the motion and the amendment into two questions:

Question 1:

MOVED AND SECONDED, That the Town accept, for its participation in the Northeast Metopolitan Regional Vocational School only, the provisions of Section 13 of Chapter 188 of the Acts of 1985, an act entitled "IMPROVING THE PUBLIC SCHOOLS OF THE COMMONWEALTH" which section establishes a professional development grant program for the purpose of supplementing teacher compensation.

Motion Carried

The following persons were appointed as tellers and sworn to the faithful performance of their duties:

Sally W. Kincaid	John A. Cheever
Francis F. Cullen	Francis M. Golden, Jr.

Question 2:

MOVED AND SECONDED, That the Town accept, for the Winchester Public School System, the provisions of Section 13 of Chapter 188 of the Acts of 1985, an act entitled "IMPROVING THE PUBLIC SCHOOLS OF THE COMMONWEALTH" which section establishes a professional development grant program for the purpose of supplementing teacher compensation.

MOVED AND SECONDED, That further consideration of this motion be indefinitely postponed.

Standing Vote: Yes - 88; No - 60

Motion to Indefinitely Postpone Carried

ARTICLE 12 To see if the Town will vote to accept the provisions of General Laws, Chapter 71, Section 40 as amended by Section 16, Chapter 188, Acts of 1985, which provides that the compensation of each teacher, except a person in training or employed as a temporary substitute, shall be at a rate of not less than eighteen thousand dollars for school years commencing after July 1, 1985.

(School Committee)

MOVED AND SECONDED, That further consideration of Article 12 be indefinitely postponed.

Motion Carried

ARTICLE 13 To see if the Town will vote to accept the minimum teacher's salary grant from the Commonwealth provided under Section 17 of Chapter 188, Acts of 1985 to defray the cost of minimum salaries required under General Laws, Chapter 71, Section 40, as accepted by the Town in the fiscal years 1986 and 1987.

(School Committee)

MOVED AND SECONDED, That further consideration of Article 13 be indefinitely postponed.

Motion Carried

ARTICLE 16 To see if the Town Meeting will vote to amend, subject to referendum, the Winchester Home Rule Charter, Article 3, Section 3-1, by inserting a new paragraph (g):

"g Number of Consecutive Terms for Town Officers

No person shall be elected to the same town office, excluding the office of the moderator, to more than two full consecutive terms. Eligibility for election to subsequent terms in the same office shall become effective after an interval of one full term."

(Committee on Government Regulations)

MOVED AND SECONDED, That the Town amend the Winchester Home Rule Charter, Article 3, Section 3-1, by inserting a new paragraph (g):

"g Number of Consecutive Terms for Town Officers

No person shall be elected to the same town office, excluding the office of the moderator, to more than two full consecutive terms. Eligibility for election to subsequent terms in the same office shall become effective after an interval of one full term."

Standing Vote: Yes - 55; No - 82

Motion Defeated

ARTICLE 17 To see if the Town Meeting will vote to amend, subject to referendum, the Winchester Home Rule Charter, Article 6, Section 6-3 by adding the words "and supporting documents" to the last sentence so that sentence shall read "He shall simultaneously provide for the publication in a local newspaper a general summary of the proposed budget and a notice stating the times and places where complete copies of his proposed budget and supporting documents shall be available for examination by the public."

(Committee on Government Regulations)

MOVED AND SECONDED, That the Town amend the Winchester Home Rule Charter, Article 6, Section 6-3 by adding the words "and supporting documents" to the last sentence so that sentence shall read "He shall simultaneously provide for the publication in a local newspaper a general summary of the proposed budget and a notice stating the times and places where complete copies of his proposed budget and supporting documents shall be available for examination by the public."

Voice Vote declared by the Moderator to be less than the two-thirds required.

Motion Defeated

ARTICLE 18 To see if the Town Meeting will vote to amend the Code of By-Laws, Town of Winchester, Chapter 2, Section 4.4.3 by adding to this section the following paragraph:

> "The town clerk shall provide to the committee on rules the names of all town meeting committees which have been established by a vote of town meeting as provided in Chapter 2, Section 5 of these by-laws. The committee on rules shall present to the town meeting the name of each town meeting committee that should be discharged of its duties by vote of the town meeting."

or take any other action relative thereto.

(Committee on Government Regulations)

MOVED AND SECONDED, To amend the Code of By-Laws, Town of Winchester, Chapter 2, Section 4.4.3 by adding to this section the following paragraph:

> "The town clerk shall provide to the committee on rules the names of all town meeting committees which have been established by a vote of town meeting as provided in Chapter 2, Section 5 of these by-laws. The committee on rules shall present to the town meeting the name of each town meeting committee that should be discharged of its duties by vote of the town meeting."
>
> MOVED AND SECONDED, That the phrase "prior to each spring town meeting" be added after the words "Committee on Rules" in the first sentence.

Motion to Amend Carried

VOTED, To amend the Code of By-Laws, Town of Winchester, Chapter 2, Section 4.4.3 by adding to this section the following paragraph:

> "The town clerk shall provide to the committee on rules prior to each spring town meeting the names of all town meeting

committees which have been established by a vote of town meeting as provided in Chapter 2, Section 5 of these by-laws. The committee on rules shall present to the town meeting the name of each town meeting committee that should be discharged of its duties by vote of the town meeting."

ARTICLE 19 To see if the Town Meeting will vote to amend the Code o By-Laws, Town of Winchester, by deleting Chapter 2, Section 3.8.2 (1) and inserting in place thereof:

"3.8.2 Warrant Article Requirements

(1) The proponent of each warrant article shall prepare or cause to prepare the motion as it is to be presented, prepare a supporting report, and cause copies of each to be made available to town meeting members at the required public hearing. If requested, the board of selectmen shall provide, or shall cause to provide assistance with the preparation of the formal motion.

or take any other action relative thereto.

(Committee on Government Regulations)

MOVED AND SECONDED, To amend the Code of By-Laws, Town of Winchester, by, changing the title of Chapter 2, Section 3.8.2 from "Supporting Reports" to "Warrant Article Requirements" and by deleting Chapter 2, Section 3.8.2 (1) and inserting in place thereof:

"3.8.2 Warrant Article Requirements

(1) The proponent of each warrant article shall prepare or cause to be prepared the motion as it is to be presented, prepare a supporting report, and cause copies of each to be made available to town meeting members at the required public hearing. If requested, the board of selectmen shall provide, or shall cause to be provided, assistance with the preparation of the formal motion."

MOVED AND SECONDED, That the last sentence of the main motion be deleted.

Motion to Amend Defeated

VOTED, To amend the Code of By-Laws, Town of Winchester, by, changing the title of Chapter 2, Section 3.8.2 from "Supporting Reports" to

"Warrant Article Requirements" and by deleting Chapter 2, Section 3.8.2 (1) and inserting in place thereof:

"3.8.2 Warrant Article Requirements

(1) The proponent of each warrant article shall prepare or cause to be prepared the motion as it is to be presented, prepare a supporting report, and cause copies of each to be made available to town meeting members at the required public hearing. If requested, the board of selectmen shall provide, or shall cause to be provided, assistance with the preparation of the formal motion."

ARTICLE 20 To see if the Town Meeting will vote to amend the Code of By-Laws, Town of Winchester, Chapter 3, Section 3.8(b) by deleting the words "a sidewalk" and inserting in place thereof "any street or on any sidewalk within the town" or take any other action relative thereto.

(Committee on Government Regulations)

MOVED AND SECONDED, To amend the Code of By-Laws, Town of Winchester, Chapter 3, Section 3.8(b) by deleting the words "a sidewalk" and inserting in place thereof "any street or on any sidewalk within the town".

Motion Carried

ARTICLE 21 To see if the Town Meeting will vote to amend the Code of By-Laws, Town of Winchester, Chapter 8, Section 10 by inserting into the heading the words "OR ON ANY SIDEWALKS" or take any other action relative thereto.

(Committee on Government Regulations)

MOVED AND SECONDED, To amend the Code of By-Laws, Town of Winchester, Chapter 8, Section 10 by inserting into the heading the words "OR ON ANY SIDEWALKS".

Motion Carried

ARTICLE 22 To see if the Town Meeting will vote to amend the Code of By-Laws, Town of Winchester, Chapter 11, Section 21 by deleting "fifty dollars ($50)" and inserting, thereof "three hundred dollars ($300)" or take any other action relative thereto.

(Committee on Government Regulations)

MOVED AND SECONDED, To amend the Code of By-Laws, Town of Winchester, Chapter 11, Section 21 by deleting "fifty dollars ($50)" and inserting in place thereof "three hundred dollars ($300)".

MOVED AND SECONDED, To substitute the sum of "one hundred dollars ($100)" in place of "three hundred dollars ($300)".

Motion to Amend Defeated

VOTED, To amend the Code of By-Laws, Town of Winchester, Chapter 11, Section 21 by deleting "fifty dollars ($50)" and inserting in place thereof "three hundred dollars ($300)".

ARTICLE 23 To see if the Town will establish a fund or a budget under the care and control of the Town Manager for the purpose of taking options on privately held parcels of land as they become purchasable, for costs relative thereto such as appraisals and other services, for the purpose of any public use deemed advisable for present and future planning, and take any action relative thereto.

(Planning Board)

MOVED AND SECONDED, That the sum of $7,000 be appropriated from available funds to be expended by the Town Manager under the direction of the Chairmen of the Board of Selectmen, Winchester Housing Authority and Planning Board. These funds are for securing agreements for rights to purchase privately held properties for Housing under programs as administered by the Winchester Housing Authority; and costs relative thereto such as appraisal, legal and engineering services and other necessary expenses. Said proposal to be brought back to Town Meeting for final action.

Motion Carried

ARTICLE 24 To see if the Town will vote to accept the layout of a certain Town Way, hereinafter described, made by the Board of Selectmen under the provisions of law relating to the assessments of betterments, if any, filed in the office of the Town Clerk and which with the plans therein mentioned are hereby referred to for more particular description; raise and appropriate any money that may be necessary for the construction of said way and for the payment of any damages therefrom, said layout being substantially as follows:

Street Layout #1 - Wainwright Road

The layout of a town way beginning at Cambridge Street and extending southwesterly and southerly about 620 feet substantially in the location of a portion of a private way known as Wainwright Road.

(Citizens' Petition)

MOVED AND SECONDED, That the Town accept the layout of a certain Town Way, hereinafter described, made by the Board of Selectmen under the provisions of law relating to the assessments of betterments, if any, filed in the office of the Town Clerk and which with the plans therein mentioned are hereby referred to for more particular description; raise and appropriate any money that may be necessary for the construction of said way and for the payment of any damages therefrom, said layout being substantially as follows:

Street Layout #1 - Wainwright Road

The layout of a town way beginning at Cambridge Street and extending southwesterly and southerly about 620 feet substantially in the location of a portion of a private way known as Wainwright Road.

Motion Carried

ARTICLE 25 We request that the Town of Winchester consider acquiring the undeveloped land adjacent to the Brooks-Parkhurst Town Forest in order to add this land to the Town Forest. The undeveloped land is currently owned by A. and T. Realty and is located between Sussex Road and the Medford town line and Sussex Road and W. Chardon Street of Winchester.

(Citizens' Petition)

MOVED AND SECONDED, That the Town Meeting appropriate the sum of $2,500 to conduct an appraisal and study the feasibility of acquiring the undeveloped land adjacent to the Brooks Parkhurst Town Forest. This land is located between Sussex Road and the Medford town line, and Sussex Road and West Chardon Road. It occupies 441,418 square feet or about 10.14 acres. The Board of Selectmen should appoint a committee of three members to conduct the feasibility study. The committee should consist of one selectman, a member of the Conservation Commission, and an abutter of the land parcel. The committee should investigate the possibility of obtaining state funds or MDC funds to assist in the purchase of the land.

MOVED AND SECONDED, That the main motion be amended by the substitution of the following motion:

That the Town Forest Committee study the feasibility of acquiring the undeveloped land adjacent to the Brooks-Parkhurst Town Forest. This land is located between Sussex Road and the Medford town line, and Sussex Road and West Chardon Road and occupies 441,418 square feet or about 10.14 acres. The committee shall report its findings to the 1986 Spring Town Meeting.

MOVED AND SECONDED, That the amendment to the main motion be

amended by changing "Town Forest Committee" to Conservation Commission.

Amendment to the Amendment Carried

Motion to Amend Carried

MOVED AND SECONDED, That the sum of $2,500 be appropriated for this study and added to the main motion.

Standing Vote on the Amendment: Yes - 53; No - 59

Standing vote on the Main Motion as previously amended:

Yes - 71; No - 43

VOTED, That the Conservation Commission study the feasibility of acquiring the undeveloped land adjacent to the Brooks-Parkhurst Town Forest. This land is located between Sussex Road and the Medford town line, and Sussex Road and West Chardon Road and occupies 441,418 square feet or about 10.14 acres. The Commission shall report its findings to the 1986 Spring Town Meeting.

ARTICLE 26 To see if the Town will vote to keep the Assessors', Town Clerk's, and Treasurer's offices open for business on ONE EVENING each week until 8:00 P.M. during the period from September through June each year, and provide any necessary funds therefor.

(Citizens' Petition)

MOVED AND SECONDED, That further consideration of Article 26 be indefinitely postponed.

Motion Carried

MOVED AND SECONDED, That this meeting be dissolved.

Motion Carried

The meeting dissolved at 11:00 P.M.

ATTEST:

CAROLYN WARD, TOWN CLERK